

**QUALITY & SAFETY COMMITTEE FORWARD LOOK**

Meeting	Standing items	For Approval	Governance Performance and Assurance	Information
<p><b>19 January 2021</b></p>	<p>Shared Listening &amp; Learning Story</p> <p>Minutes</p> <p>Action Log</p> <p>Declarations of Interest</p> <p>Forward Work Programme</p>	<p>Revised Quality Governance Framework</p>	<p>Maternity Services Improvement Programme Report</p> <p>Integrated Locality Group Reports:</p> <ul style="list-style-type: none"> <li>• Merthyr &amp; Cynon</li> <li>• Rhondda &amp; Taff</li> <li>• Bridgend</li> <li>• Primary Care</li> </ul> <p>Quality Dashboard (to include an update on the future of the Quality Dashboard)</p> <p>Follow Up Outpatients Not Booked</p> <p>Follow Up Outpatients Note Booked – Ophthalmology</p> <p>Covid 19 Update Report</p> <p>Organisational Risk Register – Risks Assigned to the Quality &amp; Safety Committee</p> <p>Organisational Wide Policies Update (Clinical and Non Clinical Policies)</p> <p>Quality Governance – Regulatory Review Recommendations and Progress Updates</p> <p>Resetting CTM Operating Framework – Harm Review</p>	<p>Medicines Management Expenditure Committee Highlight Report</p> <p>Infection, Prevention &amp; Control Committee Highlight Report</p>

### Agenda Item 2.2.3

Meeting	Standing items	For Approval	Governance Performance and Assurance	Information
			Resetting CTM Operating Framework – Quality Implications of the Quarter 3/Quarter 4 Plan  DU Review Management Review of Patient Safety Incidents and Concerns - Quarterly Update  Learning Disability Services Covid Reflections (Report prepared by Swansea Bay UHB)  Update on Joint College Report Action Plan  Peer Review Update for Critical Care Delivery Unit Action Plan – Cancer Services  Quality Assurance in Neonates  Serious Incident Review – CAMHS Ty Llidiard (to include an update Ligature Works being undertaken)  Update Report – Delivery Unit Report – Cardiac Waiting Times Follow Up	
<b>16 March 2021</b>	Shared Listening & Learning Story  Minutes  Action Log  Declarations of Interest	Environmental Policy	Maternity Services Improvement Programme Report  Integrated Locality Group Reports: <ul style="list-style-type: none"> <li>• Merthyr &amp; Cynon</li> <li>• Rhondda &amp; Taff</li> <li>• Bridgend</li> <li>• Primary Care</li> </ul> Quality Dashboard	Controlled Drugs Local Intelligence Network (CDLIN) Annual Report  Health, Safety & Fire Sub Committee Highlight Report

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	Forward Work Programme		<p>Follow Up Outpatients Not Booked</p> <p>Follow Up Outpatients Not Booked – Ophthalmology</p> <p>Covid 19 Update Report</p> <p>Mortality Review Update</p> <p>Organisational Risk Register – Risks Assigned to Quality &amp; Safety Committee</p> <p>Quality Governance – Regulatory Review Recommendations and Progress Updates</p> <p>Clinical Audit Quarterly Update</p> <p>Review of the Governance Matrix (Targeted Intervention)</p> <p>6 monthly update Report – Peer Review Systematic Anticancer Therapies (First Round)</p> <p>Health, Safety &amp; Fire Sub Committee Highlight Report</p> <p>Leave No-One Behind Report</p> <p>Ockenden Report – Learning Points for CTM</p> <p>High Level Update on Mortality Indicators</p> <p>Committee Annual Self-Assessment Questionnaire Responses – Update Report</p>	

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<b>18 May 2021</b>	<p>Shared Listening &amp; Learning Story</p> <p>Minutes</p> <p>Action Log</p> <p>Declarations of Interest</p> <p>Forward Work Programme</p>	<p>Quality &amp; Safety Committee Annual Report 2020 – 2021</p> <p>Quality &amp; Safety Committee Terms of Reference</p>	<p>Maternity Services Improvement Programme Report</p> <p>Integrated Locality Group Reports:</p> <ul style="list-style-type: none"> <li>• Merthyr &amp; Cynon</li> <li>• Rhondda &amp; Taff</li> <li>• Bridgend</li> <li>• Primary Care</li> </ul> <p>Quality Dashboard</p> <p>Follow Up Outpatients Not Booked</p> <p>Follow Up Outpatients Not Booked – Ophthalmology</p> <p>Covid 19 Update Report</p> <p>Organisational Risk Register – Risks Assigned to Quality &amp; Safety Committee</p> <p>Quality Governance – Regulatory Review Recommendations and Progress Updates</p> <p>Resetting CTM Operating Framework – Harm Review (Quarterly Update)</p> <p>Research &amp; Development Update (6 monthly update report)</p>	<p>Medicines Management Expenditure Committee Highlight Report</p> <p>Infection, Prevention &amp; Control Committee Highlight Report</p> <p>Infection, Prevention &amp; Control Annual Report</p>
<b>20 July 2021</b>	<p>Shared Listening &amp; Learning Story</p> <p>Minutes</p>		<p>Maternity Services Improvement Programme Report</p> <p>Integrated Locality Group Reports:</p> <ul style="list-style-type: none"> <li>• Merthyr &amp; Cynon</li> </ul>	<p>Health, Safety &amp; Fire Sub Committee Highlight Report</p>

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	<p>Action Log</p> <p>Declarations of Interest</p> <p>Forward Work Programme</p>		<ul style="list-style-type: none"> <li>• Rhondda &amp; Taff</li> <li>• Bridgend</li> <li>• Primary Care</li> </ul> <p>Quality Dashboard</p> <p>Safeguarding &amp; Public Protection Annual Report</p> <p>Follow Up Outpatients Not Booked</p> <p>Follow Up Outpatients Not Booked – Ophthalmology</p> <p>Covid-19 Update</p> <p>Mortality Reviews Update</p> <p>Organisational Risk Register – Risks Assigned to Quality &amp; Safety Committee</p> <p>Organisational Wide Policies Update (Clinical and Non Clinical)</p> <p>Quality Governance – Regulatory Review Recommendations and Progress Updates</p> <p>Clinical Audit Quarterly Update</p>	<p>Infection, Prevention &amp; Control Committee Highlight Report</p> <p>Annual Prescribing Report</p>
<b>21 September 2021</b>	<p>Shared Listening &amp; Learning Story</p> <p>Minutes</p> <p>Action Log</p> <p>Declarations of Interest</p>	<p>Annual Quality Statement</p>	<p>Maternity Services Improvement Programme Report</p> <p>Integrated Locality Group Reports:</p> <ul style="list-style-type: none"> <li>• Merthyr &amp; Cynon</li> <li>• Rhondda &amp; Taff</li> <li>• Bridgend</li> <li>• Primary Care</li> </ul>	<p>Medicines Management Expenditure Committee Highlight Report</p>

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	Forward Work Programme		Quality Dashboard Follow Up Outpatients Not Booked Follow Up Outpatients Not Booked – Ophthalmology Covid-19 Update Organisational Risk Register – Risks Assigned to Quality & Safety Committee Quality Governance – Regulatory Review Recommendations and Progress Updates Resetting CTM Operating Framework – Harm Review (Quarterly Update) Review of the Governance Matrix (Targeted Intervention)	Health, Safety & Fire Sub Committee Highlight Report
<b>16 November 2021</b>	Shared Listening & Learning Story  Minutes  Action Log  Declarations of Interest  Forward Work		Maternity Services Improvement Programme Report  Integrated Locality Group Reports: <ul style="list-style-type: none"> <li>• Merthyr &amp; Cynon</li> <li>• Rhondda &amp; Taff</li> <li>• Bridgend</li> <li>• Primary Care</li> </ul> Quality Dashboard Follow Up Outpatients Not Booked Follow Up Outpatients Not Booked – Ophthalmology	Infection, Prevention & Control Committee Highlight Report

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			Covid-19 Update Mortality Reviews Update Organisational Risk Register – Risks Assigned to Quality & Safety Committee Quality Governance – Regulatory Review Recommendations and Progress Updates Research & Development Update Clinical Audit Quarterly Update	

**Need to add in**

Community based interventions e.g Valley Steps etc – to be confirmed

Patient harm – from Follow up Appointments not booked to be confirmed

Composite report on the outcomes of the reviews being undertaken by the Delivery Unit and Healthcare Inspectorate Wales / Wales Audit Office

Update on Primary and Community Care Services and the Bridgend Boundary Change

Report Inability to release staff to attend Statutory & Mandatory Training Sessions (was due to be received in May 2020 but deferred due to COVID-19)

Internal Assurance Report – ‘Know the Score’ A Review of NCEPOD of the Quality of Care Provided to Patient aged over 16 Years with a new Diagnosis of Pulmonary Embolism (was due to be received in May 2020 but deferred due to COVID-19)

Update on the National Bowel Cancer Audit (was due to be received in May 2020 but deferred due to COVID-19)

Update report on the Safe Storage of Medicines (was due to be received in May 2020 but deferred due to COVID-19)

WAST Presentation

DRAFT