

## Freedom of Information Request: Our Reference CTHB\_02\_20

### You asked:

I would like the organisation to review my freedom of information request below, that's focused around contract data for services around facilities management.

For each of the different contracts below, can you please provide me with all the information using the questions below

1. **Office and building cleaning** – Service contract that is focused around office, commercial and building cleaning services.
2. **Lift service and maintenance** – Service contract for lift service and maintenance.
3. **Food** – Service contract that is focused around catering services.
4. **General waste services contracts** – The organisation's primary general waste service contract.
5. **Laundry services** where clothes and linen can be washed and ironed

Contract profile questionnaire for each type of contract:

1. Supplier/Provider of the services
2. Total Annual Spend – The spend should only relate to each of the service contract listed above.
3. A description of the services provided under this contract please includes information if other services are included under the same contract.
4. The number of sites the contract covers
5. The start date of the contract
6. The end date of the contract
7. The duration of the contract, please include information on any extensions period.
8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.

### Our response:

#### **1. Office and Building Cleaning**

1. **Supplier/Provider of the services** - Solo Service Group
2. **Total Annual Spend** - £44,538.60
3. **A description of the services provided** - Cleaning, Security & Window Cleaning
4. **The number of sites the contract covers** – [All CTMUHB sites.](#)
5. **The start date of the contract** - 01.03.19
6. **The end date of the contract** - 28.02.22
7. **The duration of the contract** – 3 years with an option to extend for 12 months to 28.02.23

## **8. Who within the organisation is responsible for each of these contracts**

- Richard Knowles – Facilities Manager, (Base Royal Glamorgan Hospital)  
01443-443443 ex 74390, [Richard.Knowles@wales.nhs.uk](mailto:Richard.Knowles@wales.nhs.uk)

## **2. Lift Service and Maintenance**

**1 Supplier /Provider of the services** – Otis Lifts are the current contractors.

**2 Total Annual Spend** - £61,800 ex vat (excludes parts & repairs which are an additional cost)

**3 A description of the services Provided** – This contract is for planned preventative maintenance (PPM) and any replacement parts and/or repairs are carried out at additional cost

**4 The Number of Sites covered by the contract** – This contract is arranged on an All Wales basis and therefore includes all sites within the CTMUHB.

**5 The start date of the contract** – 1<sup>st</sup> May 2019

**6 The end date of the contract** – 30<sup>th</sup> April 2020

**7 The Duration of the Contract** – This contract was awarded on a 2 year basis (1yr + 1yr) and the end of April'20 expiry is the end of Year 2)

**8 Who within the Organisation is responsible for this contract** – This contract is managed on an All Wales basis by [NHS Wales Shared Services Partnership \(NWSSP\)](#). The CTMUHB contact would be Mr C James, Contracts Manager, Estates Dept, Royal Glamorgan Hospital. Contact Number 01443 443443 Ext 3320 or e-mail [Christopher.james4@wales.nhs.uk](mailto:Christopher.james4@wales.nhs.uk)

## **3. Food**

There is no contract as this service is carried out in-house.

## **4. General Waste Services Contracts**

**1. Supplier/Provider of the services** - Veolia

**2. Total Annual Spend** – Circa £240,000.00

**3. A description of the services provided** - General Waste, Recycling Waste and Cardboard.

**4. The number of sites the contract covers** 3 Acute Sites. 8 Community Sites and all GP Practices within primary Care

**5. The start date of the contract** - 2015

**6. The end date of the contract** - 2018

**7. The duration of the contract** – 3 years +2ears currently in to contract extension period.

**8. Who within the organisation is responsible for each of these contracts?** - Craig Edwards, Environment, Waste & Fleet Manager. Tel: 01685728166, Email: [Craig.Edwards@wales.nhs.uk](mailto:Craig.Edwards@wales.nhs.uk)

## **5. Laundry services**

There is no contract as this service is carried out in-house.