

Freedom of Information Request: Our Reference CTMUHB_204_21

You asked:

Freedom of information request detailing the organisation's car leasing, grey fleet and salary sacrifice contracts.

Car Leasing

- 1) **Does your organisation offer staff the ability to lease a car for private use? If so, please provide the following information for each supplier contract:**
- a. **Supplier name** - NWSSP Lease Car Department
 - b. **Contract end date (dd/mm/yy)** - On going
 - c. **Name of framework the supplier was procured through** - CCS Framework
 - d. **Number of employees with a lease car in March 2021?** - 115
 - e. **Please provide the contact details of the individual within the organisation responsible for the car leasing contract:-**
Name - Sharon Dancer
Job title - Lease Car Team Manager

Grey Fleet (employees that drive their own cars for business)

- 2) **Do any employees at your organisation claim Grey Fleet mileage reimbursement?** - Yes
- a. **If so how many employees claimed during 19/20 (April 2019 – March 2021)?** - 3993
 - b. **If applicable, please state the total cost to the organisation in 19/20 of paying Grey Fleet reimbursements to employees who opt not to have lease cars (excluding employee salaries)** - £2397156.42
 - c. **Does your organisation have a Grey Fleet Policy?** - The NHS Terms and Conditions.
 - d. **In the table below, please state when your organisation last undertook the following Duty of Care checks on your grey fleet drivers?**

Duty of Care Check	Date of last check
DVLA Driving Licence Checks	Not currently completed
MOT	Not currently completed
Business Use Insurance Checks	Not currently completed
Road Fund Licence Checks	Not currently completed

If further information is required about car leasing or Grey Fleet (questions 1 and 2 above), please contact [NHS Wales Shared Services Partnership](#) (NWSSP) whom provides and manages these services for all Wales NHS Health Boards.

NWSSP can be contacted at the following address: shared.services@wales.nhs.uk

Salary Sacrifice Benefits

- 3) For each of the following Salary Sacrifice benefits offered to staff at your organisation, please state the name of the supplier, contract start and end

dates, framework the provider was procured through and number of staff using the benefit.

Salary Sacrifice Benefit	Supplier	Contract Start Date (dd/mm/yy)	Contract End Date (dd/mm/yy)	Framework	No. of staff using benefit in the last 12 months
Home Technology	Let's Connect	February 2017	Superseded February 2021	National Procurement Service framework ref: NPS PSU 0024 15	569
Holiday Packages at home and abroad	None	N/A	N/A	N/A	N/A

4) Does your organisation have an external Employee Assistance Programme (EAP)? – Yes.

a. If yes, who is the provider?

Vivup.