



QUALITY & SAFETY COMMITTEE – FORWARD WORK PLAN				
Origin of Request	Category of Report / Presentation (Deferred Item/ Additional Item/ Ad-Hoc Item)	Item Title	Lead Officer	Intended Meeting Date
Request received from Senior Nurse by Email	Additional Item	Nursing Staffing Levels (Wales) Operating Framework and Escalation Policy for Paediatrics	Director of Nursing	18 January 2022 – Completed
Originally on forward work programme for November 2021	Deferred Item	RADAR Committee Highlight Report	Medical Director	18 January 2022 – Completed
Request made by email by Director of Therapies for this to be presented to the Committee	Ad-Hoc Item	IRMER Inspection Progress Report and Action Plan	Director of Therapies	18 January 2022 – Completed
Request made by email by the Director of Corporate Governance for this to be presented to the Committee	Ad-Hoc Item	Welsh Risk Pool Review of Claims, Redress Cases and Inquests	Director of Corporate Governance	18 January 2022 – Completed

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Request made by Committee Members at the August 2021 meeting for this to be added as a substantive item on the agenda	Ad-Hoc Item	Medicines Management Progress Report to include an update on the Safe Storage of Medicines	Medical Director	18 January 2022 – Completed
Request made by the Director of Nursing by email for this to be added to the agenda	Additional Item	Cancer Harm Reviews (and associated patient story)	Director of Nursing	18 January 2022 – Completed
Request made by email on behalf of the Director of Nursing for this to be added to the agenda	Additional Item	Nosocomial Review	Director of Nursing	18 January 2022 – Report presented to the February In Committee. Further report to be presented to the March In Committee
Request made by Director of Nursing for this to be added to the agenda for the January meeting	Additional Item	Reviewed Quality & Safety Framework based on the Gap Analysis	Director of Nursing	18 January 2022 – Deferred to March meeting. Discussion held at the March agenda planning session that it would be best to delay the report until further guidance had been received from Welsh Government. It is hoped that a report would be available for the May 2022 meeting.

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Action arising from the November 2021 meeting	Additional Item	Response to the MBRRACE-UK perinatal mortality report: 2019 births	Medical Director	18 January 2022 – Completed
Request made by the Director of Nursing at agenda planning for this to be added to the agenda	Additional item	Delivery Unit Quality & Safety Dashboard	Director of Nursing	18 January 2022 – Completed . Agreed that these would be reported to each meeting of the Committee. Added to the Annual Cycle of Business
Request received from the Medical Directors office for this to be added to the agenda	Deferred Item	National Paediatrics Diabetic Audit (NPDA)	Medical Director	Completed Originally 18 January 2022 – Deferred to March 2022 meeting. Agreed following discussion at the Agenda Planning session that a stand-alone report was not required and the information would be included in the Clinical Audit Quarterly Update report.
Email request made by the Director of Corporate Governance for an In Committee discussion to be held in January	Ad-Hoc Item	Child Safeguarding	Director of Nursing	9 February 2022 – Completed
Email request made by the Committee Chair for an	Ad-Hoc Item	Serious Incident Update	Director of Nursing	9 February 2022 – Completed

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In Committee discussion to be held on this matter				
Action arising from the November In Committee meeting	Additional item	Arrangements to maintain the safe provision of Emergency Mental Health Care following the temporary closure of RGH PICU – Verbal Update	Interim Chief Operating Officer	9 February 2022 – Completed
Request made by the Medical Directors office for this to be added to the agenda	Deferred Item	Organ Donation Report	Medical Director	22 March 2022 – On agenda
Action arising from the January 2022 meeting	Additional Item	Risk 4106 Progress Report (Development of the Nurse Roster Policy)	Director of Nursing	22 March 2022 – On agenda
Action Arising from the February 2022 In Committee meeting	Additional Item	Nosocomial Review – Public Enquiry	Director of Corporate Governance	22 March 2022 – On agenda
Action Arising out of the March Agenda Planning Meeting following a request made by Director of Nursing	Additional Item	Healthcare Inspectorate Wales Mental Health Inspections	Director of Nursing	22 March 2022 – On agenda

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Referral made from the February 2022 Audit & Risk Committee	Additional Item	Internal Audit Review into Concerns	Director of Corporate Governance	22 March 2022 – On agenda
Action Arising out of the March Agenda Planning Meeting following a request made by Director of Nursing	Additional item	Delivery Unit Review of Open Incidents within Maternity & Neonatal Services	Director of Nursing	22 March 2022 – On agenda
Action arising from the January 2022 Quality & Safety Committee	Additional item	Community Acquired Pressure Ulcer Improvement Plan Briefing	Director of Nursing	22 March 2022 – On agenda
Action Arising out of the March Agenda Planning Meeting following a request made by Director of Nursing	Additional item	Development of a Listening and Learning Framework	Director of Nursing	22 March 2022 – On agenda
Additional report received by email –	Additional	Once for Wales (DATIXCYMRU) Implementation	Director of Nursing	22 March 2022 – On agenda

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Committee Chair agreed to add to the consent agenda				
Action arising from the November 2021 meeting	Ad Hoc item	Proposed Reconfiguration Model for Critical Care	Medical Director	24 March 2022 – On agenda for the In Committee meeting
Action arising from the November 2021 In Committee Meeting	Additional Item	Homicide Review	Director of Nursing	24 March 2022 – Update received at the February In Committee
Action arising from the Board meeting held in January 2022	Additional Item	Options for accommodating the pregnancy loss service	Director of Nursing	17 May 2022
Email request received from the Committee Chair on 14 March 2022	Additional Item	Learning Disabilities Report: <ul style="list-style-type: none"> • addressing the recommendations of the 2020 report; • including the action plan developed by CTM as a result of that report; and • a progress report against the action plan. 	Chief Operating Officer	17 May 2022
Committee Referral made by the	Additional Item	Assurance on the Health Board's plan to improve monitoring and reporting in relation to Continuing Healthcare (CHC)	Director of Nursing	19 July 2022

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Audit & Risk Committee at it's February 2022 meeting		and Funded Nursing Care (FNC) activity.		
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