

# **Mental Health Act Monitoring Committee**

## **Cycle of Business** (1<sup>st</sup> March 2022 – 31<sup>st</sup> March 2023)

The Mental Health Act Monitoring Committee should, on annual basis, receive a cycle of business which identifies the reports which will be regularly presented for consideration. The annual cycle is one of the key components in ensuring that the Mental Health Act Monitoring Committee is effectively carrying out its role.

The Cycle of Business covers the period 1<sup>st</sup> March 2022 to 31<sup>st</sup> March 2023.

The Cycle of Business has been developed to help plan the management of Committee matters and facilitate the management of agendas and committee business.

The principal role of the Committee is set out in the Standing Orders 1.0.1.

The Committee is an independent member committee of the Board and has no executive powers, other than those specifically delegated in the Terms of Reference. The Committee will function in accordance with the NHS Audit Committee Handbook.

The purpose of the Committee is to advise and assure the Board that the arrangements to monitor and review the way functions under the Act are exercised on its behalf are operating appropriately and effectively and in accordance with legislation.

## Mental Health Act Monitoring Committee Cycle of Business (1<sup>st</sup> March 2022 – 31<sup>st</sup> March 2023)

Strategic Objectives	Provide high quality, evidence based and accessible care	Work with Communities and partners to reduce inequality, promote well-being and prevent ill health	Ensure sustainability in all that we do, economically, environmentally and socially	Co-create with staff and partners a learning and growing culture
<b>Threats to the Strategic Objectives</b>	<ul style="list-style-type: none"> <li>Failure to deliver a high quality, safe and effective service that improves population health</li> <li>Failure to provide timely health and wellbeing care &amp; services</li> <li>Failure to deliver a service user and carer focussed service.</li> </ul>	<ul style="list-style-type: none"> <li>Failure to engage effectively with our communities to inform, develop and deliver an effective, safe and responsive service that meets the health needs of our communities</li> <li>Failure to engage, listen and act on issues / feedback that would help to reduce inequalities, promote wellbeing and prevent ill health within our communities.</li> </ul>	<ul style="list-style-type: none"> <li>Failure to make robust, informed decisions for our communities and execute them within a sound system of Governance</li> <li>Failure to deliver and maintain financial sustainability</li> <li>Failure to continually adapt and respond to a changing environment.</li> <li>Failure to adopt new technology and innovations to enable change and sustainability</li> </ul>	<ul style="list-style-type: none"> <li>Failure to listen, learn and respond appropriately to the views of our staff and partners to enable continual improvement in our services and culture.</li> <li>Failure to engage, listen and act on feedback to shape services and culture.</li> <li>Failure to engage constructively with partners and have a mutual understanding of each other's issues.</li> <li>Failure to sustain an engaged and effective workforce.</li> </ul>

Item of Business	Executive Lead	Reporting period	Jan 2022	Feb 2022	Mar 2022	April 2022	May 2022	June 2022	July 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023
<b>Consent Agenda</b>																	
Minutes of the previous Board Meeting	Director of Corporate Governance	All Regular Meetings			✓			✓			✓			✓			✓
Action Log	Director of Corporate Governance	All Regular Meetings			✓			✓			✓			✓			✓
<b>Main Agenda - Governance</b>																	
Organisational Risk Register* (* There are currently no risks assigned to the Committee)	Director of Corporate Governance	All Regular Meetings (if applicable)			✓			✓			✓			✓			✓
Mental Health Act Monitoring Committee Annual Report	Director of Corporate Governance	Annually						✓									
Mental Health Act Monitoring Committee Annual Self-Assessment	Director of Corporate Governance	Annually									✓						
Mental Health Act Monitoring Committee Terms of Reference	Director of Corporate Governance	Annually						✓									
Mental Health Act Monitoring Committee Annual Cycle of Business	Director of Corporate Governance	Annually			✓												✓
Committee Forward Work Programme	Director of Corporate Governance	All Regular Meetings			✓			✓			✓			✓			✓
<b>Main Agenda – Improving Care</b>																	
Report from the Mental Health Act Operational Group	Lead Nurse & Chair MH Act Operational Group	All Regular Meetings			✓			✓			✓			✓			✓



GIG  
CYMRU  
NHS  
WALES

Bwrdd Iechyd Prifysgol  
Cwm Taf Morgannwg  
University Health Board

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Mental Health Act Quarterly Activity Report / Breaches/Analysis of Unlawful Detentions – Mental Health Act	Head of MH Nursing Merthyr & Cynon ILG	All Regular Meetings			✓			✓			✓			✓			✓
Risks related to the Monitoring of the Mental Health Act	Head of MH Nursing Merthyr & Cynon ILG	All Regular Meetings			✓			✓			✓			✓			✓
Strategic Update from South Wales Police	South Wales Police	All Regular Meetings			✓			✓			✓			✓			✓
Strategic Update from Local Authority Partners	Local Authority Partners	All Regular Meetings			✓			✓			✓			✓			✓
Crisis Care Concordat National and Local Update	Clinical Service Group Manager MH Rhondda & Taff Ely ILG	Six Monthly						✓						✓			