

## Freedom of Information Request: Our Reference CTMUHB\_543\_23

### You asked:

I am writing to request information under the freedom of information act regarding your organisations rostering utilisation. Please can you complete the below questions.

**1. Please provide the rostering solution used for the below staffing groups. Where more than one supplier is used for each staff group, please provide the name of each supplier.**

- **Medical & Dental**
- **Nursing & Health Care Assistants**
- **Scientific, Therapeutic & Technical Staff including of Allied Health Professionals**
- **Administration and Estates**

We can confirm the following by Staff Group for the rostering solution we use:

- **Medical & Dental** - Allocate Optima/Medics on Duty, CWS, HealthRota
- **Nursing & Health Care Assistants** - Allocate Optima
- **Scientific, Therapeutic & Technical Staff including of Allied Health Professionals** - Allocate Optima
- **Administration and Estates** - Allocate Optima

**2. Please list below the staffing groups where e-rostering is currently live and being used?**

As outlined in answer 1.

**3. Please tick the below Medical Specialities that are currently rostered on the system:**

All are currently rostered on the system and ticked below:

- General Medicine ✓
- General Surgery ✓
- Anaesthetics ✓
- Obstetrics and Gynaecology ✓

**4. What percentage of workforce are rostered on the system? Please list the percentages by the staffing groups listed below:**

The % of workforce rostered by staff group are listed in the table below:

Staff Group	Percentage
Add Prof Scientific and Technic	16.63%
Additional Clinical Services	79.43%
Administrative and Clerical	23.94%
Allied Health Professionals	30.38%
Estates and Ancillary	23.31%

Healthcare Scientists	44.29%
Medical and Dental	64.73%
Nursing and Midwifery Registered	89.11%
Students	48.89%

**5. What is the contract start date for your rostering supplier/suppliers? Please list the name of the supplier and contract start date.**

Allocate – January 2021 for agenda for change staff

Allocate – June 2020 for Medics.

**6. What is the contract end date for your rostering supplier/suppliers? Please list the name of the supplier and contract end date.**

Allocate – January 2026 for agenda for change staff

Allocate – June 2025 for Medics.

**7. What was the annual cost of your rostering supplier/ suppliers for the financial year 22/23 (April 2022 - March 2023)?**

We can confirm that Cwm Taf Morgannwg University Health Board holds the information requested. However, we would like to advise you that the information you requested is being withheld under the Freedom of Information Act 2000. The exemption which the Health Board has applied to this information is: Section (43)(2) of the Freedom of Information Act.

The Health Board considers the information to be of a commercially sensitive nature and that the release of this information would or would be likely to prejudice the commercial interests of any parties concerned.

The University Health Board accepts that there is a public interest in ensuring openness and transparency however, the Health Board believes that disclosure of information in a manner which fails to protect the interests and relationships arising in a commercial context could have the effect of discouraging companies from dealing with the Health Board because of fears that the disclosure of information could damage them commercially. In turn this could then jeopardise the Health Boards ability to compete fairly and pursue its function to bring forward development in the area and obtain value for money. Therefore, the Health Board are withholding at this time.

**8. Are there any exit costs incurred for changing rostering supplier/suppliers? If yes, please state the exit cost for each supplier**

For Allocate Health Roster Optima and Medics on Duty, there is no withdrawal option from these contracts. We may cease using the function, but the costs will continue to be chargeable for the remainder of the contract.

**9. Did the organisation use a framework to procure your rostering supplier/ suppliers? Please state the name of the supplier and framework it was procured from.**

Softcat.

**10. From the table below please indicate which interfaces are being used and at what frequency?**

Interface	In/Out	Daily	Weekly	Monthly	Ad Hoc
ESR Generic Attendance Inbound Interface	Out		x	x	
ESR Generic Absence Inbound Interface	Out		x	x	
ESR Generic Outbound Interface	In				
E-Job Planning	In/Out				
Junior Doctors	In/Out				
Staffbank / Agency	In/Out	x			x
Identity Provider Servers	In/Out				

**11. Please provide the name of the organisations GOSWH (Guardian of safe working hours)**

Not currently in place.

**12. Please provide the name of the organisations Lead Registrar**

Dom Hurford.

**13. Please provide the name of the organisations Medical Education Director**

Shakir Mustafa.

**14. Please provide the name of the chair of the Junior Doctors forum**

Urmil Chalishazar (SAS lead).

Personal Information is held by Data Controllers on the basis of the exercise of functions identified in the formal notification to the Information Commissioner. Any processing of that personal information outside of those functions may be unlawful. Furthermore the General Data Protection regulation and Data Protection Act 2018 makes provision for a data subject to exercise a right to prevent processing in particular circumstances. The data subject shall have the right to object, on grounds relating to his or her particular situation, at any time to processing of personal data concerning him or her which is based on point (e) or (f) of Article 6(1), including profiling based on those provisions where personal data are processed for direct marketing purposes.

We can confirm that the individuals captured by this request have stated that they do not wish their personal data to be used for direct marketing purposes.