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Bwrdd Iechyd Prifysgol
Cwm Taf Morgannwg
University Health Board



Freedom of Information Request: Our Reference CTMUHB_542_24

You asked:

I am writing to make the following request under the Freedom of Information Act.

- 1) Please can you supply a breakdown for the years 2022-23 and 2023-24 of items logged on your organisation's gifts and hospitality register by/relating to nursing staff* (include Agenda for Change band 5 and above – please see list at the end of this email). I request the following details laid out like the following example, in table form:**

Date item declared	Description of gift	Which nursing role*/band* received gift?	Reason for gift	Value	Accepted or declined?
Jan 2023	Confectionary	Paediatric nurse band 5	Thank you for inpatient care	£15	Accepted
Apr 2023	Plants (3 X orchids)	Oncology ward manager band 7	Thank you for inpatient care	£30	Accepted

Under section 21 of the Act, Cwm Taf Morgannwg University Health Board is not required to provide information in response to a request if it is already reasonably accessible to you. The information you are seeking can be accessed on the Cwm Taf Morgannwg University Health Board web site in our [Audit and Risk Committee reports](#). For ease of access, we have provided direct links below to the meetings where the Gifts and Hospitality Register has been received during 2022/2023 and 2023/2024:

- [August 2022](#)
- [December 2022](#)
- [April 2023](#)
- [August 2023](#)
- [December 2023](#)

Please can you also tell me – does your organisation have a policy with a monetary limit on gifts (i.e. gifts valued under £50 are allowed) and are cash gifts ever permitted?

Yes – the Health Board has a Standards of Behaviour Policy (Incorporating Declarations of Interest, Gifts Hospitality, Sponsorship and Honoraria. This

policy is available on the Health Board's website via the following link:
[Standards of Behaviour Policy](#)

The following paragraphs have been extracted from relevant section of the above policy in order to address your request:

Section 9.2 – “Gifts from Patients / Service Users or their Relatives”

- Employees may accept, subject to it not contravening their professional Codes of Conduct, gifts up to the value of £25 from patients /service users and relatives as a mark of their appreciation for the care that has been provided. This can include items such as chocolates, flowers, cards. There is no requirement to declare such gifts.
- Where a gift is offered by patients or their relatives that is likely to be over £25 in value it should be politely declined. In some cases the gift may have been delivered and it may be difficult to return it or it may be felt that the bearer may be offended by the refusal. Under such circumstances the gift can be accepted, and the bearer advised that it will be utilised for the benefit of the Charitable Funds e.g. used as a prize in a raffle. A Gifts, Hospitality, Sponsorship and Honoraria Form declaring that the gift has been received must be completed.
- Personal gifts of cash from patients or their relatives are not acceptable. It may only be accepted as a donation to an appropriate Charitable Fund and recorded as such.

2) Finally, please state whether any nursing staff at your organisation were left any gifts or sums of money in patients' wills during this time period

Yes - During the period requested we can confirm that the Corporate Governance team were made aware of nursing staff who were left bequests in a service user's will. The Director of Corporate Governance/Board Secretary provided advice to the staff in line with policy, as per below.

The following paragraph is extracted from Section 9.9 of the policy – **“Bequests left in Patient's or Service User Wills”**.

- On occasion's staff are left bequests in a service user's will which they become aware of before the service user is deceased or because they have been informed by the deceased service user's legal representative. In such circumstances, the member of staff must immediately inform their manager. It should be borne in mind that staff cannot benefit from a bequest by virtue of their position as a Health Board employee, undertaking their duties. If a member of staff receives a bequest they should contact the Executive Director of Finance and the Director of Corporate Governance / Board Secretary.