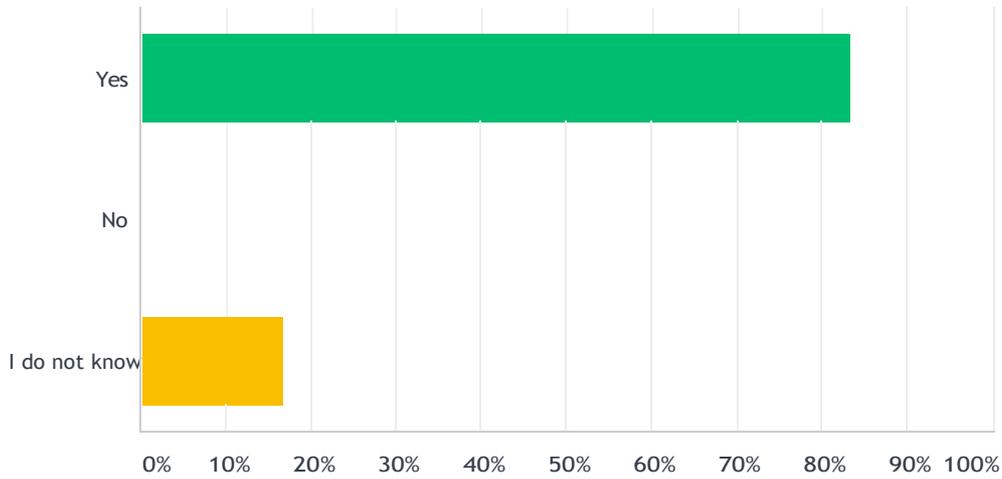


Q1 Does the Committee have written Terms of Reference that adequately and accurately define its role, purpose and accountabilities?

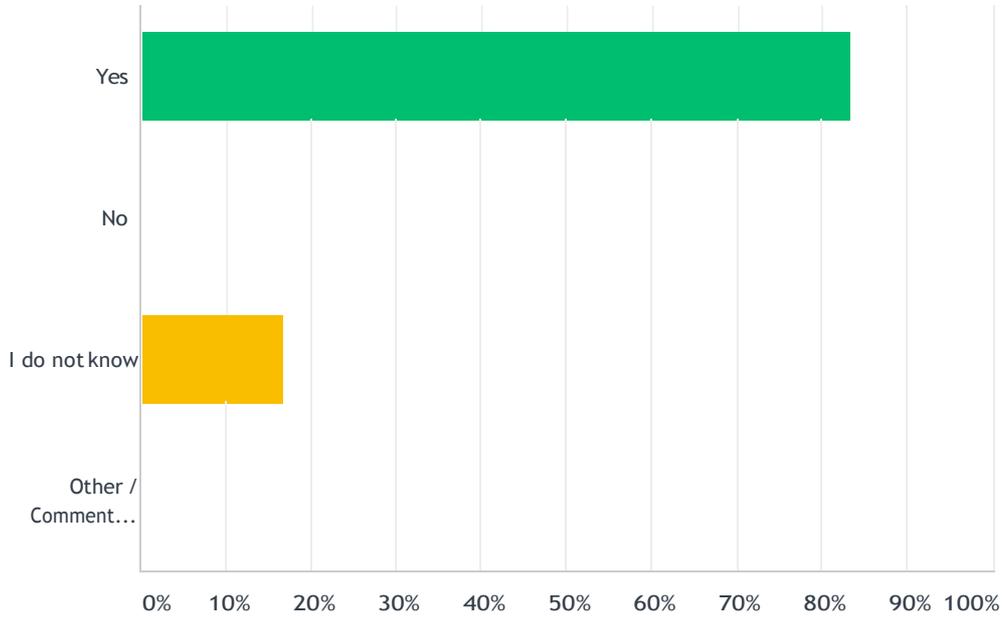
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES
Yes	83.33% 5
No	0.00% 0
I do not know	16.67% 1
TOTAL	6

Q2 Have the terms of reference been adopted by the Board?

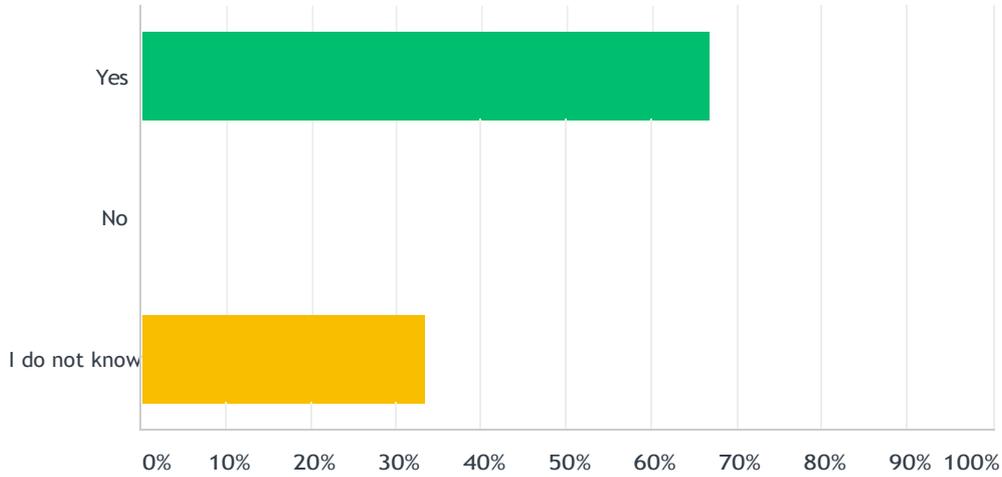
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	16.67%	1
Other / Comment (please specify)	0.00%	0
TOTAL		6

Q3 Are the terms of reference reviewed annually to ensure they remain fit for purpose?

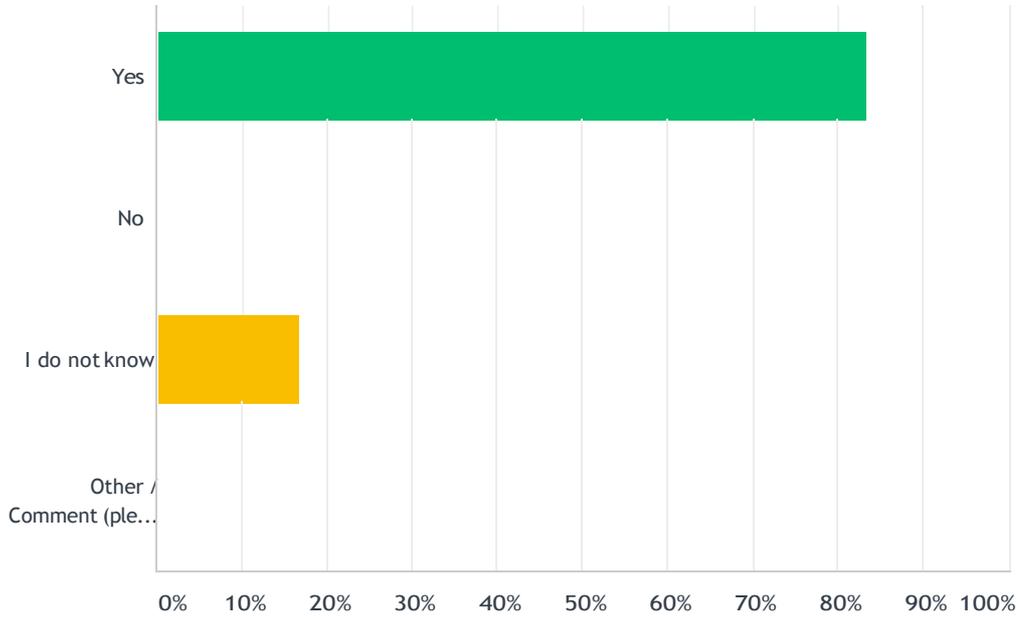
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES
Yes	66.67% 4
No	0.00% 0
I do not know	33.33% 2
TOTAL	6

Q4 Does the Committee have an annual work plan in place?

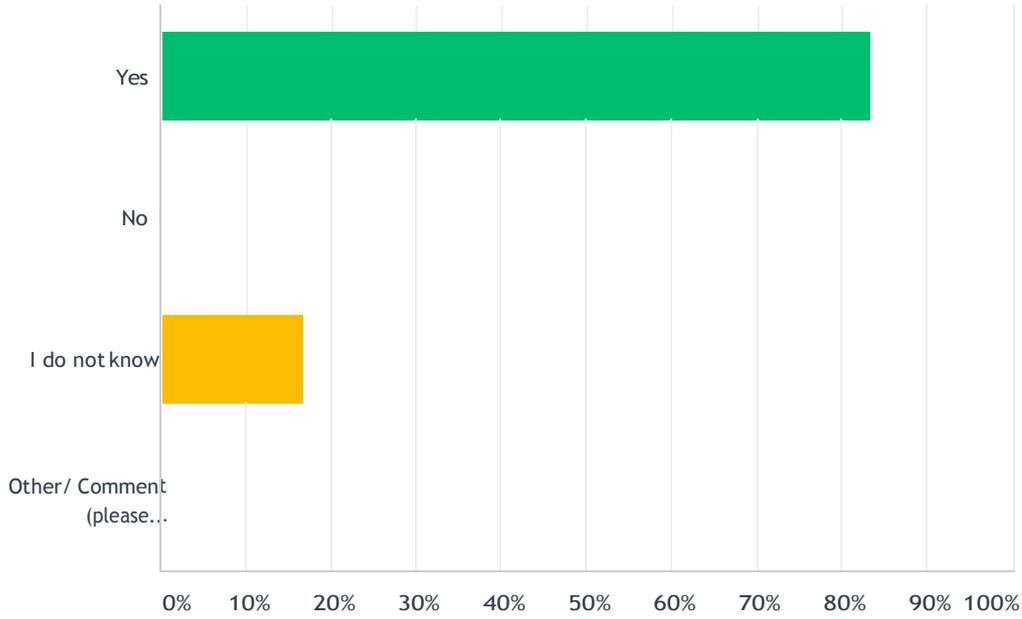
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	16.67%	1
Other / Comment (please specify)	0.00%	0
TOTAL		6

Q5 Has the Committee been provided with sufficient membership, authority and resources to perform its role effectively and objectively?

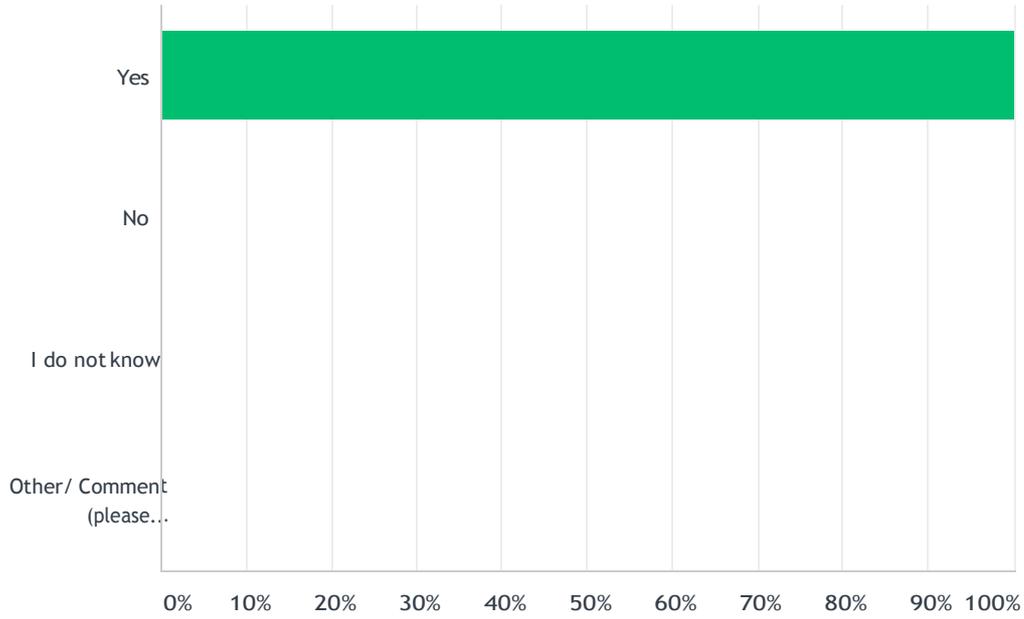
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	16.67%	1
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q6 Does the Committee have the requisite number Independent Members?

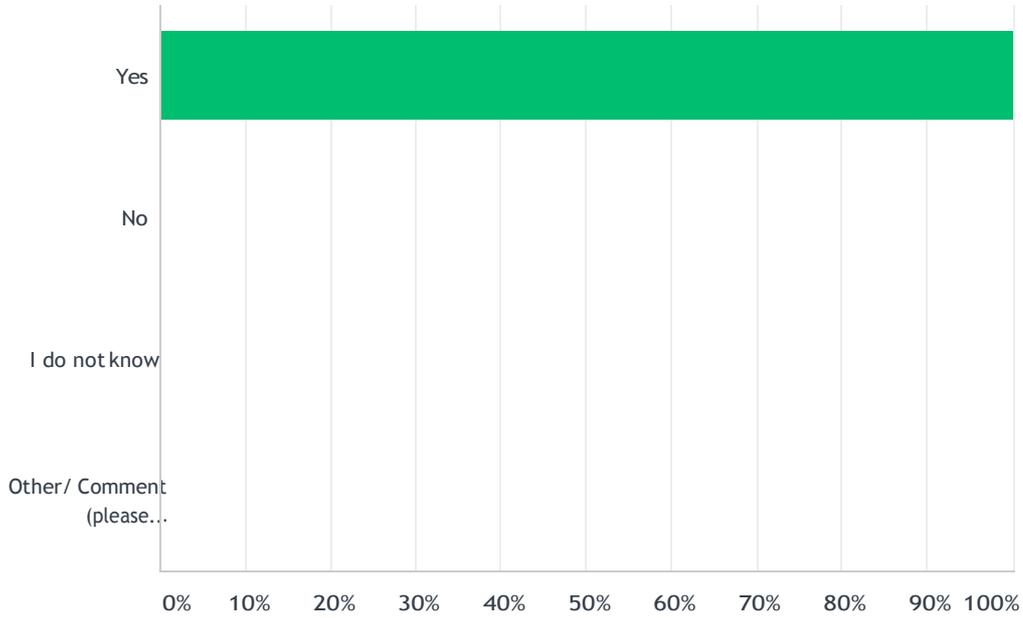
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	100.00%	6
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q7 Does the Committee monitor its attendance?

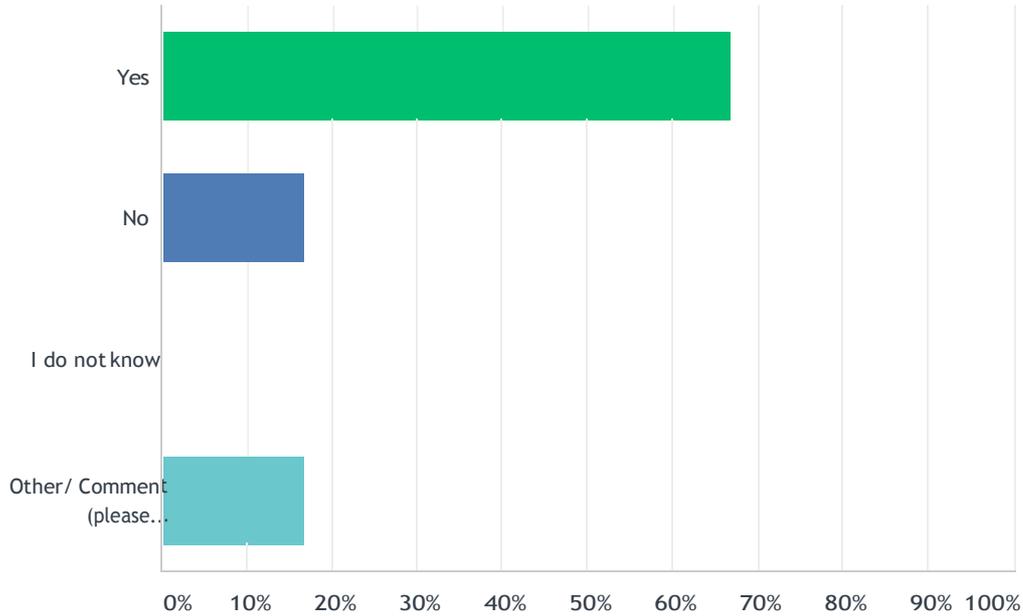
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	100.00%	6
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q8 Is the Committee membership appropriate, in terms of available skills, expertise? If no, please elaborate within comments section.

Answered: 6 Skipped: 0



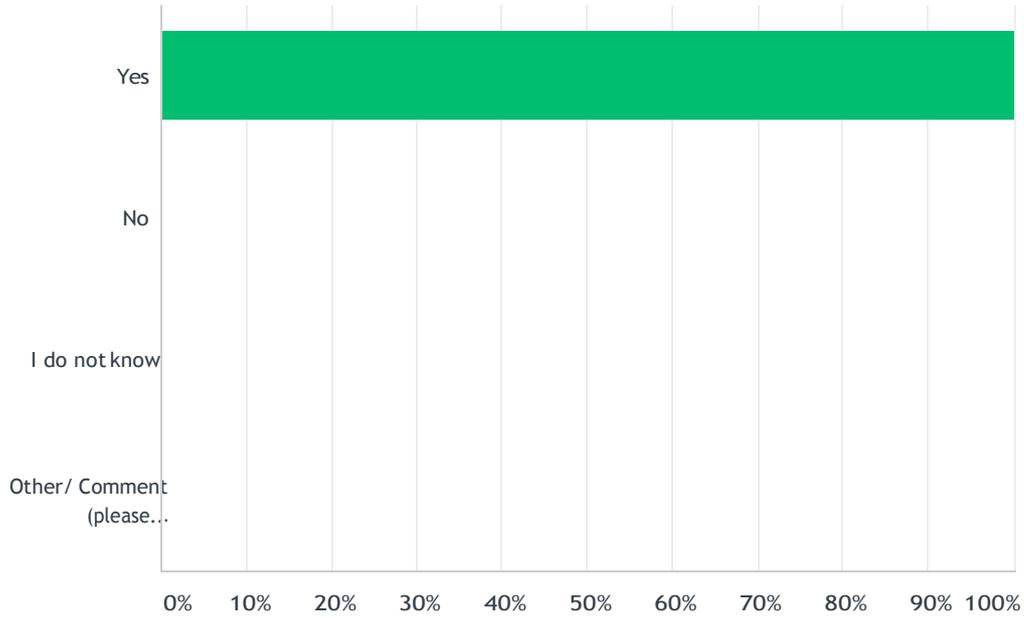
ANSWER CHOICES	RESPONSES
Yes	66.67% 4
No	16.67% 1
I do not know	0.00% 0
Other/ Comment (please specify)	16.67% 1
TOTAL	6

Comment:

I think so, but this is something kept under review in terms of knowledge and skills gap. We are however short of independent members from a BAME background.

Q9 Is there effective scrutiny and challenge from all Committee Members?

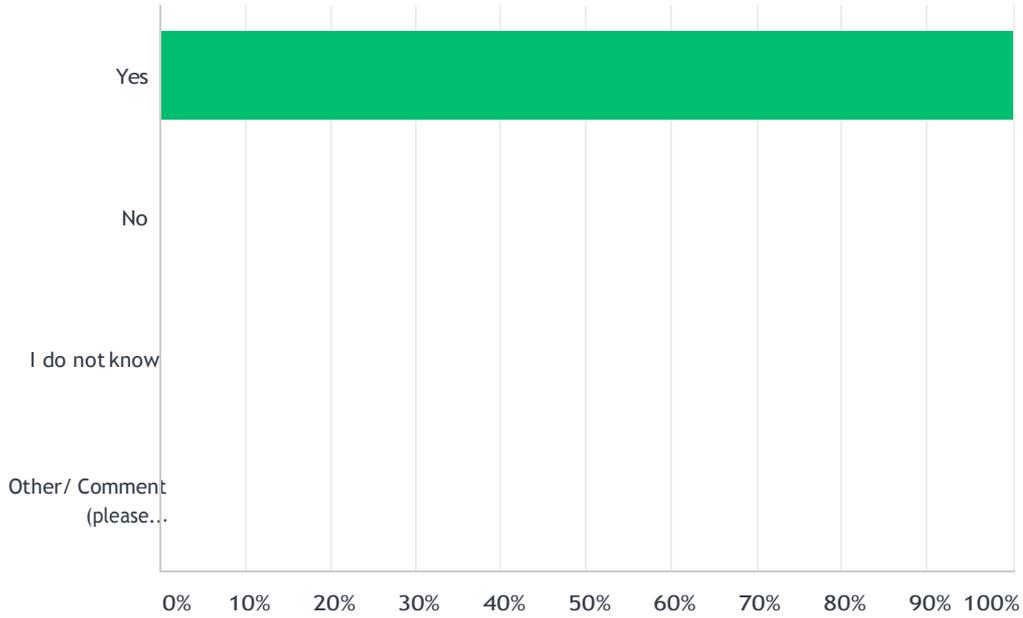
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	100.00%	6
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q10 Does the board review the progress and outputs of the Committee?

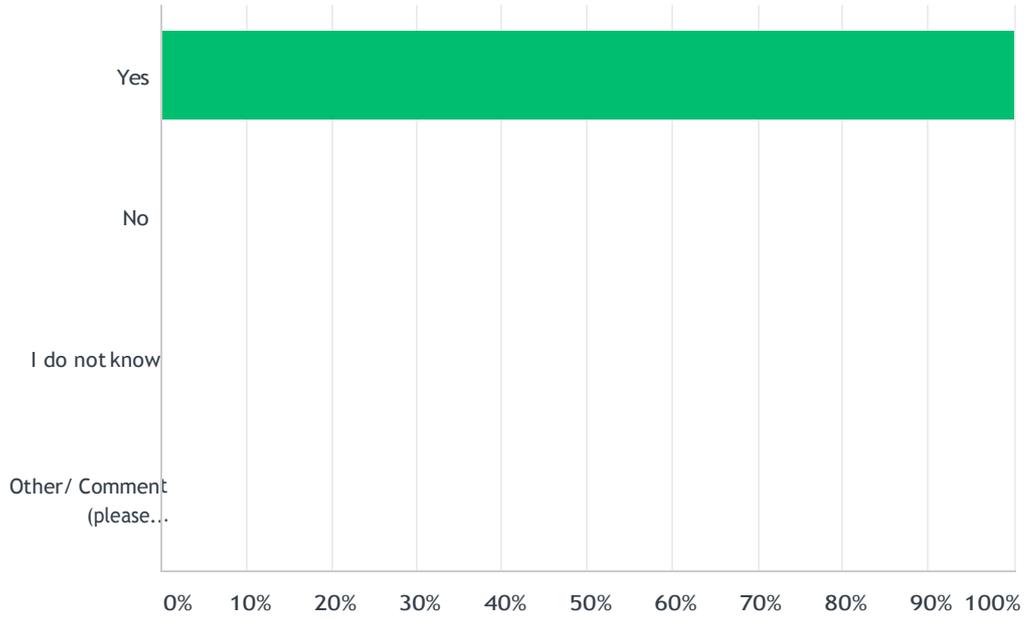
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	100.00%	6
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q11 Does the Committee report regularly to the Board verbally and through minutes and make clear recommendations when necessary?

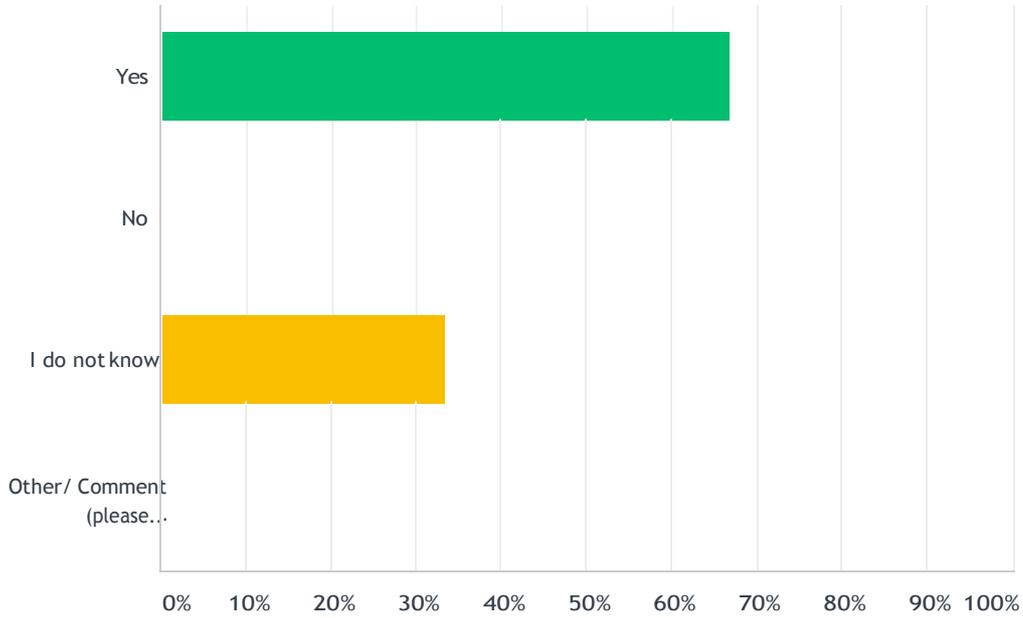
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	100.00%	6
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q12 Does the Committee periodically assess its own effectiveness?

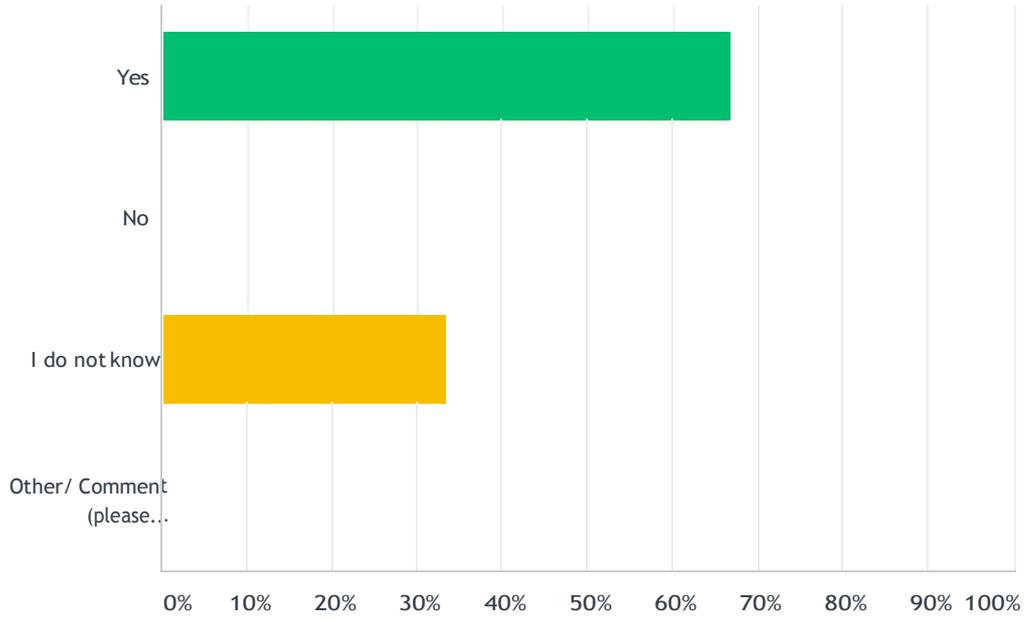
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	66.67%	4
No	0.00%	0
I do not know	33.33%	2
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q13 Can members give appropriate feedback on the effectiveness of the Chair and the Secretary?

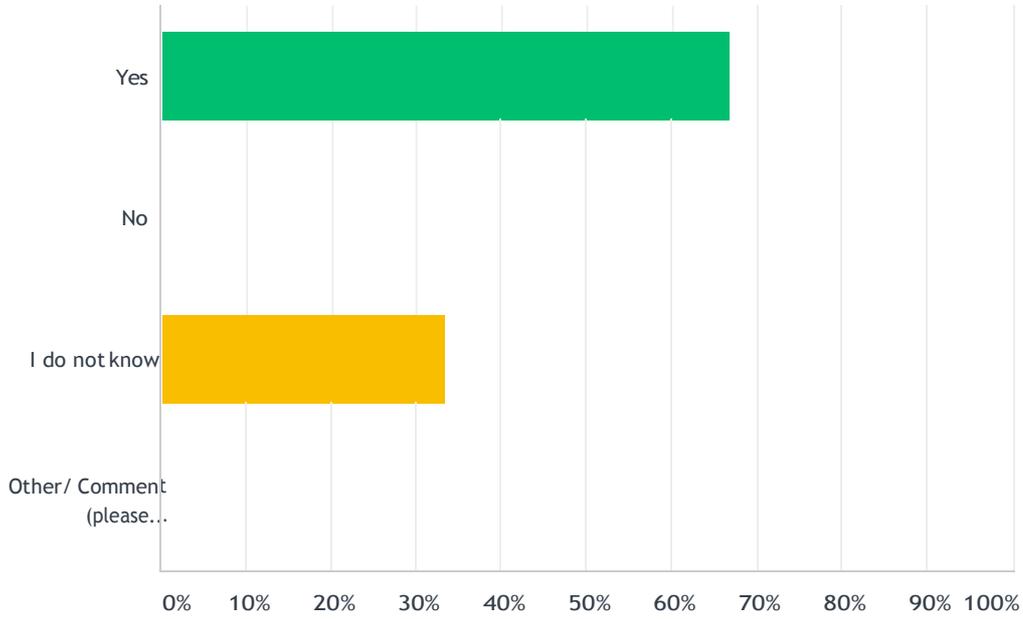
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	66.67%	4
No	0.00%	0
I do not know	33.33%	2
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q14 Has the Committee determined the appropriate level of detail it wishes to receive from reports?

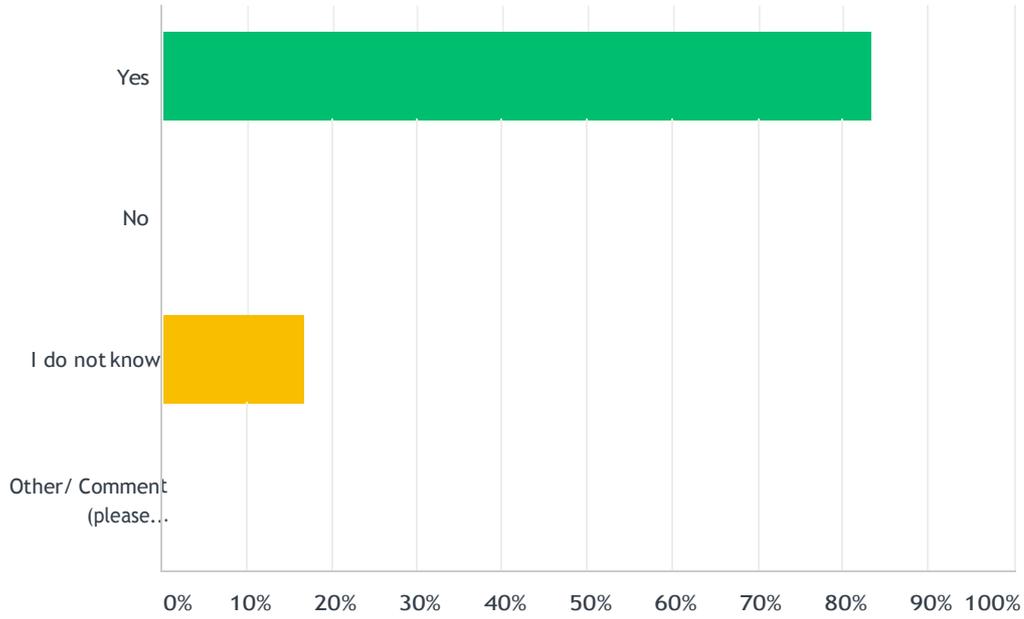
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	66.67%	4
No	0.00%	0
I do not know	33.33%	2
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q15 Does the Committee receive the appropriate level of timely and accurate information to allow it to fulfil its role?

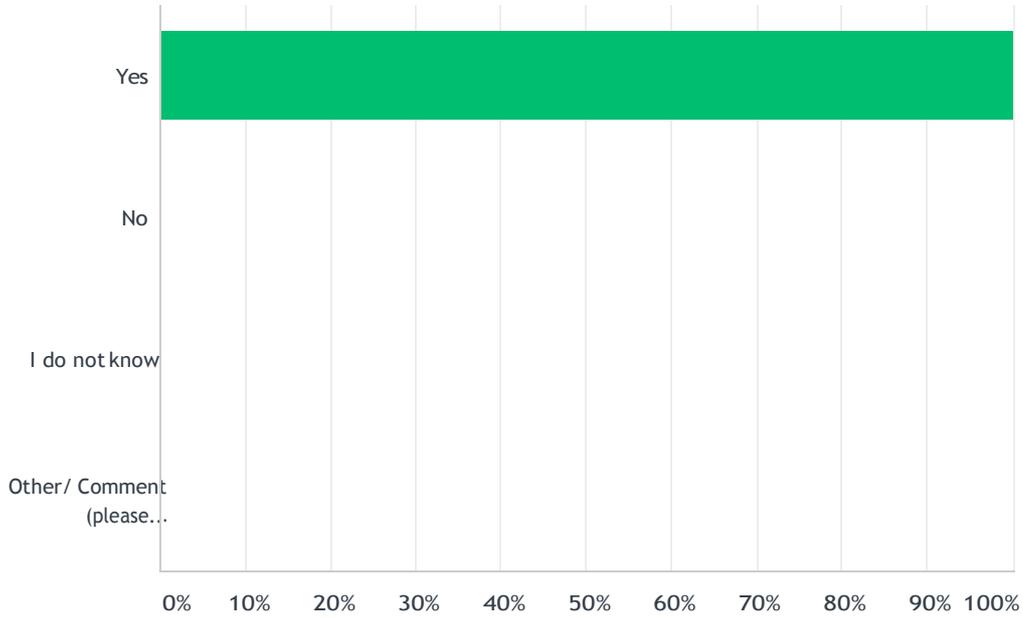
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	16.67%	1
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q16 Does the Committee have sufficient time to cover its business?

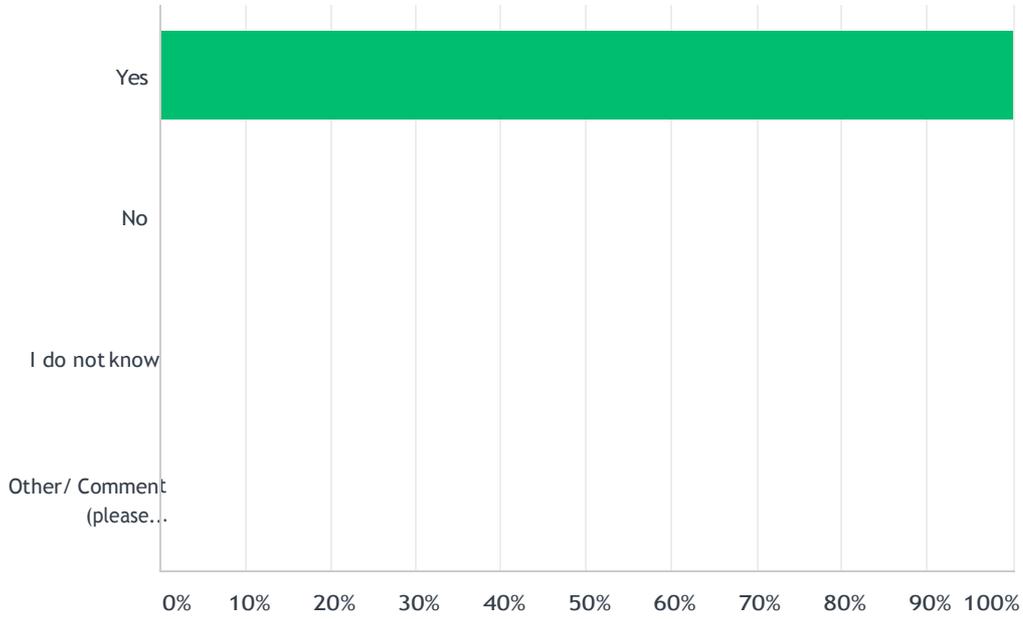
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	100.00%	6
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q17 Does the committee effectively monitor – or ensure monitoring of - agreed actions? e.g. by use of the action log

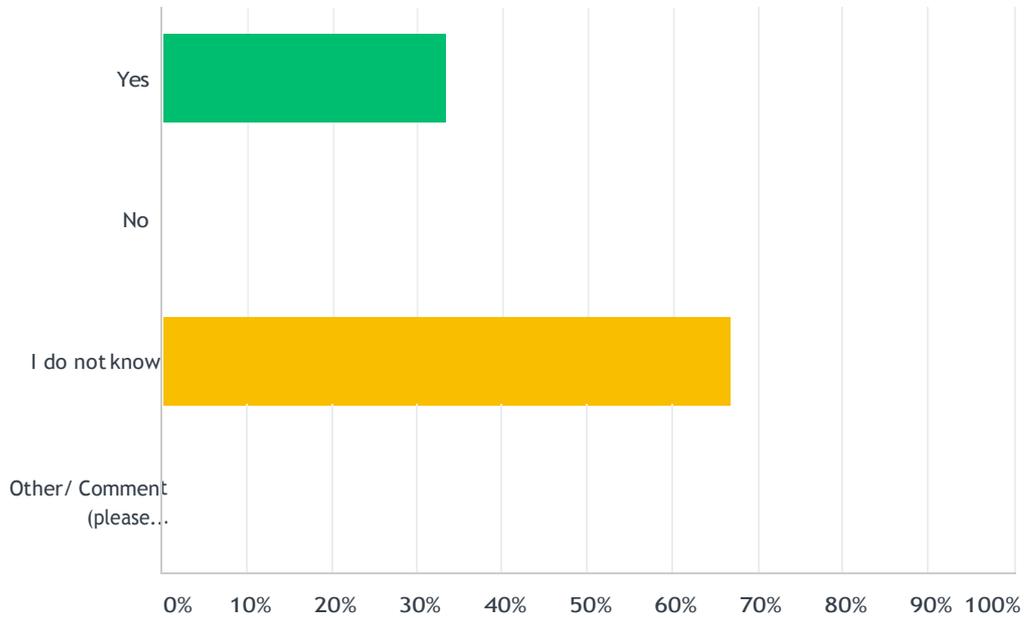
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	100.00%	6
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q18 Are members particularly those new to the Committee, provided with training?

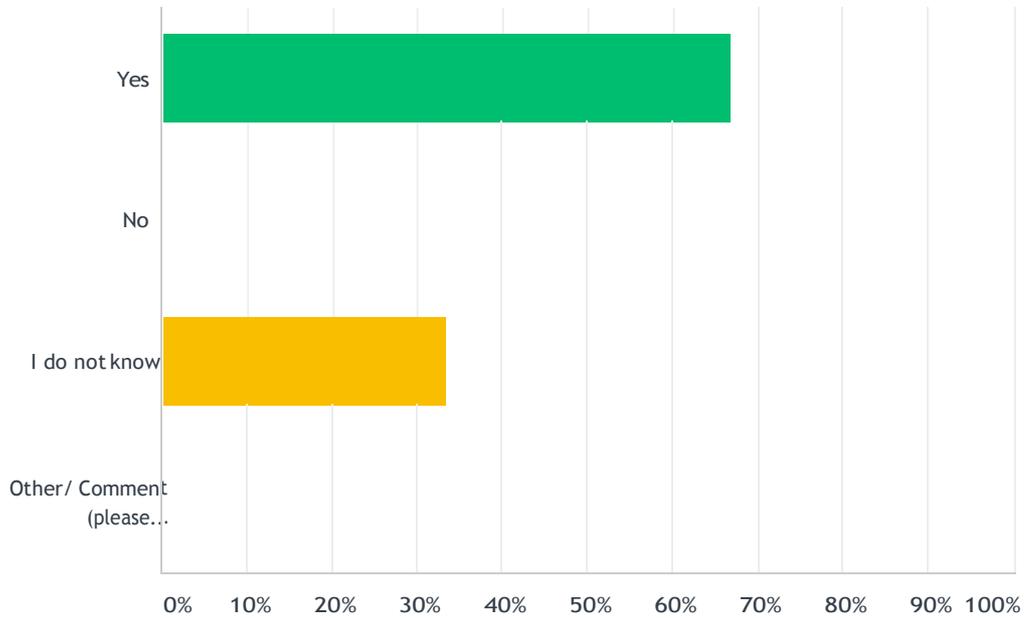
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	33.33%	2
No	0.00%	0
I do not know	66.67%	4
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q19 Has the Committee formally considered how it integrates with other committees and groups?

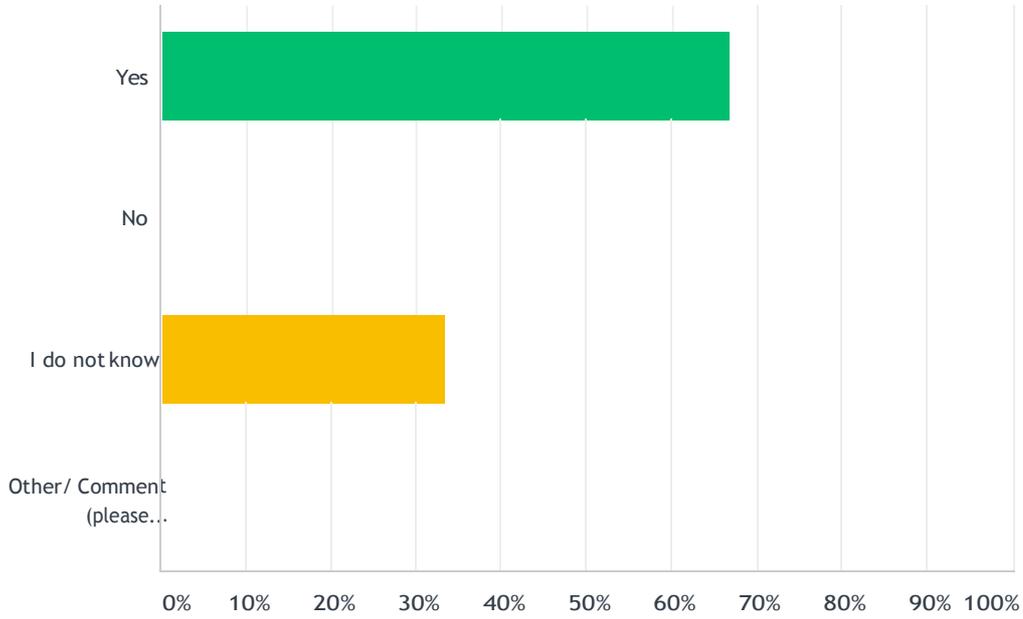
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	66.67%	4
No	0.00%	0
I do not know	33.33%	2
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q20 Where they exist, does the Committee receive timely and appropriate feedback from its sub-groups?

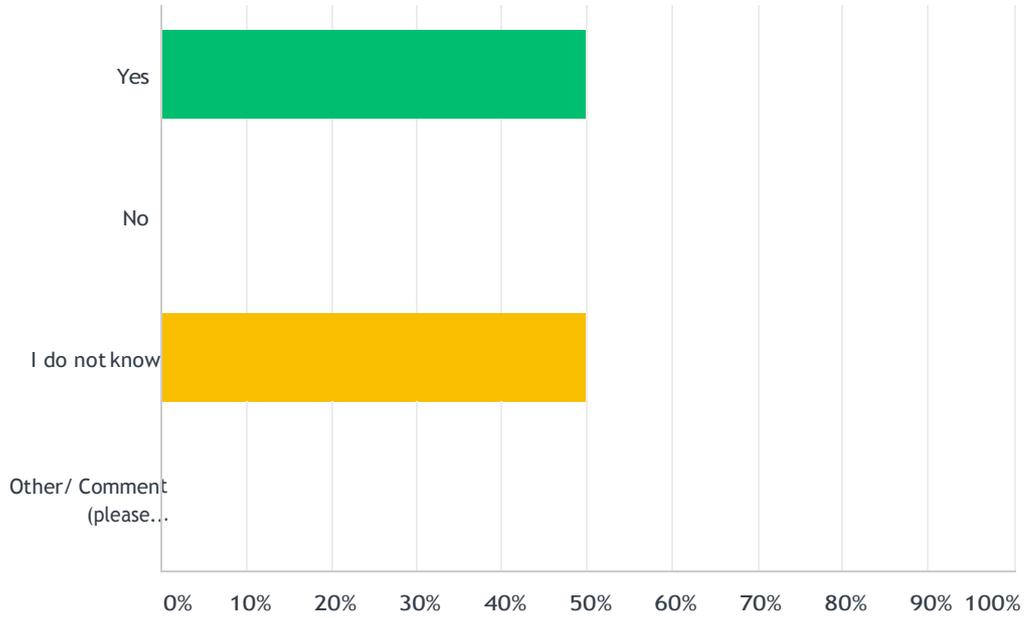
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	66.67%	4
No	0.00%	0
I do not know	33.33%	2
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q21 Does the Committee provide clear direction to its sub-groups?

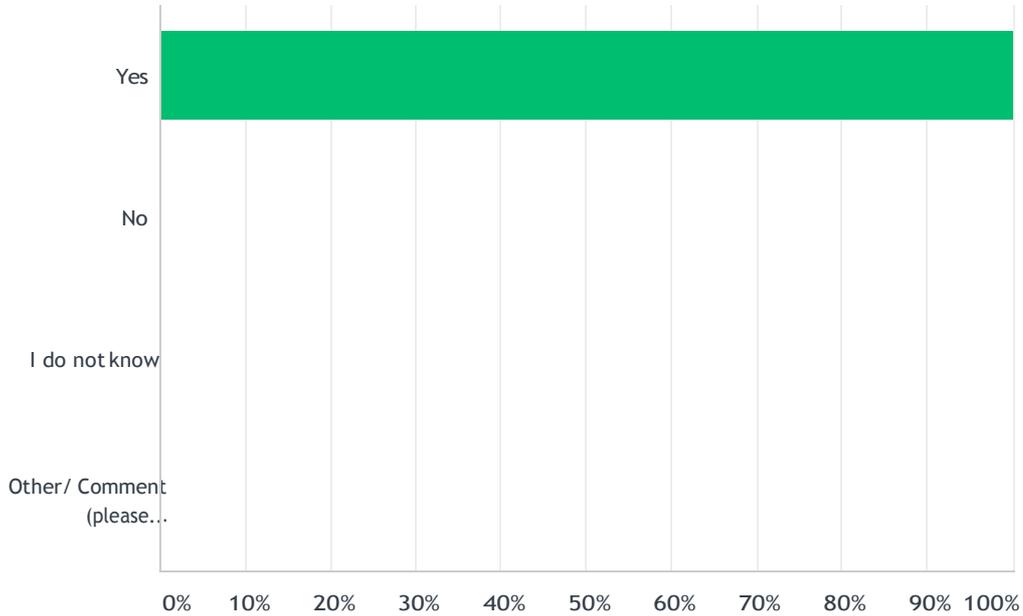
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	50.00%	3
No	0.00%	0
I do not know	50.00%	3
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q22 Does the Committee produce an Annual Report of its work?

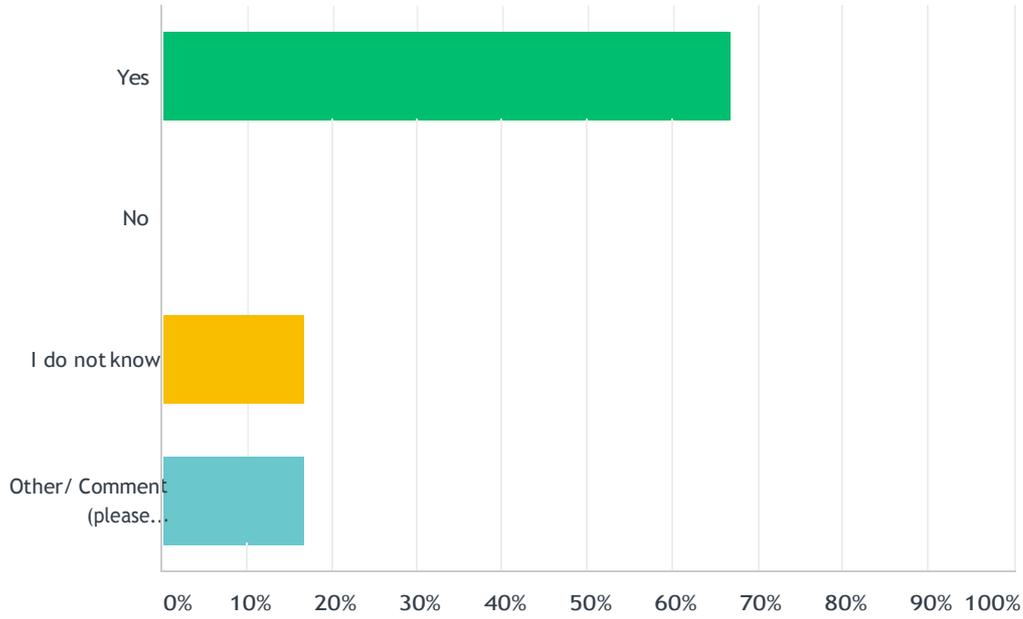
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	100.00%	6
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q23 If yes (to Q 22) - Do all members contribute to and review the committee's Annual Report?

Answered: 6 Skipped: 0



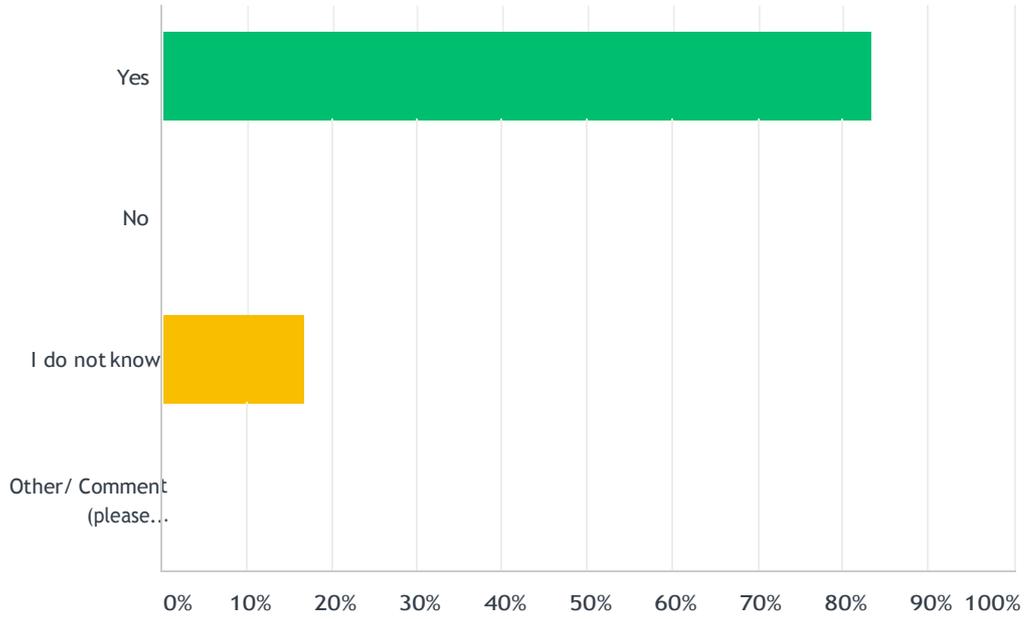
ANSWER CHOICES	RESPONSES	
Yes	66.67%	4
No	0.00%	0
I do not know	16.67%	1
Other/ Comment (please specify)	16.67%	1
TOTAL		6

Comment:

The report is drafted by one of the exec team and we review and amend as necessary prior to submission to the board

Q24 Does the committee have a mechanism to keep It aware of topical issues?

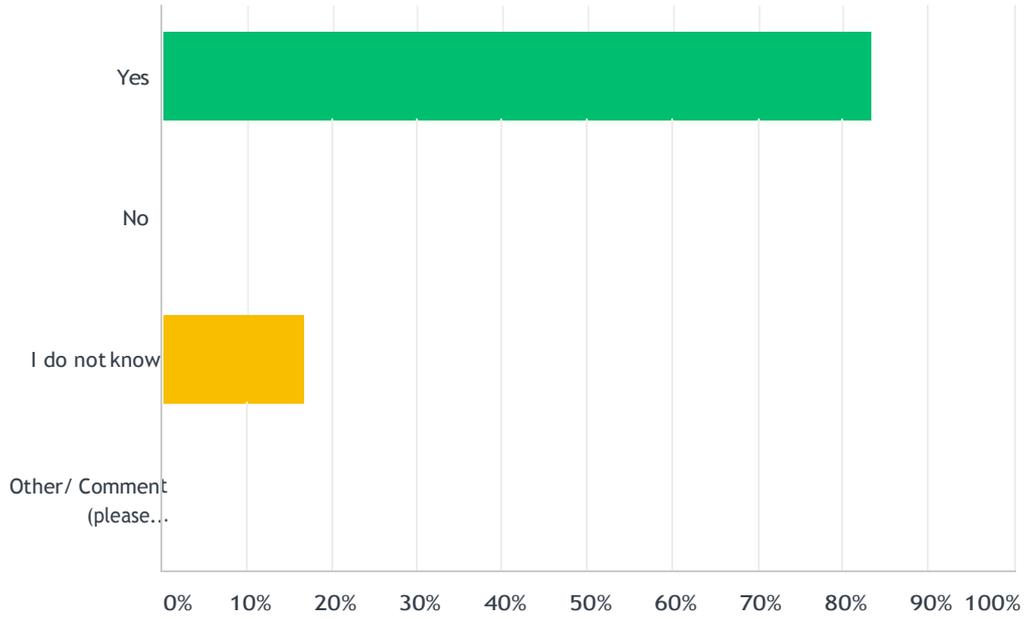
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	16.67%	1
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q25 Does the committee have a mechanism to keep it aware of any related legal / regulatory guidance?

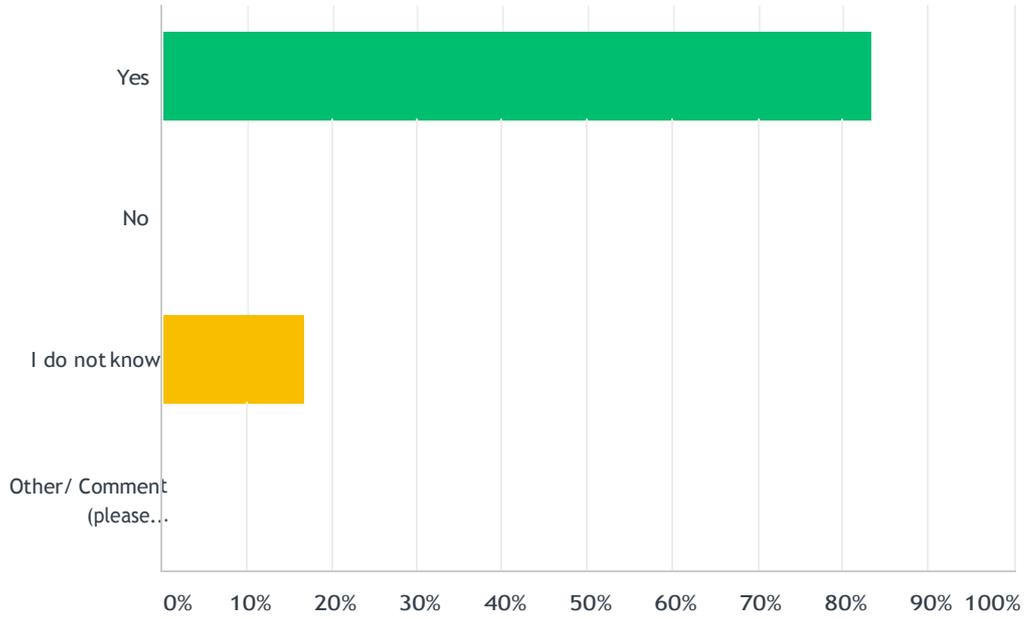
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	16.67%	1
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q26 Does the committee receive timely exception reports about the work of external regulatory and inspection bodies?

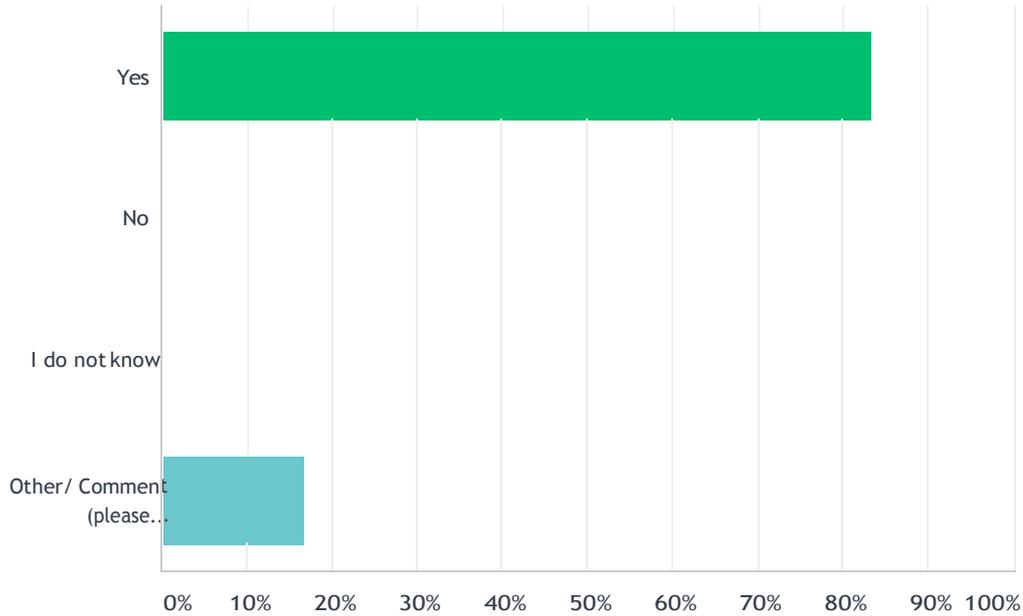
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	16.67%	1
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q27 Does the committee receive timely information on performance concerns?

Answered: 6 Skipped: 0



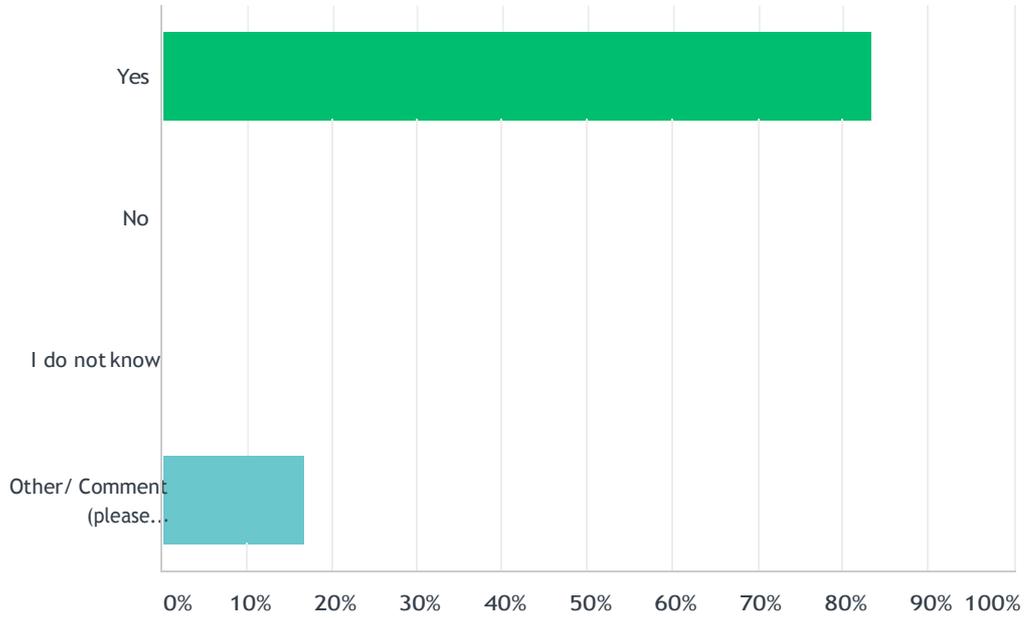
ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	16.67%	1
TOTAL		6

Comment:

Some concerns are flagged for progress updates at Committee meetings

Q28 Are all these reports clear, concise, readily understood?

Answered: 6 Skipped: 0



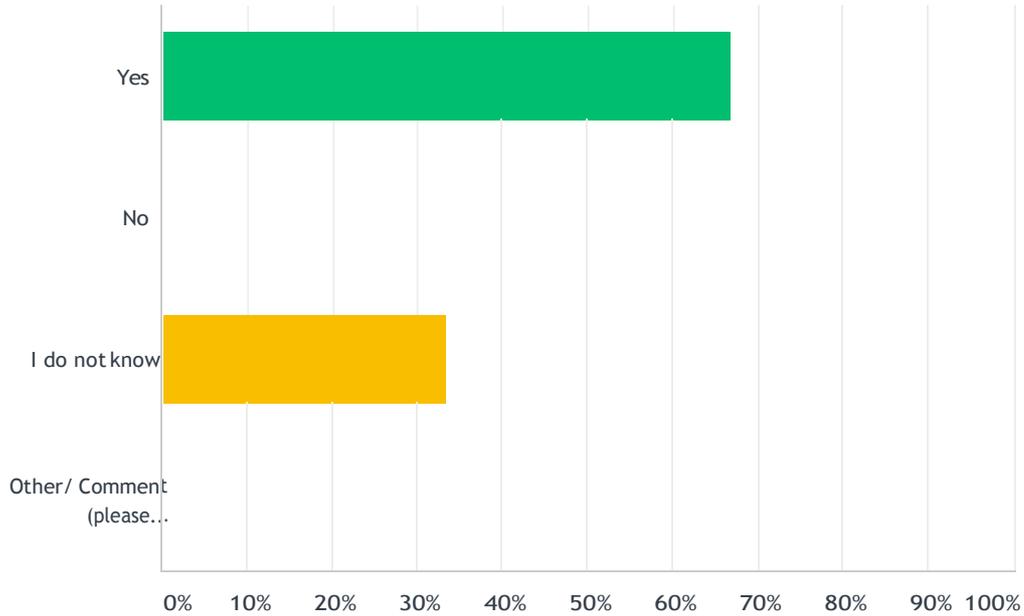
ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	16.67%	1
TOTAL		6

Comment:

This is a work in progress but we are moving in the right direction

Q29 Is the Committee able to refer matters outside its own jurisdiction and if yes, is any feedback reviewed on such matters?

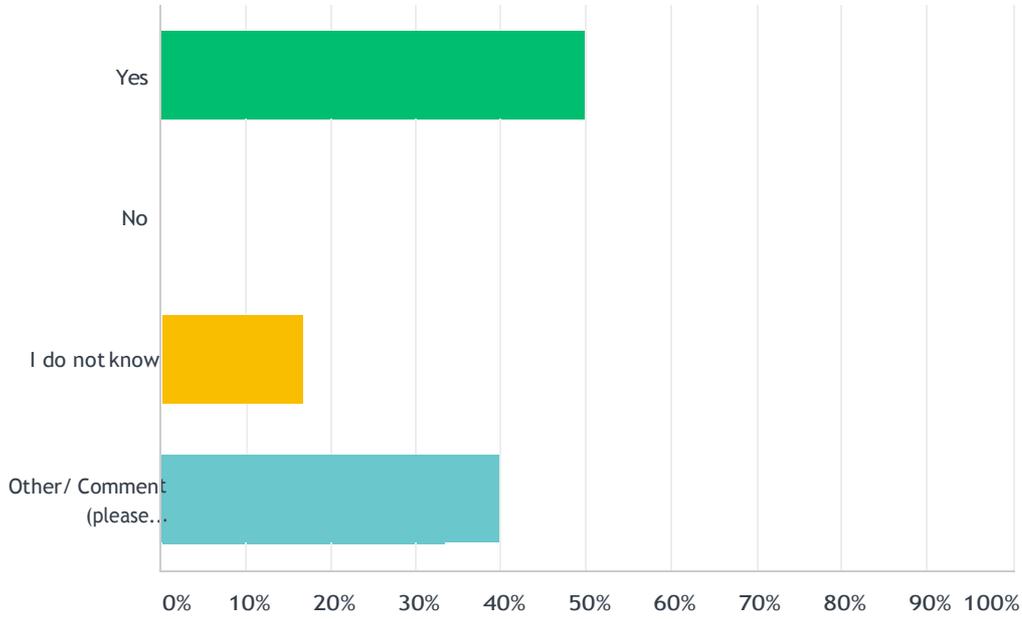
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	66.67%	4
No	0.00%	0
I do not know	33.33%	2
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q30 If considered appropriate, does the Committee escalate matters to the Integrated Governance Committee?

Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	50.00%	3
No	0.00%	0
I do not know	16.67%	1
Other/ Comment (please specify)	33.33%	2
TOTAL		6

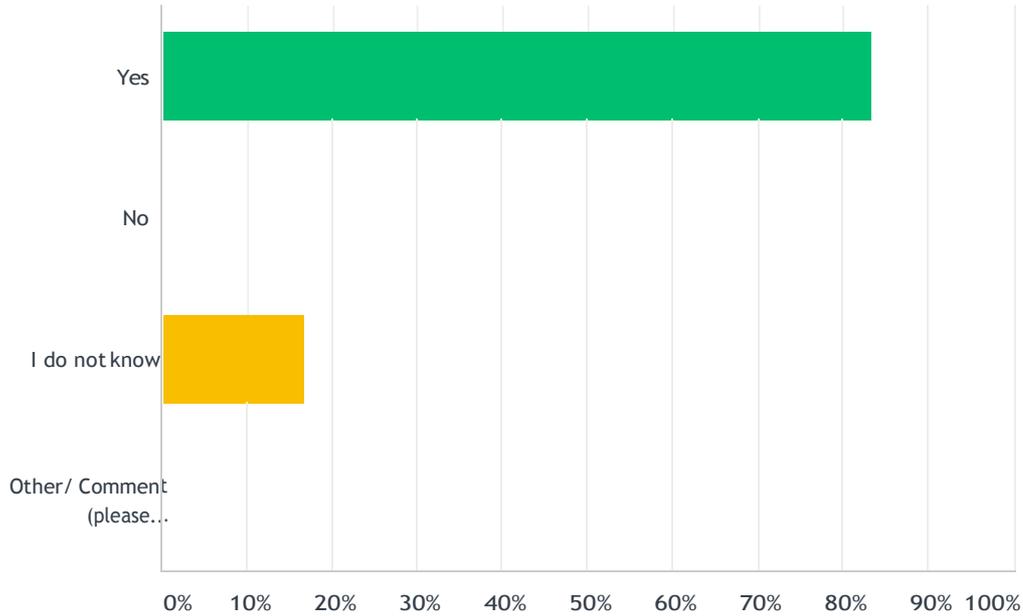
Comments:

It can do but I can't recollect any such examples.

At the moment that committee is being reviewed as part of the Boards Governance arrangements.

Q31 If considered appropriate, does the Committee know the process to be followed should it need to escalate matters to the Board?

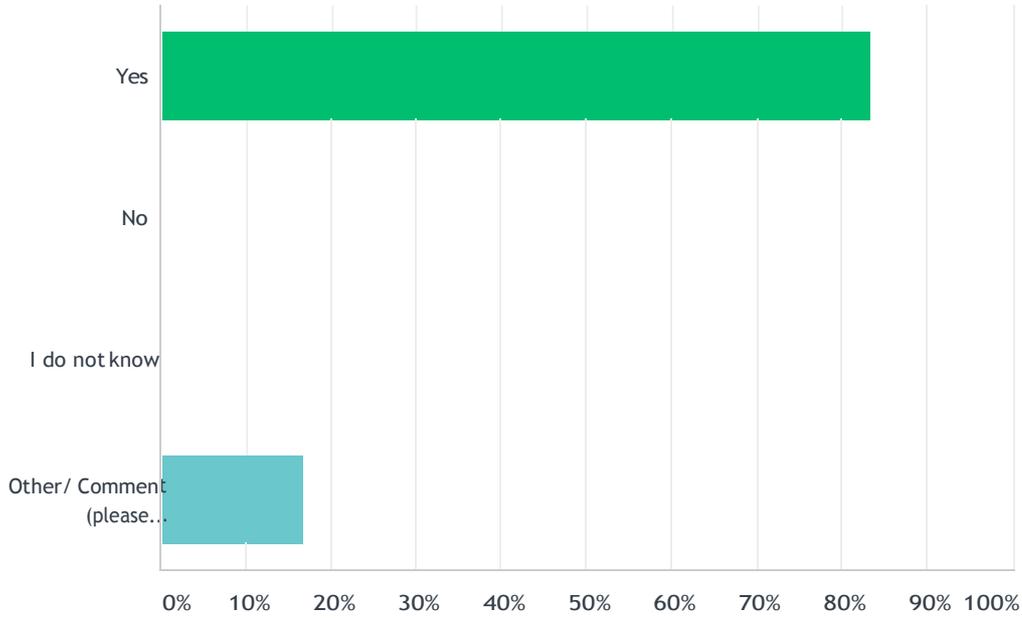
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	16.67%	1
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q32 In relation to the Board Assurance Framework and the Organisation’s Risk Register, does the Committee appropriately review the risks assigned to it?

Answered: 6 Skipped: 0



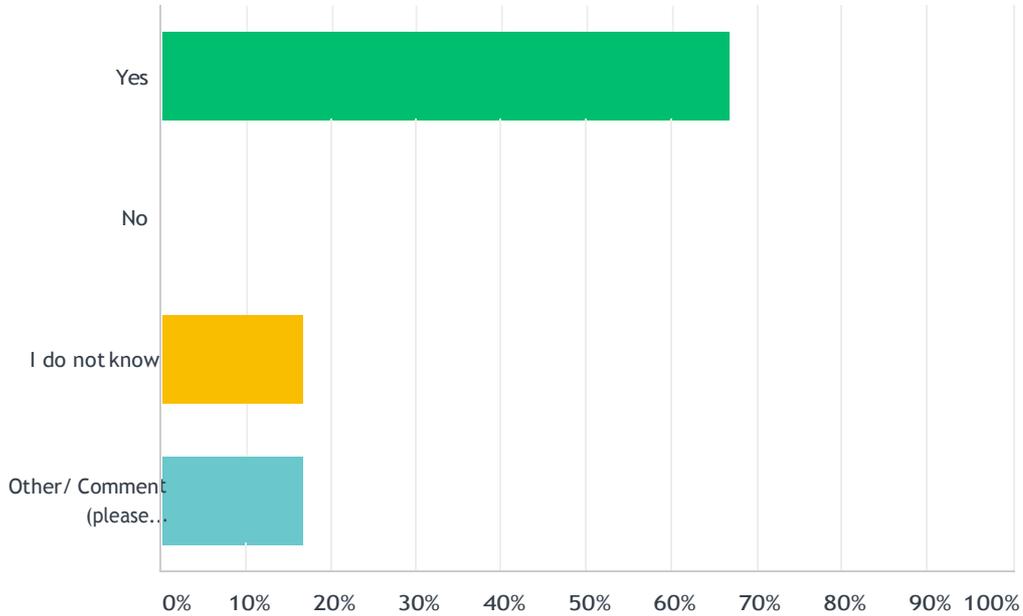
ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	16.67%	1
TOTAL		6

Comment:

Yes but the Board assurance process is further being developed at the moment

Q33 Does the committee meet the appropriate number of times to deal with planned matters, development and liaison?

Answered: 6 Skipped: 0



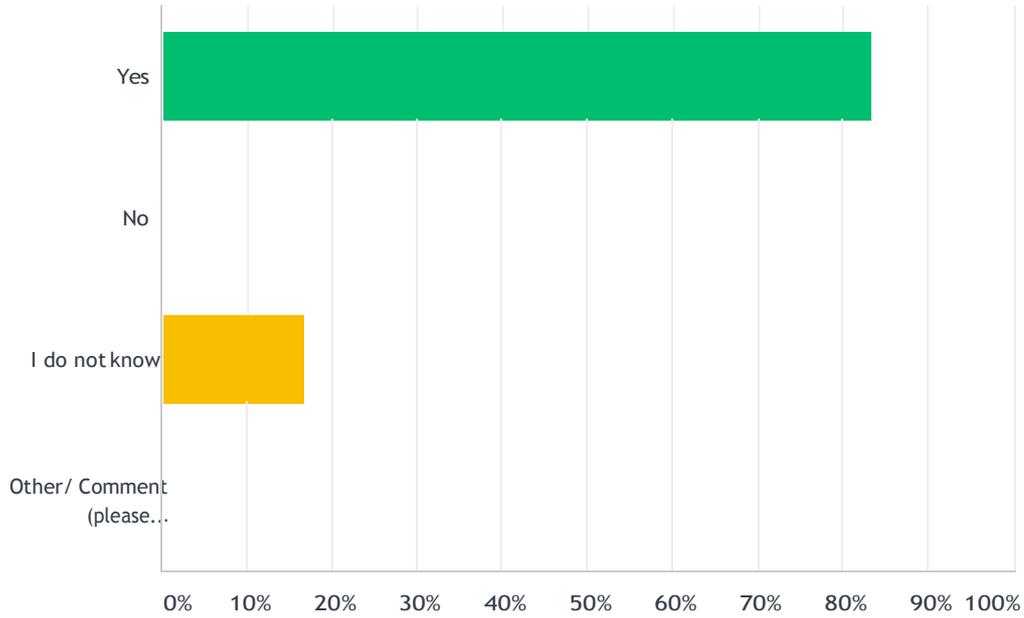
ANSWER CHOICES	RESPONSES	
Yes	66.67%	4
No	0.00%	0
I do not know	16.67%	1
Other/ Comment (please specify)	16.67%	1
TOTAL		6

Comment

Yes, but some meetings have had to be rescheduled - I attribute this to Covid -19 related matters

Q34 Are arrangements in place to call ad hoc meetings when necessary?

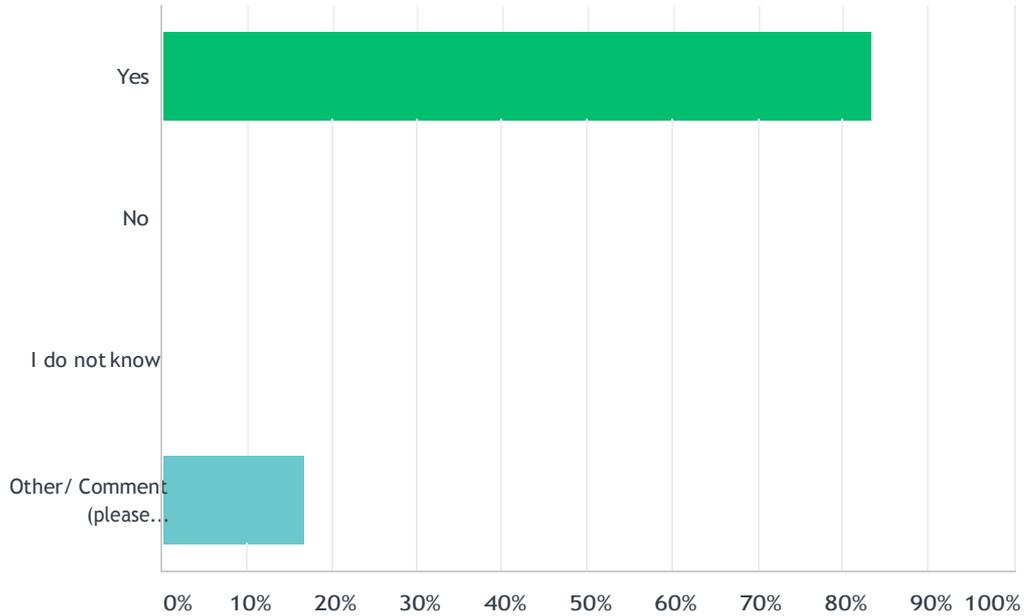
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	16.67%	1
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q35 Are committee members notified of urgent matters when appropriate?

Answered: 6 Skipped: 0



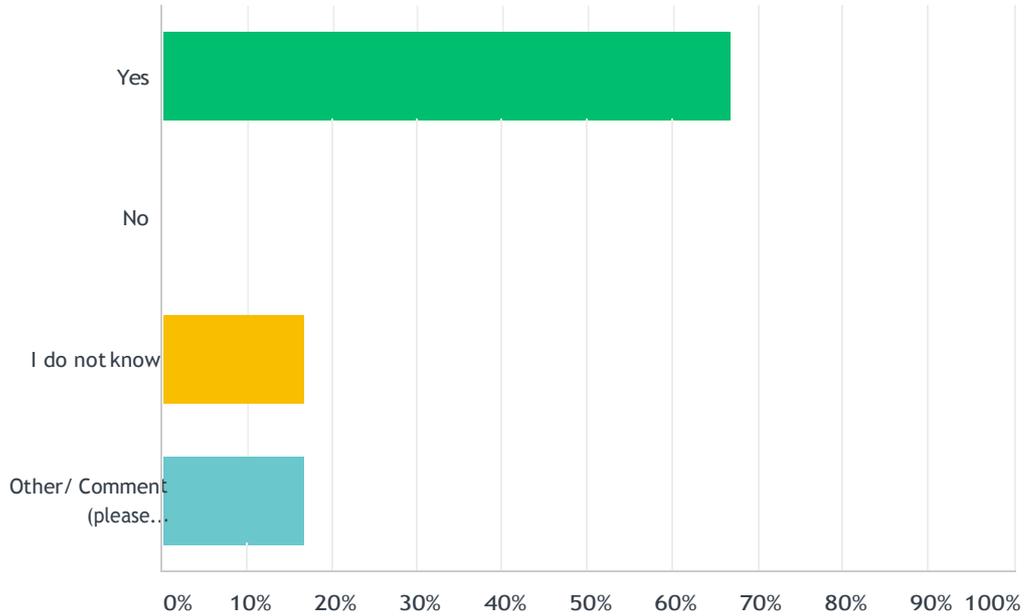
ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	16.67%	1
TOTAL		6

Comments:

Currently no information about this committee to members due to COVID

Q36 Does the committee make the organisation aware of issues of staff capacity and skills that impact on the running of the committee?

Answered: 6 Skipped: 0



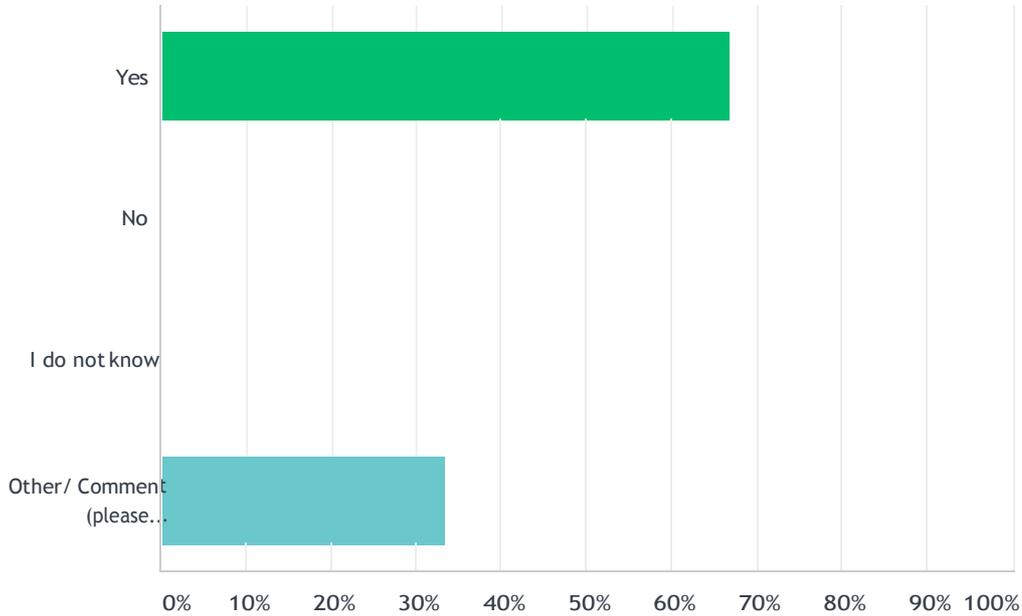
ANSWER CHOICES	RESPONSES	
Yes	66.67%	4
No	0.00%	0
I do not know	16.67%	1
Other/ Comment (please specify)	16.67%	1
TOTAL		6

Comments:

Currently no information about this committee to members due to COVID

Q37 Are papers circulated in good time and are minutes and agreed actions, received as soon as possible after meetings?

Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	66.67%	4
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	33.33%	2
TOTAL		6

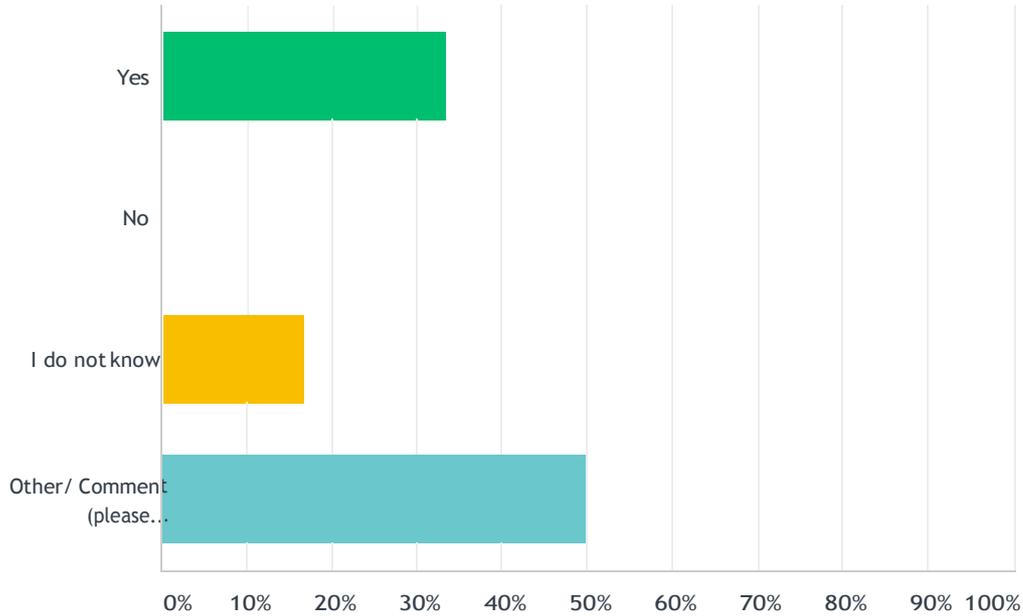
Comments:

Minutes are often circulated with the forthcoming agenda

Currently no information about this committee to members due to COVID

Q38 How does the Committee ensure that its work is fully conveyed to the Board and wider organisation?

Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	33.33%	2
No	0.00%	0
I do not know	16.67%	1
Other/ Comment (please specify)	50.00%	3
TOTAL		6

Comments

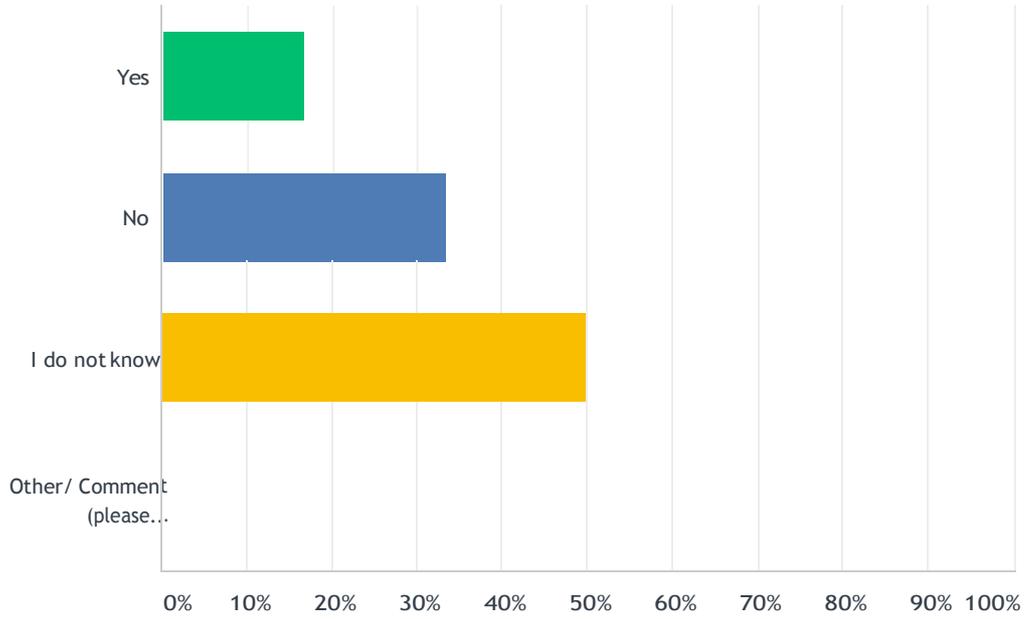
Reports, presentations, site visits (pre covid)

No meeting has been taken place.

Through its reporting to Board following Committee meetings and through its Annual report

Q39 Is the work of the committee duplicated elsewhere in the organisation? if yes, please elaborate.

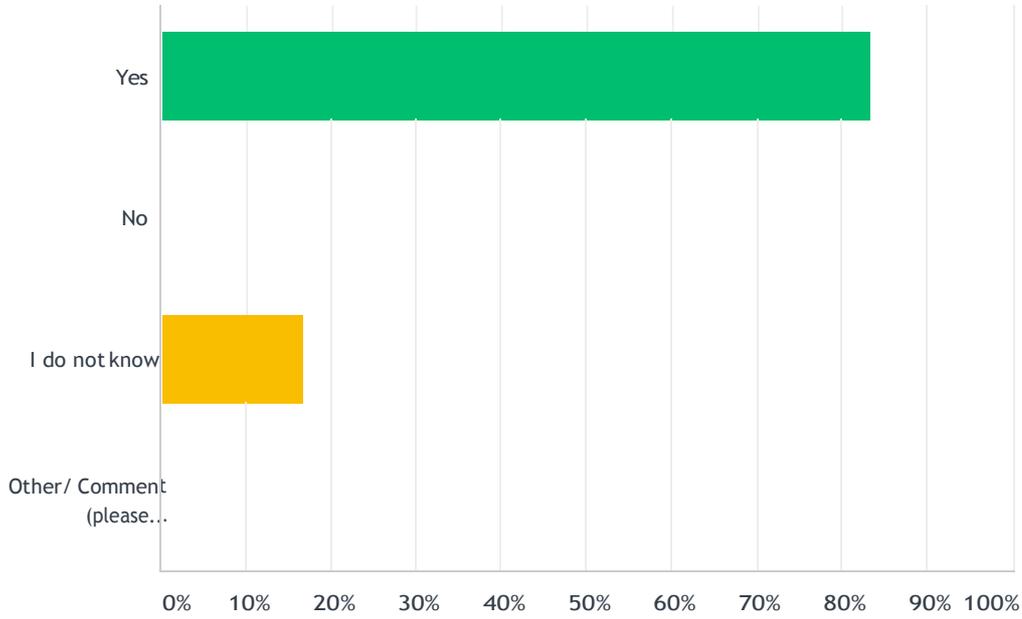
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	16.67%	1
No	33.33%	2
I do not know	50.00%	3
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q40 Do you consider the Committee to be effective in discharging its terms of reference?

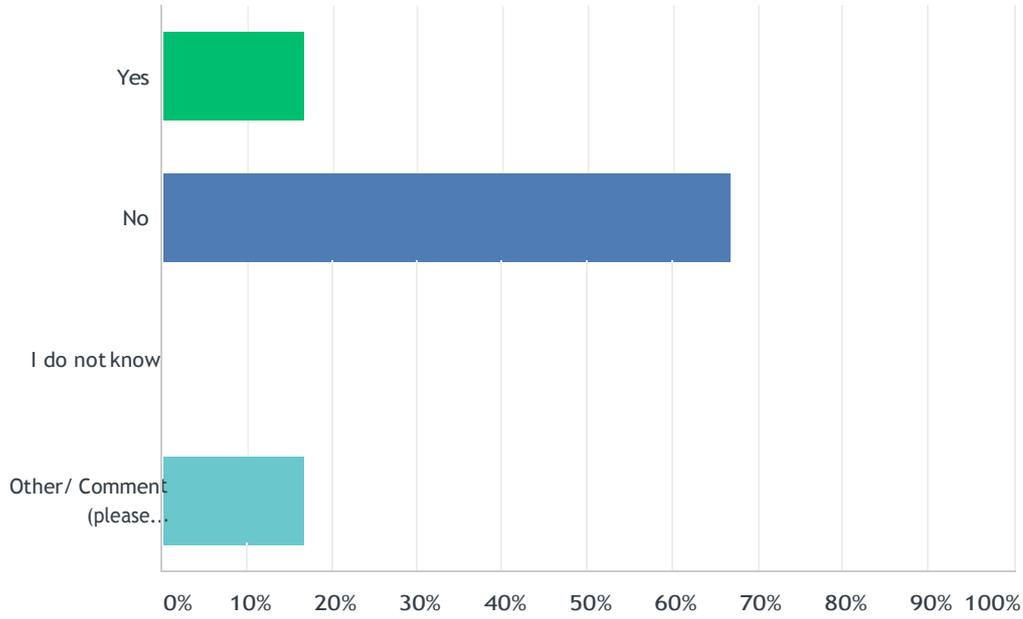
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	16.67%	1
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q41 Do you have any suggestions on how the work of the Committee could be improved or strengthened?

Answered: 6 Skipped: 0



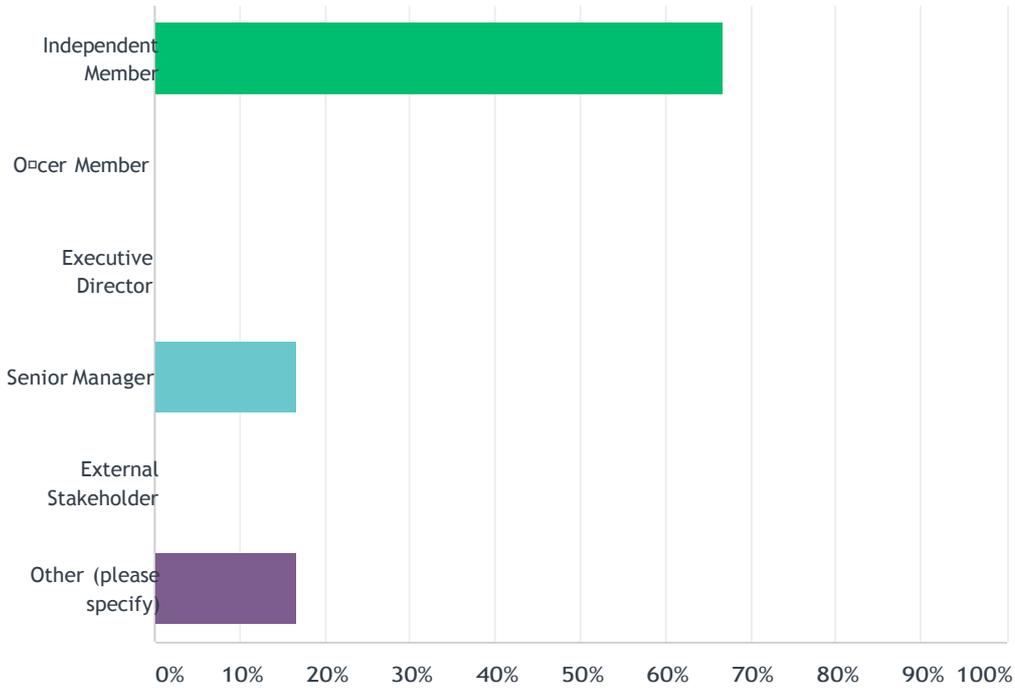
ANSWER CHOICES	RESPONSES
Yes	16.67% 1
No	66.67% 4
I do not know	0.00% 0
Other/ Comment (please specify)	16.67% 1
TOTAL	6

Comments

Earlier dissemination of minutes and agreed actions; show and tell presentations on hot topics to members and wider board

Q42 What is your role on the Committee?. Independent Member . Officer member. Executive Director . Senior Manager. External stakeholder . Other (state in comments column)

Answered: 6 Skipped: 0



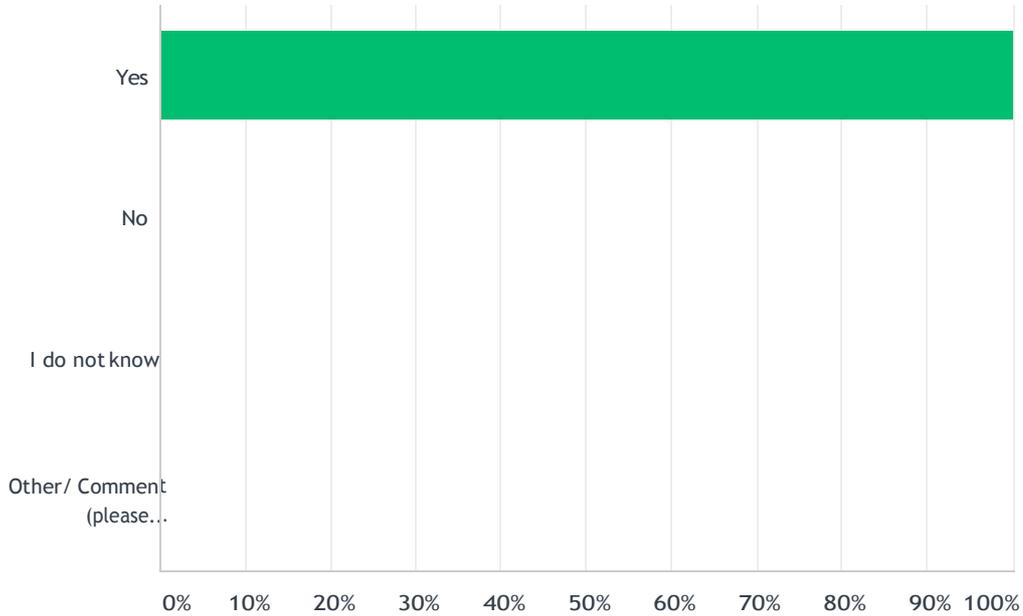
ANSWER CHOICES	RESPONSES	
Independent Member	66.67%	4
Officer Member	0.00%	0
Executive Director	0.00%	0
Senior Manager	16.67%	1
External Stakeholder	0.00%	0
Other (please specify)	16.67%	1
TOTAL		6

Comment

MHA support

Q43 Do you have sufficient understanding and knowledge of the issues covered within the terms of reference of the Committee?

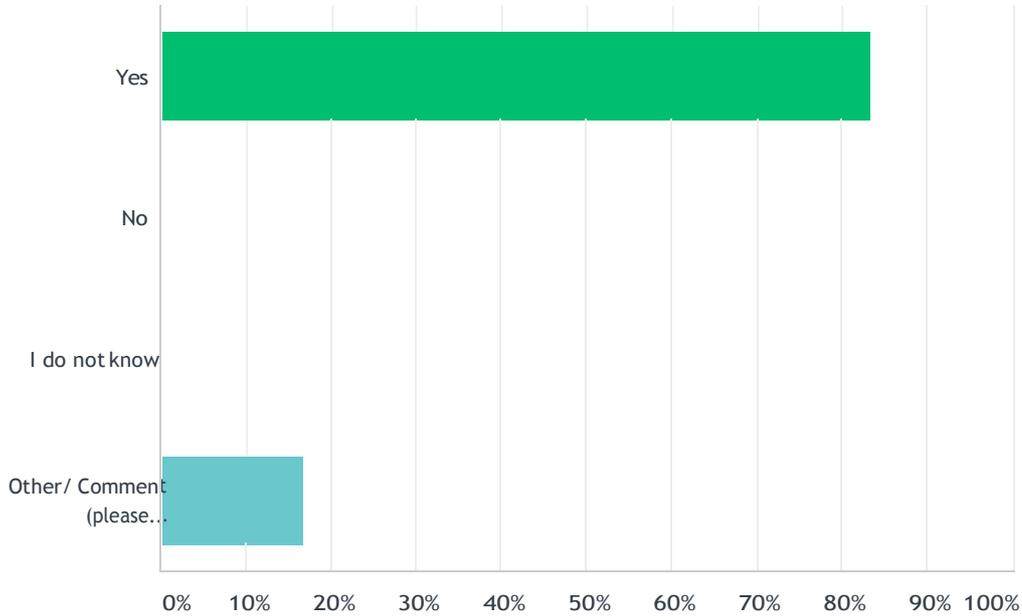
Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	100.00%	6
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	0.00%	0
TOTAL		6

Q44 Do you appropriately challenge Executives and management on critical and sensitive matters?

Answered: 6 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	83.33%	5
No	0.00%	0
I do not know	0.00%	0
Other/ Comment (please specify)	16.67%	1
TOTAL		6

Comment

My challenge is channelled through the Exec and corporate teams, and not to individual manager