

Freedom of Information Request: Our Reference CTMUHB_456_22

You asked:

This is an information request relating to the cost of producing an annual gender pay gap report.

Please include the information for each of the following periods; 2019-20; 2020-21, 2021-22:-

1. The cost of producing each gender pay gap report, including a breakdown of the cost such as the number of FTE staff working on the report and any costs involved with design, printing, distribution.

Our response:

The production of this statutory report falls under the business-as-usual activities of our People Directorate team, following the below process.

1. Run report on Electronic Staff Register (ESR)
2. Prepare calculation sheet
 - a. sort into quartiles
 - b. sort into gender split
 - c. prepare calculation
3. Prepare Gender Pay Gap (GPG) report
 - a. circulate GPG report to Senior Management Team
4. Upload details onto gender equality office

It would take an average of two working days of 1 fte, cost approximately £319. We do not pay for any design, printing or distribution costs.

While our aim is to provide information whenever possible, in this instance Cwm Taf Morgannwg University Health Board does not have the information you have requested for the years requested, as no formal cost analysis has ever been undertaken.