

# People & Culture Committee

Wed 14 July 2021, 09:00 - 12:00

Virtual via TEAMS



## Agenda

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09:00 - 09:00

0 min

### 1. Preliminary Matters

#### 1.1. Welcome & Introductions

*Dilys Jouvenat*

#### 1.2. Apologies (oral)

*Dilys Jouvenat*

#### 1.3. Declarations of Interest (oral)

*Dilys Jouvenat*

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09:00 - 09:05

5 min

### 2. Consent Agenda

*Dilys Jouvenat*

#### 2.1. Items for Approval

##### 2.1.1. Minutes of the Meeting held on 26th April 2021

*Dilys Jouvenat*

 unconfirmed mins P C Cmt 26.4.21 KW&MHT.pdf (14 pages)

##### 2.1.2. Policy Ratification

*Dilys Jouvenat*

 2.1.2 Request for Ratification of CUA - Policy Approval.pdf (3 pages)


##### 2.1.3. Policies for Approval

*Dilys Jouvenat*


- Shared Parental Leave
- Procedure for Dealing with Anonymous Communications

 2.1.3 Policy Approval Cover Report.pdf (3 pages)

 2.1.3 App a Shared Parental Leave Policy.pdf (29 pages)

 2.1.3 App b Procedure for dealing with Anon Comms.pdf (10 pages)

##### 2.1.4. Board Committee Annual Business Cycle

 2.1.4 Cmt Business Cycle v3 amended June 2021.pdf (3 pages)

##### 2.1.5. Committee Annual Report & Improvement Actions


*Dilys Jouvenat / Hywel Daniel*

 2.1.5 App 1DRAFT P&C Cmt Annual Report 20-21 DJ.pdf (6 pages)

-  2.1.5 DRAFT Cmt Annual Report Cover Report.pdf (3 pages)
-  2.1.5 App 2 DRAFT Effectiveness Survey Improvement Plan DJ.pdf (4 pages)

### 2.1.6. Annual Review of Committee Terms of Reference

*Dilys Jouvenat*

-  2.1.6 Committee ToR HB 30.07.20.docm.pdf (10 pages)

### 2.1.7. Committee Action Log

*Dilys Jouvenat*

-  2.1.7 Action Log PCCmt 26.4.21.pdf (4 pages)

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09:05 - 10:00  
55 min

## 3. Main Agenda

*Dilys Jouvenat*

### 3.1. Matters Arising (oral)

*Dilys Jouvenat*

### 3.2. Medical Workforce Update



*Nerys Conway, Medical Director's Dept / Hywel Daniel*

-  3.2 Medical Workforce Report R.pdf (13 pages)

### 3.3. Risk Register

*Georgina Galletly*

Referral from Audit & Risk Committee

-  3.3 Organisational Risk Register.pdf (3 pages)
-  3.3 App 1 Organisational Risk Register.pdf (2 pages)

### 3.4. Comfort Break (5 mins)

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10:00 - 10:30  
30 min

## 4. Employee Experience & Wellbeing

*Clare Wright*

### 4.1. Presentation: Employee Experience & Wellbeing

*Clare Wright*

-  4.1 EEx Wellbeing Update for PCC meeting June 2021.pdf (17 pages)

### 4.2. Corporate Health Standard

*Karen Wright*

-  4.2 Corporate Health Standard Gold Award.pdf (6 pages)

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10:30 - 11:10  
40 min

## 5. Organisational Development & Culture

*Sharon Nash*

### 5.1. Equality, Diversity and Inclusion Update (oral)

*Sharon Nash*


## **5.2. Equality Annual Report 2020/2021**

*Sharon Nash*

 5.1 Equality Annual Report 2020-21 DRAFT v3.pdf (32 pages)

## **5.3. Welsh Language Standards Annual Report 2020/21**

*Sharon Nash*

 5.3 WL Annual Report 20-21 Cover Report.pdf (3 pages)

 5.3 App - WLS Report 2020 - 2021.pdf (33 pages)

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**11:10 - 11:35**  
25 min

## **6. Performance Reporting**

### **6.1. Metrics Report**

*Paul Harrison*

 6.1 Metrics Report.pdf (8 pages)

### **6.2. Disclosure and Barring Service Update**

*Karen Wright*

 6.2 Disclosure & Barring Service.pdf (8 pages)

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**11:35 - 11:35**  
0 min

## **7. Highlight Report To Board (oral)**

*Dilys Jouvenat*

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**11:35 - 11:40**  
5 min

## **8. Committee Forward Work Programme**

*Dilys Jouvenat*

 8. Committee Forward Work Programme.pdf (3 pages)

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**11:40 - 11:45**  
5 min

## **9. Any Other Business (oral)**

*Dilys Jouvenat*

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**11:45 - 11:45**  
0 min

## **10. Date of Next Meeting: 13th October 2021**

*Dilys Jouvenat*