



**AGENDA ITEM**

3.1.3

**QUALITY & SAFETY COMMITTEE**

**QUALITY & SAFETY COMMITTEE TERMS OF REFERENCE  
(STANDING ORDERS SCHEDULE 3.8)**

Date of meeting	15/11/2022	
FOI Status	Open/Public	
If closed please indicate reason	Not Applicable - Public Report	
Prepared by	CallyHamblyn, Assistant Director of Governance & Risk	
Presented by	Cally Hamblyn, Assistant Director of Governance & Risk	
Approving Executive Sponsor	Director of Corporate Governance	
Report purpose	ENDORSE FOR BOARD APPROVAL	
Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)		
Committee/Group/Individuals	Date	Outcome
Quality & Safety Committee Members via email.	12.10.2022	COMMENTS RECEIVED
ACRONYMS		
SO's	Standing Orders	

## 1. SITUATION/BACKGROUND

- 1.1 The Cwm Taf Morgannwg University Health Board Standing Orders form the basis upon which the Health Board's governance and accountability framework is developed and, together with the adoption of the Health Boards Standards of Behaviour Policy is designed to ensure the achievement of the standards of good governance set for the NHS in Wales.



- 1.2 All Health Board members and officers must be aware of the SOs and, where appropriate, should be familiar with their detailed content.
- 1.3 The Quality & Safety Committee Terms of Reference form schedule 3.8 of the Standing Orders and the purpose of the paper is to consider their accuracy as required by an annual review.

## 2. **SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)**

### 2.2 **Standing Orders – Schedule 3.8 Quality & Safety Committee Terms of Reference**

The Terms of Reference are included at Appendix 1. Proposed changes are identified in red.

The Terms of Reference were shared with Committee Members and Attendees outside the meeting and amendments made as appropriate.

It was noted that the Community Health Council representation at the meeting may require review once the Citizens Voice Body comes into force in April 2023.

## 3. **KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE**

- 3.1 If endorsed for approval the amendments will be received for approval at the Health Board meeting in November 2022.
- 3.2 The Standing Orders will be further strengthened in year as and when required.

## 4. **IMPACT ASSESSMENT**

<b>Quality/Safety/Patient Experience implications</b>	Yes (Please see detail below)
	Compliance with the SO's support robust quality governance arrangements.
<b>Related Health and Care standard(s)</b>	Governance, Leadership and Accountability
<b>Equality Impact Assessment (EIA) completed - Please note EIAs are required for <u>all</u> new, changed or withdrawn policies and services.</b>	If no, please provide reasons why an EIA was not considered to be required in the box below.
	Not required.



<b>Legal implications / impact</b>	No
<b>Resource (Capital/Revenue £/Workforce) implications / Impact</b>	There is no direct impact on resources as a result of the activity outlined in this report.
<b>Link to Strategic Goals</b>	Improving Care

## 5. RECOMMENDATION

### 5.1 The Committee is asked to **ENDORSE FOR BOARD APPROVAL**

- The amendments to the Quality & Safety Committee Terms of Reference as outlined in section 2 of this report.