

Agenda Item 3.2.1

ACTION LOG: PLANNING, PERFORMANCE & FINANCE COMMITTEE					
Minute Reference	Date of Meeting Action Originated	Issue	Lead Officer	Timescale for Action to be completed	Status of Action (as at 8 February 2022)
19/164	November 2019	Estates Performance Further report to be received for the Bridgend locality element of the Estate to be presented to the February 2020 meeting of the Committee	Director of Finance	January 2022	Completed Recommended action closed and replaced with new action to review Estate Performance Reporting at the February 2022 meeting that had been stood down. Meeting now re-instated for only standard agenda items, and has now been added to the Forward Plan for the April 2022 meeting.
08/002	August 2021	IMTP Update Committee to be kept updated in terms of governance and assurance on the concerns raised by Welsh Government in relation to the plan and the actions being undertaken.	Director of Strategy & Transformation/Chief Operating Officer/Director of Finance	February 2022	Completed The Board are receiving regular updates. Committee received an update at the December 2021 meeting and further update on the agenda for February 2022.
10/004	October 2021	Overview of Winter Response Planning Update report to be received at next meeting and the CTM plan would be circulated to the Committee outside of the meeting, once finalised.	Chief Operating Officer	December 2021	Completed Report and Plan received by the Committee at the December 2021 meeting.
10/006	October 2021	Performance Dashboard Data on hip fractures for the over 70's which had dropped	Chief Operating Officer	December 2021	Completed Arrangements for orthogeriatricians are under

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		in percentages to be reviewed outside of the meeting.			review as part of the recovery and restoration fund. Fundamentally, the absence of orthogeriatricians across the UHB is the cause of the low compliance rate. £395k recurrent funding has been incorporated within the Planned Care Recovery Fund from 22/23 to develop the Orthogeriatrics service and will come forward for approval as part of the IMTP process.
10/008	October 2021	Access to GP Services Committee agreed to receive a further update in January 2022	Assistant Director of Primary Care	January 2022	Completed Originally added to Forward Plan for February 2022 meeting which had been stood down. Meeting now re-instated for only standard agenda items, and has now been added to the Forward Plan for the April 2022 meeting.
4.1.0	December 2021	Organisational Risk Register Risk 4149 CAMHS to be reviewed with DoCG and an update to be shared with the Committee outside of the meeting	Chief Operating Officer	February 2022	Completed Risks have been reviewed and updated on the Register.
5.1.0	December 2021	Delivery of Elective Planned Care Recovery Programme	Chief Operating Officer	February 2022	Completed Reminder system in place.

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		Check that the reminder system for DNA's had been activated.			
5.1.3	December 2021	<p>Performance Dashboard No data available on the % of patients with a positive sepsis screening who received all elements of the 'Sepsis Six' care bundle within 1 hour of positive screening.</p> <p>Query raised about where joint SIs are reported and monitored? – This was particularly in relation to joint SIs involving CTM & WAST for example.</p> <p>Both queries to be reviewed outside of the meeting and response shared with the Committee once received.</p>	Director of Corporate Governance/Director of Nursing	February 2022	<p>Completed Email response sent to Committee outside of meeting.</p>
5.1.3	December 2021	<p>Performance Dashboard A detailed report on stroke performance to be brought to the next meeting of the Committee.</p>	Chief Operating Officer/Stroke Team	January 2022	<p>Completed Originally added to Forward Plan for February 2022 meeting which had been stood down. Meeting now re-instated for only standard agenda items, and has now been added to the Forward Plan for the April 2022 meeting.</p>
5.1.3	December 2021	<p>Performance Dashboard</p>	Chief Operating Officer	January 2022	<p>Completed</p>

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		Further detail on red releases to be provided in the report for the next meeting			Information of red release contained within Performance report for February 2022 meeting.
5.1.4	December 2021	Development of the IMTP 2022-25 Presentation to be shared with Members outside of the meeting.	Director of Strategy & Transformation	December 2021	Completed Presentation shared with Members of the Committee following the meeting.
PREVIOUSLY COMPLETED ACTIONS					
06/001	June 2021	Integrated Performance Dashboard Recovery Plan for Part 1A Mental Health to be shared with Members once finalised.	Chief Operating Officer/Director of Primary, Community & Mental Health	July 2021	Completed Each ILG will have one where needed – there was one for M&C and they achieved recovery and same for R&TE – Bridgend had not needed one at that time. Performance reflects the improvement.
08/001	August 2021	Action Log All outstanding updates on the log to be reviewed outside of the meeting with the relevant Executive Lead and updated.	All	October 2021	Completed Outstanding Actions updated and received by the Committee at the October 2021 meeting.
10/001	October 2021	Organisational Risk Register Software issues in relation to Laundry to be queried outside of the meeting.	Director of Finance	December 2021	Complete Capital funding received and orders placed for software and new tank for the 13 stage washer press.
10/002	October 2021	Organisational Risk Register	Head of Corporate Governance & Board Business/Asst.	October 2021	Completed Board Development Session held on risk in October 2021

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		Comments and queries in relation to the register to be raised with the Asst. Director of Governance and Risk outside of the meeting and could also be explored further at the Board Development Session on Risk Appetite on 21 October 2021.	Director of Governance and Risk		<p>in conjunction with ILG leads and how the leads were continuing to request that risks were regularly reviewed and the status of risks explained with clearer narratives. Ongoing action which is also highlighted via the monthly risk training sessions.</p> <p>As to the reference to 'no changes to the content of the risk register', this was as the risks had remained unchanged and this would be more accurately referenced in future. Any updates to risks would be made in red within the report.</p>
10/004	October 2021	Ophthalmology Update DNA rates to be included within future reports to the Committee.	Chief Operating Officer	December 2021	Completed Rates would now be included in future reports to the Committee.
10/005	October 2021	Integrated Performance Dashboard One hour and 15 minute ambulance handover waits to be included in future reports along with baseline and narratives where applicable.	Director of Strategy and Transformation	November 2021	Completed Report amended to reflect comments raised and was circulated to the Committee 16.11.21.
10/009	October 2021	Forward Work Plan Committee agreed to receive a report on mitigating the risks	Chief Operating Officer	December 2021	Completed A detailed reply in the form of a report was produced in

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		with regard to paediatric nurses rotation and the Emergency Department to the December 2021 meeting.			response to the query and was circulated to Members of the Committee outside of the meeting. The Chair and IM who had raised the initial query agreed that the item need not come back as part of the main agenda reporting process.
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