

Agenda Item 2.2.1

ACTION LOG – DIGITAL & DATA COMMITTEE					
Minute Reference	Date of Meeting Action Originated	Issue	Lead Officer	Timescale for Action to be completed	Status of Action (as at 10.3.22 2022))
03.21.13	March 2021	Digital Enablers Annual Update to be provided on delivery of Digital Strategy Milestones	Chief Information Officer / Senior Information Risk Owner	June 2021	In progress Added to Forward Work Programme for June 22 Meeting
07.21.19	July 2021	All Wales Information Governance Toolkit Update To provide a further update to the next meeting on the actions to mitigate the gaps identified by the Information Governance Toolkit Self-Assessment	Director of Corporate Governance	October 2021	COMPLETED Report received by the Committee at the October 2022 meeting.
07.21.21	July 2021	Digital Programme Assurance Report Agreed that A. Nelson would arrange for the Target Operating Model review to be made available to members.	Chief Information Officer / Senior Information Risk Owner	October 2021	COMPLETED Circulated to Members October 2021
10.21.15	October 2021	Organisational Risk Register Risks 4337, 4282 and 4693 would be reviewed outside of the meeting and reported back.	Director of Corporate Governance	March 2022	COMPLETED The Actions have been reviewed and are reflected in the Organisational Risk Register being presented to the 23 March meeting.
10.21.15	October 2021	Organisational Risk Register Narrative on Risk 4963 to be amended to reflect the explanation from K. Winder on uploading the data	Director of Corporate Governance	March 2022	COMPLETED Risk has been updated and is now proposed to be closed. The update will come forward in the Org RR update to D&D

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					Committee for the March 2022 meeting.
10.21.15	October 2021	Organisational Risk Register Internal Audit report on Bridgend Disaggregation would be shared with Members of the Committee once received	Chief Information Officer/Senior Information Risk Owner	March 2022	COMPLETED On Agenda for March 2022 meeting.
10.21.21	October 2021	Disaggregation of ICT Support Services from Swansea Bay UHB The Committee agreed to escalate their concerns to the Board on the lack of funding for the disaggregation of ICT support services	Director of Corporate Governance	November 2021	COMPLETED Escalated to Board in the Committee Highlight Report and received at the November 2021 Board Meeting.
10.21.25	October 2021	Forward Work Plan Welsh Nursing Care Record be added to the Forward Work Programme for a further update to a future meeting of the Committee.	Director of Corporate Governance	January 2022	COMPLETED Added for Forward Work Plan for June 2022 Meeting.
COMPLETED ACTIONS					
7.21.10	July 2021	All Wales Information Governance Toolkit Outcome To provide a further update to the Committee on the actions to mitigate the gaps identified by the Information Governance Toolkit Self-Assessment	Director of Corporate Governance	October 2021	COMPLETE Report received at October 2021 Meeting.
7.21.19	July 2021	Digital Programme Assurance	Chief Information	October 2021	COMPLETE

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		Circulate the review of the Target Operating Model to Members	Officer / Senior Information Risk Owner		Circulated to Committee Members 7.10.21
03.21.19	March 2021	Internal Audit Report – IT Assessment Interim Director of Planning & Performance to review management response and discuss with Committee Chair in order that an updated management response is received at the next meeting.	Chief Information Officer / Senior Information Risk Owner	July 2021	COMPLETE Report received by Committee at July 2021 meeting.
03.21.19	March 2021	Internal Audit Report – IT Service Management Verbal update to be provided at next meeting.	Chief Information Officer / Senior Information Risk Owner	July 2021	COMPLETE Report received by Committee at July 2021 meeting.
03.21.22	March 2021	Clinical Coding Plan Report to be received at next meeting.	Chief Information Officer / Senior Information Risk Owner	July 2021	COMPLETE Report received by Committee at July 2021 meeting.
03.21.22	March 2021	Committee Forward Work Plan Cancellation of two meetings of the Committee necessitated Executive Lead reflecting on work programme to prioritise topics for future meetings – this to be noted on work plan.	Head of Corporate Governance & Board Business	March 2021	COMPLETE Actioned on 11 th March 2021
IC 03.21.15	March 2021	Cyber Resilience	Chief Information	July 2021	COMPLETE

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		Report to be received "In Committee" at next meeting.	Officer / Senior Information Risk Owner		Report received by Committee at July 2021 meeting.
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