

Freedom of Information Request: Our Reference CTMUHB_171_20

You asked:

I want to submit a request for some information from the organisation, in relation to their contract's register.

The contract register should display all the organisations existing/live contracts I would like the register to display the following columns/headings:

1. Contract Reference
2. Contract Title
3. Procurement Category
4. Supplier Name
5. Spend (Total or Annual)
6. Contract Duration
7. Contract Extensions
8. Contract Starting Date
9. Expiration Date
10. Contract Description [Please provide me with as much detail as possible.]
11. Contact Owner (Full contact details if possible.)
12. CPV codes/ProClass

Contract Data/API Contact Details

13. Can you also provide me with contact details of the person responsible for the actual contract's register or someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.

(Meaning of API "a set of functions and procedures that allow the creation of applications which access the features or data of an operating system, application, or other service.")

IMPORTANT

1. For those organisation planning to make an exemption around spend, the spend information I have requested is an overall figure and I am not requesting a complete breakdown of services relating to the spend.
2. If the organisation has a CRM system or a similar system there should be a facility to download and extract contract data.
3. You may forward me a Weblink to a portal to download the contract register, please make sure all of the organisation's contracts are provided as doing prior research I have found that most organisations have only uploaded a small portion of all of their contracts.

Please do not think that this is the only information I require if you could provide me with more information that would be great.

Our response:

Please note we are a University Health Board not a NHS Trust. I can confirm that the Health Board does not have a contracts register. However, [NHS Wales Shared Services Partnership](#) (NWSSP) who provide procurement services for the Health Board are able to provide the following:

A contracts list available via their website:

- <https://nwssp.nhs.wales/ourservices/procurement-services/documents/>

The contract programme is sourced from their e-tendering system (Bravo) and maintained by all staff on an ongoing basis and updated on the website on a quarterly basis. If you have any queries please contact NWSSP directly. They can be contacted at the following address: shared.services@wales.nhs.uk.