



QUALITY & SAFETY COMMITTEE

HIGHLIGHT REPORT FROM THE CHAIR OF THE HEALTH, SAFETY & FIRE SUB COMMITTEE

DATE OF MEETING	15 November 2022
PUBLIC OR PRIVATE REPORT	Public
IF PRIVATE PLEASE INDICATE REASON	Not Applicable - Public Report
PREPARED BY	Emma Walters, Corporate Governance Manager
PRESENTED BY	Dilys Jouvenat, Independent Member
EXECUTIVE SPONSOR APPROVED	Hywel Daniel, Executive Director for People
REPORT PURPOSE	FOR NOTING
ACRONYMS	
	None Identified.

1. INTRODUCTION

1.1 This report had been prepared to provide the Committee with details of the key issues considered by the Health, Safety & Fire Sub Committee at its meeting on 12 October 2022.

1.2 Key highlights from the meeting are reported in section 3.

2. PURPOSE OF THE HEALTH, SAFETY & FIRE SUB COMMITTEE

2.1 The purpose of this Sub-Committee is to:

- Advise and assure the Board and the accountable officer on whether effective arrangements are in place to ensure organisational wide compliance of the health Board's health and safety policy, approve and

monitor delivery against the health and Safety priority action plan and ensure compliance with the relevant standards for Health Services in Wales.

- This will be achieved by encouraging strong leadership in health and safety, championing the importance of a common sense approach to motivate focus on core aims distinguishing between real and trivial issues.

Where appropriate, the committee will advise the Board (through the Quality & Safety Committee) and the accountable officer on where and how, its health and safety management may be strengthened and developed further.

3. HIGHLIGHT REPORT

ALERT / ESCALATE	<ul style="list-style-type: none"> • The Health & Safety Performance Report was received. Concerns were expressed by the Head of Health Safety & Fire in relation to the issues being experienced in relation to coding within the new Datix Cymru system and the fact that the numbers of Health & Safety incidents being recorded on Datix had decreased significantly since the new system had been introduced. The Director for People agreed to escalate the concerns raised with the Director of Nursing/Director of Corporate Governance and advised that the matter would also be formally escalated to the Quality & Safety Committee;
ADVISE	<ul style="list-style-type: none"> • The Head of Health, Safety & Fire Report was received. Members noted that a discussion would need to be held in relation to the numbers of individuals not attending Statutory and Mandatory Training sessions, particularly for the category of 'Bank and Agency'. Members expressed concern regarding the staffing issues being experienced within the Health & Safety Team, particularly within Manual Handling and noted that a discussion would be held between the Director for People and the Head of Health Safety & Fire regarding the department resourcing plan. Statutory and Mandatory Training Compliance was also highlighted as an area of concern within the Health, Safety & Fire Legacy Reports; • The Fire Safety Report was received. Members noted that an internal appointment had been made into the Senior Fire Officer post which had created a gap at Fire Officer level. Members noted that the two fire enforcement notices remained in place at the Princess of Wales and Prince Charles Hospitals;



	<ul style="list-style-type: none"> • The Sub-Committee received a report on the Fire Enforcement Notice at the Princess of Wales Hospital Theatre Department and noted the ongoing discussions taking place with Welsh Government in relation to possible options to address the issues. The Director for People advised that South Wales Fire & Rescue Colleagues were being kept updated in relation to the position; • A verbal update was provided in relation to the Internal Audit Follow-Up Review - Fire Arrangements at Princess of Wales Hospital Theatres. Members noted that work was being undertaken with Internal Audit colleagues regarding progress being made against the recommendations; • An Update Report: Health & Safety Executive Prosecution - Maesteg Hospital was received. Members noted that a detailed discussion had recently been held at the Quality & Safety Committee regarding this matter; • A Deep-Dive Report into Fire Safety Risks was received. Members commented that some of the risks appeared to not have been updated for some time and noted that work continued to be undertaken to ensure timely updates were being provided against each risk; • Health, Safety & Fire Legacy Reports were received from Bridgend and Merthyr & Cynon Integrated Locality Groups. The Director for People agreed to discuss future reporting requirements in relation to Care Groups with the Chief Operating Officer. It was agreed that the Rhondda Taf Ely ILG legacy report would be shared with Members outside the meeting once the report had been approved by the Chief Operating Officer; • The Primary Care Health, Safety & Fire Report was received and noted.
ASSURE	<ul style="list-style-type: none"> • The Estates Safety & Compliance report on Ventilation Systems was received. Members welcomed the reasonable assurance that had been given and that significant improvements had been made; • The Organisational Risk Register report was received. Members welcomed the work that had been undertaken to strengthen the risk register
INFORM	<ul style="list-style-type: none"> • The Health, Safety & Fire Sub Committee Annual Report was ENDORSED for Committee Approval
APPENDICES	Health, Safety & Fire Sub Committee Annual Report

4. RECOMMENDATION

4.1 The Quality & Safety Committee is asked to:

- **NOTE** the report;
- **APPROVE** the Health, Safety & Fire Sub Committee Annual Report