

Population Health & Partnerships Committee

Cycle of Business (1st April 2022 – 31st March 2023)

The Population Health & Partnerships Committee should, on annual basis, receive a cycle of business which identifies the reports which will be regularly presented for consideration. The annual cycle is one of the key components in ensuring that the Population Health & Partnerships Committee is effectively carrying out its role.

The Cycle of Business covers the period 1st April 2021 to 31st March 2022.

The Cycle of Business has been developed to help plan the management of Committee matters and facilitate the management of agendas and committee business.

The principal role of the Committee is set out in the Standing Orders 1.0.1.

The Committee is an independent member committee of the Board and has no executive powers, other than those specifically delegated in the Terms of Reference.

The purpose of the Committee is to provide advice and assurance to the Board to assist it in discharging its functions and responsibilities as they relate to population health across primary and secondary care. This will have been achieved through various initiatives including partnership arrangements. The Committee will also consider cross-cutting themes and how the organisation is delivering effective service integration and transformation agendas.

Population Health & Partnerships Committee Cycle of Business (1st April 2022 – 31st March 2023)

Item of Business	Executive Lead	Reporting period	Jan 2022	Feb 2022 Stood down	Mar 2022	April 2022	May 2022	June 2022	July 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023
Preliminary Matters																	
Minutes of the previous Board Meeting	Director of Corporate Governance	All Regular Meetings					✓		✓				✓			✓	
Action Log	Director of Corporate Governance	All Regular Meetings					✓		✓				✓			✓	
Internal Control & Risk Management																	
Population Health & Partnerships Committee Annual Report	Director of Corporate Governance	Annually							✓								
Population Health & Partnerships Committee Annual Self-Assessment	Director of Corporate Governance	Annually							✓								
Population Health & Partnerships Committee Terms of Reference	Director of Corporate Governance	Annually							✓								
Population Health & Partnerships Committee Annual Cycle of Business	Director of Corporate Governance	Annually					✓									✓	
Director of Public Health Annual Report	Director of Public Health	Annually							✓								
Post Payment Verification Annual Report (Primary Care Element for noting)	Director of Finance & Procurement	Annually							✓								
Primary Care																	
Primary Care Strategic Update	Director of Primary, Community & Mental Health	Bi Monthly					✓						✓				
Mental Health Strategic Update	Director of Primary, Community & Mental Health	Bi-Monthly							✓							✓	
Strategy Groups Update	Systems Groups Directors	All Regular Meetings					✓		✓				✓			✓	
Learning Disability Update	Director of Primary,	Six Monthly					✓		✓							✓	

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	Community & Mental Health																
Population Health																	
Population Health Management Update	Director of Public Health	All Regular Meetings					✓		✓				✓			✓	
Regional Partnership Board Transformation Fund Update	Director of Planning & Performance	All Regular Meetings					✓		✓				✓			✓	
Regional Partnership Board Annual Report	Director of Planning & Performance	Annually											✓				
Governance and Assurance																	
Organisational Risk Register	Director of Governance	All Regular Meetings					✓		✓				✓			✓	