

QUALITY & SAFETY COMMITTEE ACTION LOG
16 MARCH 2021

Minute Ref.	Date	Agreed Action	Lead	Timescale	Status as at March 2021
QSR/17/39 & QSR/19/78 QSC/20/96	9 May 2017 August 2019 July 2020	Clinical risks / patient safety issues associated with follow up outpatients not booked (FUNB) Members reinforced their expectation that they required a report on the agreed three specialities to consider whether there was any avoidable harm as a consequence of patients waiting longer than originally planned, to undergo their outpatient follow up appointment. Full update report on FUNB to be presented to the September meeting with specific focus placed on Ophthalmology Revised FUNB plan to be presented to the September meeting, with particular focus being place on Ophthalmology, which also identified the reduction of risk and identification of harm.	Director of Operations	May 2018 agreed that FUNB be a standing item on the agenda until further notice. March 2020 July 2020 September 2020 November 2020	Ongoing Regular update reports have been scheduled into the Committees Annual Cycle of Business
QSC/19/181	December 2019	Directorate Exception Report – Children & Young People Concerns expressed at the nurse staffing levels and shortage of Paediatric Doctors identified within the report. Update to be provided at the January 2020 meeting regarding the proposal being developed to address the position	Medical Director	May 2020 Now July 2020 Now October 2020 Due to the	In progress This work remains on hold as a result of the Covid Pandemic. Discussions are due to be held as to whether the work can be restarted

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				redeployment of resources in response to Covid, we are unable to provide the Committee with a revised proposed date for completion at the present time.	
QSC/20/060	May 2020	Primary & Community Services Quality Report Outcomes of the investigations undertaken into the Serious Untoward Incidents to be shared with Committee Members	Director of Primary, Community & Mental Health Services	July 2020 Now December 2020	Completed – Subject to ILG reporting on Lessons Learnt
QSC/20/065	May 2020	Royal College of Anaesthetists & Royal College of Surgeons Invites Service Review on the Intensive Care Service for General Surgery Patients at Princess of Wales Hospital In Committee discussion to be held at a future meeting regarding the significant HR issues associated with this review	Medical Director	September 2020 Due to the redeployment of resources in response to Covid, we are unable to provide the Committee with a revised proposed date for completion at the present time.	Completed Report received at the January 2021 meeting. The Committee supported the proposal for the activity to now be managed through ILG business

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QSC/20/091	July 2020	Maternity Service Improvement Programme Report Review to be undertaken of the job planning data contained within the report which Independent Members found difficult to understand. Response to be provided outside of the meeting	Assistant Medical Director	December 2020 February 2021	In progress Progress remains slow, partly due to further changes in structure within the department. So far, 77% of consultants are recorded as overdue as are 62% of SAS doctors. A number of these are at the "awaiting sign off" stage however, so this should improve over the coming months. Job Planning was paused as a result of the Covid 19 Pandemic.
QSC/20/140	November 2020	Merthyr & Cynon Integrated Locality Group Quality & Safety Report Harm Review improvement plan to be shared with Committee members	Director of Operations	January 2021 Now March 2021	In progress
QSC/20/158	November 2020	Quality Dashboard A review to be undertaken of future committee meeting dates to ensure the Committee was as best informed as it could be in relation to the data being presented	Director of Corporate Governance	January 2021	Completed Verbal update on progress provided to Members at the January 2021 meeting
QSC/20/164	November 2020	Update on Follow Up Outpatients Not Booked – Ophthalmology Next iteration of the report to include an update on patient engagement and how patients were reacting to the current position	Medical Director	January 2021	Completed Regular updates on Ophthalmology Follow Up Outpatients not Booked will be included in ILG reports moving forwards.
QSC/21/003	January 2021	Welsh Ambulance Services NHS Trust Patient Experience Highlight Report November 2020 Detailed report to be presented to the next meeting in relation to Ambulance Handover Delays together with an	Interim Chief Operating Officer	March 2021	On Agenda An update will be provided in the Interim Chief Operating Officer's report

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		implementation Plan			
QSC/21/021	January 2021	Patient Story Consideration to be given outside of the meeting as to whether any additional Therapies support could be provided to Seren Ward to support Dementia patients.	Interim Director of Therapies & Health Sciences	March 2021	Completed The Occupational Therapy Team have provided support in relation to training.
QSC/21/023	January 2021	Learning Disability Services Update Regular update reports to be presented to future Quality & Safety Committee meetings	Director of Primary, Community & Mental Health Services	July 2021	Completed Added to the forward work programme
QSC/21/028	January 2021	Integrated Locality Group Reports Future reports to include the work being undertaken by Clinical Service Groups and specific issues also included on hosted services.	Interim Chief Operating Officer	March 2021	In progress
QSC/21/030	January 2021	Neonatal Services – Update on Perinatal Mortality Review Neonatal response to MBRRACE report to be presented to a future meeting	Medical Director	March 2021	On Agenda In Committee discussion to be held in relation to this report
QSC/21/031	January 2021	Delivery Unit Action Plan – Cancer Services Further report to be presented to the Committee at a future meeting to provide further assurance	Medical Director	To be agreed	In progress