

**AGENDA ITEM**

3.1.4

**QUALITY & SAFETY COMMITTEE**

**WASTE POLICY (FAC EM21)**

**Date of meeting** 22/11/2021

**FOI Status** Open/Public

**If closed please indicate reason** Not Applicable - Public Report

**Prepared by**

Russell Hoare, Assistant Director of Facilities  
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**Presented by**

Gareth Robinson, Chief Operating Officer  
Russell Hoare, Assistant Director of Facilities

**Approving Executive Sponsor** Chief Operating Officer

**Report purpose** FOR APPROVAL

**Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)**

Committee/Group/Individuals	Date	Outcome
All Policies - Health Board Staff Consultation via Sharepoint	26/07/2021	SUPPORTED
All Policies – IPCC	16/06/2021	NOTED
Waste Policy - Environmental Management Steering Group	16/06/2021	ENDORSED FOR APPROVAL

**ACRONYMS**

CTMUHB	Cwm Taf Morgannwg University Health Board
EQIA	Equality Impact Assessment
IPCC	Infection Prevention and Control Committee

## 1. SITUATION/BACKGROUND

### 1.1 Waste Policy (FAC EM21)

- 1.1.1 Waste is potentially hazardous to those producing or transporting it. It is costly to dispose of and, at any stage in its management, can have an adverse effect on the environment. Cwm Taf Morgannwg University Health Board (CTMUHB) has a legal responsibility to limit its waste production as far as possible and to apply the waste hierarchy in ensuring compliant management and disposal.
- 1.1.2 Day to Day, this policy sets out CTMUHB's approach to identifying, segregating, storing, and transporting and disposing of waste to maintain a safe environment for its staff and others who may be affected by its activities, exercise its "Duty of Care" and ensure compliance with NHS Wales Health and Care Standard (2015), statutory regulations, meeting the requirements of ISO14001:15 and the maintenance of best practice.

## 2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

- 2.1 Engagement on this Policy and Procedure has taken place with:

<b>Name Title</b>	<b>Date Consulted/Completed</b>
<i>Equality Impact Assessment</i>	<i>Waste Policy (EQIA Completed 31/05/2021)</i>
<i>Informal Consultation with interested parties</i>	<i>Waste Policy - Environmental Management Steering Group (16/06/2021)</i>
<i>Formal Consultation</i>	<i>All Policies – IPCC (16/06/2021) All Policies - Health Board Staff Consultation via Sharepoint</i>

- 2.2 The policy has been reviewed and is consistent with the approach across NHS Wales / legislation.
- 2.3 The Environmental Management Steering Group and IPCC have been engaged in the consultation of these policies, as well as a Health Board Staff Consultation being completed via Sharepoint.
- 2.4 Organisational values and behaviours have been reflected within the policy.



### 3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

3.1 In response to the consultation the following amendments have been made:

3.1.1 Policy updating as part of a formal review and in line with the new CTMUHB policy template and new organisation structure. The updates required as part of the formal review include:

- Update of Policy Statement;
- Update of Policy Scope;
- Update of Aims and Objectives;
- Update of Responsibilities;
- Update of Information, Instruction and Training;
- Update of Main Relevant Legislation;
- Update Appendices to cover Equality Impact Assessment;
- To encompass the staff and properties within the extended boundary i.e. Bridgend staff and properties.

3.2 In addition to this minor typographical amendments were made as a result of the various consultation stages.

### 4. IMPACT ASSESSMENT

<b>Quality/Safety/Patient Experience implications</b>	Yes (Please see detail below)
	This policy has been produced to ensure that the correct practices in the services areas of waste management are followed in order to ensure safety and a positive impact on the quality, safety and patient experience.
<b>Related Health and Care standard(s)</b>	Governance, Leadership and Accountability
	Safe Care



<b>Equality Impact Assessment (EIA) completed - Please note EIAs are required for <u>all</u> new, changed or withdrawn policies and services.</b>	Yes  If yes, please provide a hyperlink to the location of the completed EIA or who it would be available from in the box below.  If no, please provide reasons why an EIA was not considered to be required in the box below.
	Included within the appendices of each policy.
<b>Legal implications / impact</b>	Yes (Include further detail below)
	Non-conformance with these policies could incur fines and penalties through non-compliance with legislation, leading to the organisation losing certifications, and attracting negative press in the public domain.
<b>Resource (Capital/Revenue £/Workforce) implications / Impact</b>	There is no direct impact on resources as a result of the activity outlined in this report.
<b>Link to Strategic Goals</b>	Sustaining Our Future

## 5. RECOMMENDATION

5.1 The Quality & Safety Committee are asked to **APPROVE** the following Facilities Policies:

5.1.1 Waste Policy (FAC EM21)

5.2 Once approved by the Quality & Safety Committee, the policy will be uploaded on to SharePoint.