



AGENDA ITEM

3.2.9

QUALITY & SAFETY COMMITTEE

HIGHLIGHT REPORT FROM THE HEALTH, SAFETY & FIRE SUB COMMITTEE
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DATE OF MEETING	22/11/2021
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PUBLIC OR PRIVATE REPORT	Public
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IF PRIVATE PLEASE INDICATE REASON	Not Applicable - Public Report
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PREPARED BY	Emma Walters, Corporate Governance Manager
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PRESENTED BY	Hywel Daniel, Executive Director for People
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EXECUTIVE SPONSOR APPROVED	Executive Director for People
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REPORT PURPOSE	FOR NOTING
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ACRONYMS

PCH	Prince Charles Hospital
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POWH	Princess of Wales Hospital
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ILG	Integrated Locality Group
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1. PURPOSE

1.1 This report had been prepared to provide the Quality & Safety Committee with details of the key issues considered by the Health, Safety & Fire Sub Committee at its meeting on 13 September 2021.

1.2 Key highlights from the meeting are reported in section 2.

1.3 The Sub Committee is requested to **NOTE** the report.

2. HIGHLIGHT REPORT

ALERT / ESCALATE	There were no issues to report in this category.
ADVISE	<ul style="list-style-type: none"> • A report from the Head of Health, Safety & Fire was received. Key updates were provided in relation to the following areas: <ul style="list-style-type: none"> ○ HSE Investigations – Members noted that there were three investigations being undertaken at present; ○ Manual Handling Training ○ Health & Safety Audits – Concerns were raised by Staff Side colleagues that they had not been notified that these audits were taking place. It was noted that this matter had been discussed at the Health & Safety Co-ordinating Group which Trade Union Representatives were members of. It was also noted that Trade Union Representatives had not been present at the last few meetings; ○ Smoking Legislation – Concerns were raised regarding staff members continuing to smoke on hospital premises, particularly on the PCH site. Members noted that discussions would be held outside the meeting as to how this issue could be addressed. • The Organisational Risk Register was received. Clarification was sought against some of the risks which would be responded to outside the meeting. Members agreed to refer the concerns raised regarding the new Triage area in the Emergency Department which had a curtain over the cubicle as opposed to a door to the Quality & Safety Committee; • The Fire Safety Report was received. Members noted that two current fire notice enforcements remained in place and that regular discussions were being held with the Fire Service regarding these. Members noted that Fire Audits had now been reinstated, a review of the Fire Alarm system had been undertaken at PoWH and work is underway on the system to ensure it is fully compliant. Fire risk assessment compliance had reduced during Covid-19 and steps were also being taken to improve both this and fire training compliance. Members noted that an Internal Audit

	<p>Review of Fire Safety would be received at the November 2021 meeting;</p> <ul style="list-style-type: none"> An oral update on the Post-Shielding Risk Assessment Process was received. Members noted that there were around 30 staff still shielding in the Merthyr & Cynon Integrated Locality Group (ILG) area and clarification was requested as to whether any lessons could be learnt from how the Bridgend and Rhondda Taff Ely ILGs had supported the majority of their shielding staff to return to work. It was agreed that a summary of the latest position was included in the next Merthyr & Cynon ILG Health Safety & Fire Highlight Report; Health, Safety & Fire Highlight Reports were received from Bridgend, Merthyr & Cynon Rhondda Taff Ely ILGs and also Primary Care. It was agreed that ILG Health & Safety minutes would be appended to future Health Safety and Fire Highlight Reports.
ASSURE	<ul style="list-style-type: none"> A report on the Control of Ignition Sources was received. The Sub Committee noted a protocol had been developed along with a staff safety alert and poster to help mitigate the levels of risk arising from ignition sources. This was being rolled-out across CTMUHB and would be available in bilingually.
INFORM	<ul style="list-style-type: none"> An Estates Safety & Compliance Update – Water Safety report was received.
APPENDICES	Choose an item.