

Freedom of Information Request: Our Reference CTMUHB_180_21

You asked:

Broken down into each of the past five financial years (or as far back as your information goes), please can you provide the below information in relation to Freedom of Information requests. For ease I have provided a table that can be used to respond to.

FOI Requests and Table

	2016/17	2017/18	2018/19	2019/20	2020/21
1. Broken down per financial year how many FOI requests have you received?	461	455	502	471	478
2. Of which, broken down per financial year how many FOI requests have you refused by applying exemptions?	100 exemptions have been applied to part of or all of a request.	95 exemptions have been applied to part of or all of a request.	127 exemptions have been applied to part of or all of a request.	123 exemptions have been applied to part of or all of a request.	114 exemptions have been applied to part of or all of a request.
3. Broken down per financial year how many FOI requests have you responded to within time?	90%	95%	92%	93%	89%
4. Broken down per financial year how many FOI requests have you responded to outside of the agreed 20 days without an agreed extension?	10%	5%	92%	7%	11%
5. Broken down per financial year how many FOI requests have you responded to outside of the agreed 20 days but with an agreed extension?	*0	*0	*0	*0	*0
6. Broken down per financial year how many full time equivalent (FTE) staff do you employee managing FOIs? If you don't employee any staff directly, who manages your Fol requests received for your organisation?	0.8	0.8	0.8	0.8	0.8
7. Broken down per financial year how many FOI requests have you charged for?	0	0	0	0	0
8. Broken down per financial year how much money have you charged for responding to Fol requests?	0	0	0	0	0
9. Broken down per financial year what is the average duration of time spent answering a request?	We do not capture this information.				
10. Broken down per financial year how many complaints have been raised with the Information	0	0	0	0	0

Commissioners Office relating to FOI requests your organisation has received?					
11. Broken down per financial year how many fines have you received relating to Fol requests?	0	0	0	0	0
12. Do you use a spreadsheet for tracking and managing Fol requests that are received?	Yes.				

* With regards to questions 4 and 5 the only extension to the 20 day legal time limit is Section 10. However, this exemption can only be applied in limited circumstances. Please see below:

- Section 10 specifies that a public authority must comply promptly, and no later than 20 working days after the date of receipt of the request.
- However, there is provision for an authority to claim a reasonable extension to this limit, up to an additional 20 working days, where it needs more time to consider the public interest test.
- Section 10 also allows public authorities to apply variations to the normal 20 working day timescale in some limited circumstances.