



QUALITY & SAFETY COMMITTEE – FORWARD WORK PLAN				
Origin of Request	Category of Report / Presentation (Deferred Item/ Additional Item/ Ad-Hoc Item)	Item Title	Lead Officer	Intended Meeting Date
Request made by email on behalf of the Director of Nursing for this to be added to the agenda	Additional Item	Nosocomial Review	Director of Nursing	24 May 2022 - Completed
Request made by Director of Nursing for this to be added to the agenda for the January meeting	Additional Item	Reviewed Quality & Safety Framework based on the Gap Analysis	Director of Nursing	18 January 2022 – Deferred to March meeting. Discussion held at the March agenda planning session that it would be best to delay the report until further guidance had been received from Welsh Government. Following discussion at agenda planning held on 6 April 2022 – it was agreed that this needed to be deferred to the September 2022 meeting in light of the discussions being held in relation to the future operating model.
Action arising from the November 2021 In Committee Meeting	Additional Item	Homicide Review	Director of Nursing	24 March 2022 – Update received at the February and March In Committee meetings. Further update to be presented to the May In Committee. Completed

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Action arising from the Board meeting held in January 2022	Additional Item	Options for accommodating the pregnancy loss service	Director of Nursing	24 May 2022 – Completed – Update included in the May 2022 Maternity & Neonates Improvement Programme Report
Email request received from the Committee Chair on 14 March 2022	Additional Item	<p>Learning Disabilities Report:</p> <ul style="list-style-type: none"> • addressing the recommendations of the 2020 report; • including the action plan developed by CTM as a result of that report; and • a progress report against the action plan. 	Chief Operating Officer	24 May 2022 – Now July 2022 – Report deferred to the July meeting due to the absence of the Director of Primary, Community & Mental Health Services.
Email request received from the Director of Corporate Governance on 29 March 2022 following request received from Chief Executive to share	Additional Item	GIRFT Orthopaedic Review	Interim Medical Director	24 May 2022 – Completed
Email request received from the Director of Nursing on	Additional Item	Presentation on PREMS (Patient Reported Experience Measures)	Director of Nursing	24 May 2022 – Completed

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16 March 2022				
Email request received from Interim Head of Children & Young People and CAMHS. Director of Nursing agreed to add to the agenda	Additional Item	GAP Analysis Children's Community Nursing Service	Director of Nursing	24 May 2022 - Completed
Action agreed at the March Quality & Safety Committee	Additional Item	Spotlight Report on Patient Falls	Assistant Director for Quality & Safety	24 May 2022 - Completed
On the Quality & Safety Committee Action Log	Additional Item	Nosocomial Progress Report	Director of Nursing	24 May 2022 - Completed
Potential action from the March Quality & Safety Committee	Additional Item	Avoidable/unavoidable pressure damage in the community	Director of Nursing	24 May 2022 - Completed
Action agreed at the March Quality & Safety Committee	Additional Item	Community Acquired Pressure Ulcer Improvement Plan Update and Measurement Strategy.	Director of Nursing	24 May 2022 - Completed
Action agreed at the March Quality &	Additional Item	Progress Report – Internal Audit Review into Concerns and Welsh Risk	Director of Corporate Governance	24 May 2022 - Completed

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Safety Committee		Pool Review of Claims, Redress and Coroners Inquests		
Action agreed at the March Quality & Safety Committee	Additional Item	Ophthalmology Demand & Capacity Plan – Included in the Chief Operating Officer Report	Chief Operating Officer	24 May 2022 - Completed
Email request received from the Director of Midwifery, Gynaecology and Integrated Sexual Health	Additional Item	Ockenden Report	Director of Nursing	24 May 2022 - Completed
Email request received from the Programme Director	Additional Item	RCOG Recommendations Closure Report	Director of Nursing	24 May 2022 - Completed
Email request received from the Director of Corporate Governance	Additional Item	Audit Wales/Healthcare Inspectorate Wales Joint Review of Quality Governance – Summary of Progress made – April 2022	Director of Corporate Governance	24 May 2022 - Completed
On the Quality & Safety Committee Action Log from the February In Committee	Additional Item	Child Safeguarding	Director of Nursing	14 June 2022 In Committee Will now be presented to the In Committee session being held on 27 July 2022
On the Quality &	Additional Item	Homicide Review	Director of nursing	15 June 2022 In Committee - Completed

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Safety Committee Action Log from the March In Committee				
Notified by the Director of Nursing at the March Quality & Safety Committee	Additional Item	Presentation – Digitisation of the Nursing Care Record	Director of Nursing	19 July 2022 – On agenda
Committee Referral made by the Audit & Risk Committee at it's February 2022 meeting	Additional Item	Assurance on the Health Board's plan to improve monitoring and reporting in relation to Continuing Healthcare (CHC) and Funded Nursing Care (FNC) activity.	Director of Nursing	19 July 2022 – This item has now been deferred to the September 2022 meeting following agreement by the Committee Chair.
Email received from the Director of Corporate Governance	Additional Item	Report on Parc Prison – Quality & Performance of Service Provision	Director of Primary, Community & Mental Health	19 July 2022 – On agenda
Email received from the Facilities Governance & Compliance Manager	Additional Item	Facilities Policies for Approval: Security Policy	Chief Operating Officer	19 July 2022 – On agenda
Email received from the Director of Primary, Community &	Additional Item	Dental Contract Reform	Director of Primary, Community & Mental Health	19 July 2022 – On agenda

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Mental Health Services				
Email Request received from the Committee Chair	Additional Item	Neuro Development Disorder Services – Plans to Address Performance	Chief Operating Officer	20 September 2022
Email Request from the Director of Nursing	Additional Item	Delivery Unit Report - Maternity and Neonatal Services Serious Incidents Assurance Review & Board Systems and Processes for Reporting, Management and Review of Patient Safety Incidents	Director of Nursing	19 July 2022 – On agenda
Long standing action on Board Action Log. Agreement given by the Medical Director for a report to be shared with Quality & Safety Committee outlining the progress made against the plans	Additional Item	Safe, Sustainable and Accessible Emergency Medicine and Minor Injury and Illness Services for the People of Rhondda Taff Ely	Medical Director	19 July 2022 – An update on progress has been included in the Rhondda Taf Ely Integrated Locality Group report to the July meeting.
Email request received from the Director	Additional Item	Learning From Events Report – Progress Update	Director of Corporate Governance	19 July 2022 – An update has been included as an appendix in the Quality Dashboard report

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of Corporate Governance				
Agenda Item agreed at the June Quality & Safety Committee Agenda Planning session	Additional Item	National Maternity & Neonates Assurance Tool	Director of Nursing/Deputy Medical Director	20 September 2022
Agenda Item agreed ay the June Quality & Safety Committee Agenda Planning Session	Additional Item	Community Health Council National Surveys and Quality Monitoring Reviews	Director of Nursing	19 July 2022 – On agenda
Email Request received from the Assistant Director Quality & Safety	Additional Item	Incident Management Framework – Listening, Learning and Improving Safety	Director of Nursing	19 July 2022 – On agenda
Report received from RTE ILG. Director of Nursing agreed to add to the agenda	Additional Item	National Nosocomial Covid-19 Programme – CTM Update	Director of Nursing	19 July 2022 – On agenda
Request made at the May Quality &	Additional Item	Neonatal Deep Dive Review Update	Medical Director	19 July 2022 – On agenda

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Safety Committee				
Additional report received by email from the Director of Midwifery	Additional Item	Maternity Services Self-Assessment against Maternity National Assurance Framework for Wales	Director of Nursing	27 July 2022 In Committee
Email Request received from the Assistant Director Quality & Safety	Additional Item	Quality Strategy	Director of Therapies & Health Sciences	19 July 2022 – On agenda
Action agreed at the May Quality & Safety Committee	Additional Item	Deep Dive into CAMHS	Chief Operating Officer	20 September 2022