



AGENDA ITEM

2.1.2

POPULATION HEALTH & PARTNERSHIPS COMMITTEE

OUTCOME REPORT: POPULATION HEALTH & PARTNERSHIPS COMMITTEE - COMMITTEE EFFECTIVENESS SURVEY

DATE OF MEETING	2 ND November 2022
PUBLIC OR PRIVATE REPORT	PUBLIC
IF PRIVATE PLEASE INDICATE REASON	Not Applicable - Public Report
PREPARED BY	Kathrine Davies, Corporate Governance Manager
PRESENTED BY	Wendy Penrhyn-Jones, Head of Corporate Governance and Board Business
EXECUTIVE SPONSOR APPROVED	Georgina Galletly, Director of Governance
REPORT PURPOSE	FOR NOTING
ACRONYMS	
N/A	

1. PURPOSE

- 1.1 The Chair of the Population Health & Partnerships Committee is required to present an annual report outlining Population Health & Partnership business through the financial year to the Health Board to provide an assurance on the monitoring and scrutiny undertaken of Cwm Taf Morgannwg University Health Board (CTMUHB) performance in relation to Population Health & Partnerships. As part of this process, the Committee are required to undertake an annual self-assessment questionnaire.
- 1.2 Members of the Committee are asked to note the seven responses to the Committee self-assessment questionnaire relating to the



activities and performance of the Population Health & Partnerships Committee during 2021/2022.

1.3 SUMMARY REPORT

1. Committee Effectiveness:

There was consensus that Members/Attendees were aware that:

- There were approved Terms of Reference in place defining the role of the Committee and were reviewed annually. Some members felt that as it was an evolving agenda, the annual review of the Terms of Reference was helpful. A Committee Annual Report was produced and reported to the Board to provide assurance that the Committee considers activity consistent with its remit.
- A Committee 'Annual Cycle of Business' had been established and was being used and updated as necessary.
- In terms of improvements to the Committee Effectiveness, some members felt that there should be greater focus on the topic of prevention and health improvement.

2. Committee Business

There was a clear consensus that Members/Attendees considered that:

- Virtual Meetings have overall been a positive experience in that it was enabling meetings and therefore continued scrutiny. However, some Members felt that it missed out on the 'softer' discussions which may occur during 'in-person' meetings.
- Members felt the Committee was adequately supported by the Meeting Secretariat and they also felt that the quality of reports was appropriate noting that training in report writing was available.
- Members indicated that agenda items were 'closed off' appropriately providing clear conclusions.
- Members felt the Committee Chair provided clear and concise information to the Board on the activities of the Committee and the implication of all identified gaps in assurance and/or control and that there was sufficient authority and resources to enable the Committee to adequately perform its role.
- With regard to Committee meetings held in 'private', the Committee had not had any requirement to hold 'private' meetings.
- Through the development of the Committee Cycle of Business, meetings were scheduled to align with activity where decisions may need to be made and that should there be a need to make a decision between scheduled meetings of Board Committees, there is provision for this to be actioned by

Positive
Assurance



	<p>email under 'Urgent Chair's Action', which can be ratified at the next meeting.</p> <p>3. Behaviour, Culture and Values</p> <ul style="list-style-type: none"> There was a clear consensus that Members/Attendees considered that the behaviours at meetings were courteous, professional and conducive to open and productive debate. <p>4. Training & Development</p> <ul style="list-style-type: none"> There was, in the main, consensus that Members/Attendees considered that they had sufficient training and support to fulfil their role, however for new and external members commented that any training that may be available would help to support them in their role. <p>5. Welsh Language</p> <ul style="list-style-type: none"> Members supported the right for the use of Welsh Language during meetings and whilst not essential it would be good to have as much use of the Welsh Language as possible.
<p>Areas Requiring Further Assurance</p>	<ul style="list-style-type: none"> See Areas Requiring Further Action
<p>Areas Requiring Further Action</p>	<p>1. Committee Business</p> <ul style="list-style-type: none"> With regard to the boundaries between this Committee and other Board Committees and whether they were clearly defined with adequate cross referral if required, some Members felt that there was still a degree of duplication between Committees. See Action 1A below. Feedback reflected that Members were of the view that the Committee was adequately supported by Executive Directors in terms of attendance, reports content and responses to challenges and questions. However, it was noted that the work of the Committee continued to evolve and with it the requirement for particular types of reports. Some Members commented that certain reports were long and complicated, particularly for external Members of the Committee. See Action 1B below. <p>2. Committee Effectiveness</p> <ul style="list-style-type: none"> In terms of general comments around Committee Effectiveness, some Members felt that there was always more to discuss than time allowed for and suggested that the most important items were prioritised for the longest discussion and debate. See Action 2A below.



Action Plan	<p>1. Committee Business</p> <p>A. The referral process has been improved by adding defined questions for the Chair to raise if a suggestion was made for a topic to be referred to another Committee.</p> <p>B. The work of the Committee continues to evolve and with it the requirement for particular types of papers. Both IMs and Executive Directors are working closely together to mature the Committee’s remit in practice and thereby the approach and papers required.</p> <p>2. Committee Effectiveness</p> <p>A. Timings for each report would be added to the agenda in order to prioritise each item in accordance with importance.</p>
Appendices	None.

2. Recommendation

- 2.1 The Committee is asked to **CONSIDER** the report and **CONFIRM** that the actions set out in this report accurately reflect the further improvements needed in response to the analysis of the survey.