Bwrdd Iechyd Prifysgol
Cwm Taf Morgannwg
University Health Board

Request for disclosure of personal data under Schedule2(2)(1) or Schedule2(5)(2) of the Data Protection Act 2018

Cwm Taf Morgannwg University Local Health Board will only disclose personal data where it is permitted under the Data Protection Act 2018. This form is designed to ensure that your request is clear and that the legal basis for disclosure is established. Although it is a right to request, this **does not, however, guarantee that we will disclose the data which you request**. We need to ensure that we stay within the law.

Your Details:

Name:	
Position:	
Organisation:	
Phone Number:	
Email Address:	
Postal Address:	

Information Requested:

What is/are the full name(s) of the data subject(s) – the person(s) about whom you are requesting personal data?	
Please provide other relevant information to identify the data subject(s) - *for example:* *Address;* *M number (Health)* *date of birth;* *National insurance number.*	

Specifically, what personal data are you requesting?	
What date(s) or period(s) does this request relate to?	
If possible, please say which area(s) or service(s) within Cwm Taf University Local Health Board are likely to hold this information	

Crime and taxation

Schedule2(2)(1) allows us to disclose personal data for any of the purposes (listed below), where informing the data subject(s) may prejudice an investigation.

Do you need the data for the purpose of preventing and detecting crime?	Yes / No
Do you need the data in order to apprehend or prosecute an offender?	Yes / No
Do you need the data in order to assess or collect a tax or duty?	Yes / No
If you have answered 'yes', Have you considered the indivudals consent: If not, please state how informing the data subject about the source of the personal data may prejudice your investigation.	
If you are requesting this data to collect a tax or duty, please state which tax or duty the request relates to.	

Laws, Enactments and Court Orders

Schedule2(5)(2) allows us to disclose personal data where disclosure of the data is required by an enactment, a rule of law or an order of a court or tribunal, to the extent that the application of those provisions would prevent the controller from making the disclosure.

Are you asking for the data because a Law, Enactment or Court Order requires you to have the information?	Yes / No
If so, please state which Law or Enactment and the relevant Section number. For a Court Order, please send a copy of the Order	

Legal proceedings

Schedule2(5)(3) allows us to disclose personal data where this is necessary in connection with existing or prospective legal proceedings, for obtaining legal advice or to establish, exercise or defend legal rights.

Do you need the data for the purpose of, or in connection with, legal proceedings (including prospective legal proceedings)?	Yes / No
Do you need the data for the purpose of obtaining legal advice?	Yes / No
Do you need the data for the purposes of establishing, exercising or defending legal rights,?	Yes / No
If you have answered 'yes', please provide further clarification and state why it is necessary for the Health Board to disclose the personal data	

Declaration

This data request should be treated in confidence and not disclosed under any circumstances

I confirm that the personal data requested is required for that / those purpose(s) and failure to provide the information will, in my view, be likely to prejudice that / those purpose(s).

I understand that if any information on this form is omitted or wrong, I may be committing an offence under Section 170(1) of the Data Protection Act, 2018.

Signature   Rank

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Name   Date

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Countersignature   Rank

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Name   Date

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Should any advice or guidance be required in completing this application, please contact:

Information Governance Department	Safeguarding / public protection
Cwm Taf University Health Board Ynysmeurig House Navigation Park Abercynon CF45 4SN	
Tel: 01443 744800	
	The Multi Agency Safeguarding Hub (MASH) 01443 742949
Email: informationgovernancedepartment@wales.nhs.uk	Email: CTHB_SafeguardingTeam@wales.nhs.uk