



**AGENDA ITEM**

2.1.3

**QUALITY & SAFETY COMMITTEE**

**REVISED ENVIRONMENTAL POLICY**

<b>Date of meeting</b>	16/03/2021
<b>FOI Status</b>	Open/Public
<b>If closed please indicate reason</b>	Not Applicable - Public Report
<b>Prepared by</b>	David Williams, Facilities Governance & Compliance Manager
<b>Presented by</b>	Chief Operating Officer
<b>Approving Executive Sponsor</b>	Chief Operating Officer
<b>Report purpose</b>	FOR APPROVAL

**Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)**

<b>Committee/Group/Individuals</b>	<b>Date</b>	<b>Outcome</b>
Environmental Management Steering Group	29/09/2020	ENDORSED FOR APPROVAL
Management Board	27/01/2021	APPROVED

**ACRONYMS**

CTMUHB – Cwm Taf Morgannwg University Health Board  
EMSG – Environmental Management Steering Group  
EMS – Environmental Management System

**1. SITUATION/BACKGROUND**

The Environmental Policy required updating as part of a formal review and in line with the new CTMUHB policy template and new organisation structure.



## **2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)**

The updates required as part of the formal review of this policy include:

- Update of Policy Statement (Section 2);
- Update of Policy Scope (Section 4);
- Update of Applicable Legislation (Section 5);
- Update of Training and Competence Implications (Section 7);
- Appendices to cover Equality Impact Assessment, Training Impact Assessment, Health Impact Assessment, Privacy Impact Assessment Screening and One Page Description of Policy;
- To encompass the staff and properties within the extended boundary i.e. Bridgend staff and properties.

The Environmental Policy includes a one page 'Environmental Policy Statement', which following policy approval will require a signature from the Chief Executive and to be made visible at all CTMUHB sites to illustrate the commitment from top management (Chief Executive and Management Board) in accordance with the organisation's ISO14001:2015 certification for Environmental Management.

The formal review of this policy commenced on 18 October 2019 and was completed on 29 September 2020 with endorsement for approval by the CTMUHB EMSG. The reason for this long review period was to ensure that changes to the organisation were incorporated within the policy, such as the Bridgend Boundary change, new CTMUHB policy template, new organisation structure and the postponement of committees for approval of policies as a result of the Covid-19 pandemic.

The aims and objectives of this policy are to:

- Ensure that all employees, including staff from other NHS Wales organisations and contractors, are responsible for working in a manner that protects the environment;
- Integrate environmental management into operating procedures to ensure that long term and short term environmental issues are considered;
- Protect the environment by preventing pollution and committing to sustainable resource use, climate change mitigation and adaptation, and protection of biodiversity and ecosystems;
- Ensure compliance with all relevant environmental legislation, obligations, Healthcare Standards for Wales and Welsh Government Directives;
- Audit the ISO14001 EMS on a regular basis to identify strengths and areas for improvement, and to highlight actions to prevent deficiencies;
- Review the Environmental Policy regularly to ensure that it is maintained as documented information, is communicated within the organisation and is available to all interested parties;



- Remain committed to continual improvement.

### **3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD**

It is a requirement of Welsh Government for all Health Boards in Wales to achieve ISO14001:2015 certification for Environmental Management.

This policy requires approval by top management (Chief Executive and Management Board) in accordance with the organisation's ISO14001:2015 certification and outlines the guiding principles of the EMS that encompasses all activities, products and services undertaken by CTMUHB across all Health Board premises and leased premises.

The policy includes a commitment to the protection of the environment, including prevention of pollution, sustainable resource use, climate change mitigation and adaptation, protection of biodiversity and ecosystems, fulfilling compliance obligations, providing a framework for setting and reviewing environmental objectives and targets, and continuing to develop its EMS to enhance environmental performance.

Fundamentally, the Environmental Policy promotes managing the Health Board's impact on the environment in order to ensure the sustainability of resources for future generations (i.e. all staff including temporary and voluntary, staff from other NHS Wales organisations, student placements, contractors working on NHS premises, patients, carers, and visitors).

All CTMUHB employees will be required to undertake general environmental awareness training upon the commencement of their employment with the Health Board. This will be done through a dedicated ESR 'Environmental, Waste and Energy Awareness' training module that is linked to the Health Board's EMS and this policy. This module informs all staff of their responsibilities for working in a manner that protects the environment, and advising them on how they can reduce their impact on the environment both within and outside the organisation.

In addition, existing members of staff will receive continued training through various environmental initiatives.

Specialist training will also be provided for key staff where required (e.g. internal environmental auditor training), to ensure compliance with environmental legislation and guidance.



#### 4. IMPACT ASSESSMENT

<b>Quality/Safety/Patient Experience implications</b>	There are no specific quality and safety implications related to the activity outlined in this report.
	The Environmental Policy promotes managing the Health Board's impact on the environment in order to ensure the sustainability of resources for future generations (i.e. all staff including temporary and voluntary, staff from other NHS Wales organisations, student placements, contractors working on NHS premises, patients, carers, and visitors), therefore having a positive impact on the quality, safety and patient experience.
<b>Related Health and Care standard(s)</b>	Governance, Leadership and Accountability
	Staying Healthy
<b>Equality impact assessment completed</b>	Yes
	Included in Appendix 2 of the Environmental Policy.
<b>Legal implications / impact</b>	Yes (Include further detail below)
	Non-conformance with this policy might have an irreversible impact on the environment, which could incur fines and penalties through non-compliance with legislation, leading to the organisation losing its ISO14001:2015 environmental management certification, and attracting negative press in the public domain.
<b>Resource (Capital/Revenue £/Workforce) implications / Impact</b>	Yes (Include further detail below)
	<p>A positive impact on capital, revenue and workforce resources through:</p> <ul style="list-style-type: none"> <li>Promoting the minimisation of waste generated through Health Board activities and reducing the environmental impact of waste disposal through landfill diversion and recycling;</li> <li>Adopting site travel plans encouraging modal shift from single occupancy car travel to more sustainable modes, such as public transport, car sharing, active travel and flexible working, except in times of national emergency</li> </ul>



	<p>when Government social distancing guidelines must be adhered to by law;</p> <ul style="list-style-type: none"><li>• Integrating sustainable development and resource use into everyday purchasing decisions;</li><li>• Adopting climate change mitigation and adaptation, and protecting biodiversity and ecosystems.</li></ul>
<b>Link to Strategic Well-Being Objectives</b>	Ensure sustainability in all that we do, economically, environmentally and socially

## 5. RECOMMENDATION

- 5.1** The Quality & Safety Committee is requested to **APPROVE** the revised Environmental Policy.