

Freedom of Information Request: Our Reference CTHB_257_17

You asked:

- 1. The cost of mail sent internally. Cost per letter? E.g. cost of sending a letter internally from stationery cost, time in processing by post department.**

The main size we are looking for envelopes of "C5 (159mm x 229mm)" and envelopes of size 110mm x 220mm. Paper is standard A4 printer paper. But all internal referrals sent from a hospital department, consultant secretary etc to the referral or medical records department to be processed. This includes any hospital within the same HB. Eg dermatology dep consultant securely send a referral letter to get a patient referred to oncology department.

We do not centrally record this information.

- 2. The cost of mail sent from hospital in your Health Board to a tertiary hospital/provider or another health board. Cost per letter?**

The main size we are looking for a envelopes of "C5 (159mm x 229mm)" and envelopes of size 110mm x 220mm. Max weight: 100g and standard letters would be ok. We don't need any recorded / special delivery data only 1st and 2nd class cost per letter sent to another HB Referral office etc.

1st Class Cost – 57p 2nd Class Cost – 41p

- 3. The cost to the Health Board of 100 envelopes and 200 paper?**

The cost of plain paper we are looking is A4 standard printing/photocopy paper and envelopes size we are looking for envelopes of "C5 (159mm x 229mm)" and envelopes of size 110mm x 220mm.

C5 envelopes – £17.56 per box of 500

A4 paper – 80g (box 5 reams) £8.77

- 4. The average cost of your consultants in the health board.**

We are looking for specific Cardiology consultants average wage salary. We don't need any additional payment such as shift or if they are doing more sessions or substantive consultants etc. A basic salary will do. I have some data from my background, however, we need some evidence and a proper baseline of the

average salary of a consultant. It does not need to acquire just a ball park number.

This link connects to the pay circular from Welsh Government which informs employers of the pay arrangements for employees covered by Medical and Dental Terms and Conditions of Service:

http://www.wales.nhs.uk/documents/2017-04-06%20-%20Pay%20Circular%20M%26D%28W%29%201_2017.pdf

5. The total amount of paper referrals letters sent internally from hospital-to-hospital last year.

The calendar year, please.

We do not centrally record this information.

6. The amount of referrals lost last year or the amount of recorded Datix incidence on referral internally sent.

Yes, I do mean referrals lost in the post or within the process. Also, any referrals that were delayed or wrongly processed into the wrong speciality or department. Any qualitative info any insentient of referral Datix incidence would be great.

We do not record this information, and there is no specific category on the Datix system to enable us to provide this information.