



**QUALITY & SAFETY COMMITTEE – FORWARD WORK PLAN**

Origin of Request	Category of Report / Presentation (Deferred Item/ Additional Item/ Ad-Hoc Item)	Item Title	Lead Officer	Intended Meeting Date
Email request from the Director of Corporate Governance following discussion held at Health, Safety & Fire Sub Committee raising this as an area of concern	Additional Item	Datix Cymru – Assurance Report	Director of Corporate Governance	<b>In progress</b> Report received and discussed at the 24 January meeting. Agreed that a progress report would be presented to the Committee in <b>July 2023</b> .
Request from Strategic Planning & Commissioning Manager	Item deferred from November to January to allow for consultation period.	CYP 16-17 year's Acute Admission Policy – For Approval.	Strategic Planning & Commissioning Manager	Planned for January 2023 – Now deferred to March 2023 to allow for formal consultation to be undertaken on the policy. <b>On agenda</b> .
Action captured at the November 2022 Quality & Safety Committee	Additional Item	Learning From Events Backlog – Progress Report	Assistant Director of Concerns & Claims	<b>In progress</b> Report received and discussed at the meeting held on 24 January 2023. Agreed that a further update on progress would be presented to the <b>May 2023 meeting</b> .
Action captured at the November 2022 Quality & Safety Committee	Additional Item	Report to be presented to the next meeting in relation to the position regarding the use of controlled drugs.	Medical Director	Planned for March 2023 – Update included in the Quality Dashboard report. <b>On agenda</b> .

### Agenda Item 3.2.3



Bwrdd Iechyd Prifysgol  
Cwm Taf Morgannwg  
University Health Board

Origin of Request	Category of Report / Presentation (Deferred Item/ Additional Item/ Ad-Hoc Item)	Item Title	Lead Officer	Intended Meeting Date
Email request received from the Director of Nursing on 30 December 2022	Additional Item	Macmillan Wales Cancer Patient Experience Survey – Briefing Note	Director of Nursing	Planned for March 2023 – Update has been included as an appendix to the Quality Dashboard report. <b>On agenda.</b>
Email request received from the Head of Corporate Governance & Board Business	Additional Item	Independent Member Walkround Protocols	Director of Nursing	Planned for March 2023 – <b>On agenda</b>
Action captured at the November 2022 Quality & Safety Committee	Additional Item	Welsh Community Care Information System Progress Report	Nurse Director – Mental Health Care Group/Director of Digital	Planned for March 2023 – Update has been included in the Mental Health & Learning Disabilities Care Group Highlight Report. <b>On agenda</b>
Action agreed at the meeting held on the 24 January 2023	Additional Item	Spotlight Report on Emergency Care Incidents – Pressure Ulcers and Falls	Deputy Director of Nursing	Planned for March 2023 – The Deputy Director of Nursing has requested that this item is deferred to the May 2023 meeting.
Email Request received from the Chair of the Committee	Additional Item	NHS Wales Delivery Unit Review of Primary and Secondary Mental Health Services for Children and Young People	Director of Nursing	Planned for March 2023 – Update has been included in the Mental Health & Learning Disabilities Care Group Highlight Report. <b>On agenda</b>
Email request from the Assistant Director of Governance & Risk	Additional Item	Chairs Urgent Action – Policy Approvals	Assistant Director of Governance & Risk	Planned for March 2023 – <b>On agenda</b>

### Agenda Item 3.2.3



GIG  
CYMRU  
NHS  
WALES

Bwrdd Iechyd Prifysgol  
Cwm Taf Morgannwg  
University Health Board

Email request from the Quality & Safety Committee Chair	Additional Item	Healthcare Inspectorate Wales Action Plan Tracker – Prototype	Deputy Director of Nursing	Planned for May 2023
---	-----------------	---	----------------------------	----------------------

### Completed Activity From the Forward Work Programme:

Origin of Request	Category of Report / Presentation (Deferred Item/ Additional Item/ Ad-Hoc Item)	Item Title	Lead Officer	Intended Meeting Date
Request made by Director of Nursing for this to be added to the agenda for the January meeting	Additional Item	Reviewed Quality & Safety Framework based on the Gap Analysis	Director of Nursing	<b>Completed</b> Received at the meeting held on 24 January 2023 and Endorsed for Board Approval.
Committee Referral made by the Audit & Risk Committee at its February 2022 meeting	Additional Item	Assurance on the Health Board's plan to improve monitoring and reporting in relation to Continuing Healthcare (CHC) and Funded Nursing Care (FNC) activity.	Director of Nursing	<b>Completed and Ongoing</b> Report received and discussed at the meeting held on 24 January 2023. Agreement given to receive annual updates on this matter which has been added to the annual cycle of business. Regular reporting of homes in escalation to be captured in the Quality Dashboard report.
Action agreed at the May Quality & Safety Committee	Additional Item	Deep Dive into CAMHS	Chief Operating Officer	<b>Completed</b> Report received and discussed at the meeting held on 24 January 2023. Agreed that further updates in relation to CAMHS would be captured in the Care Group reports being presented to the Committee from March 2023. Also noted

### Agenda Item 3.2.3



GIG  
CYMRU  
NHS  
WALES

Bwrdd Iechyd Prifysgol  
Cwm Taf Morgannwg  
University Health Board

				that Care Groups would be asked to present Deep Dives twice yearly.
Actions agreed at the September Quality & Safety Committee – Request made by the Committee Chair	Incorporated into Maternity and Neonatal Update	<ul style="list-style-type: none"> <li>Report on processes in place for women who are experiencing ectopic pregnancies</li> <li>IMSOP Publication</li> <li>Gynaecology pathway</li> </ul>	Director of Nursing	<b>Completed</b> Information included in the report presented to the meeting held on 24 January 2023.
Request from the Chair following MHAMC Agenda Planning	Item Deferral as MHAM Committee only monitors the application of the MH Act.	Update on the new Liberty Protection Standards	Director of Nursing	<b>Completed</b> Report received and discussed at the meeting held on 24 January 2023.
Action captured at the November 2022 Quality & Safety Committee	Additional Item	Quality Dashboard. Report to be provided to the next meeting outlining how the Health Board was further strengthening the quality and safety elements of how the A&E service operated on a day-to-day basis.	Assistant Director of Quality & Safety	<b>Completed</b> Verbal update provided as part of the Quality Dashboard discussion at the meeting held on 24 January 2023.
Email request received from the Committee Chair on 14 March 2022	Additional Item	<p>Learning Disabilities Report:</p> <ul style="list-style-type: none"> <li>addressing the recommendations of the 2020 report;</li> <li>including the action plan developed by CTM as a result of that report; and</li> <li>a progress report against the action plan.</li> </ul>	Chief Operating Officer	<b>Completed</b> Report received at the meeting held on 24 January 2023. Future updates to be included in the Mental Health & Learning Disabilities report moving forwards.

### Agenda Item 3.2.3



Bwrdd Iechyd Prifysgol  
Cwm Taf Morgannwg  
University Health Board

On the Quality & Safety Committee Action Log from the February In Committee	Additional Item	Child Safeguarding	Director of Nursing	<b>Completed</b> Report received at the January 2023 meeting.
---	-----------------	--------------------	---------------------	--