

Digital & Data Committee

Wed 23 March 2022, 14:00 - 16:00

Virtual Via Teams



Agenda

14:00 - 14:00 0 min **1. PRELIMINARY MATTERS**

1.1. Welcome and Introductions

Chair

1.2. Apologies for Absence

Chair

1.3. Declarations of Interest

14:00 - 14:00 0 min **2. CONSENT AGENDA**

2.1. Items for Approval

2.1.1. Unconfirmed Minutes of the Meeting held on 14 October 2021

Chair

For Approval

 2.1.1 Draft Unconfirmed Minutes DD Committee 14.10.21 v2 KDGG.pdf (10 pages)

2.1.2. Unconfirmed Minutes of the In Committee Meeting held on 14 October 2021

Chair

For Approval

 2.1.2 Draft Unconfirmed In Committee Minutes DD Committee 14.10.21 v2 AN.pdf (3 pages)

2.1.3. Committee Annual Cycle of Business 2022-23

Director of Governance/Board Secretary

For Approval

 2.1.3 Annual Cycle of Business Cover Report D&D Committee - Cover Paper - 23 March 2022.pdf (3 pages)


 2.1.3a Draft Committee Annual Cycle of Business 2022-23 D&D Committee 23 March 2022.pdf (3 pages)

2.1.4. Committee Terms of Reference

Director of Governance/Board Secretary

For Approval

 2.1.4 Draft Amendment to Standing Orders - Schedule 3.3 - Cover Paper.pdf (3 pages)

 2.1.4a Draft Revised TORs (Membership).pdf (10 pages)

2.2. Items for Noting

2.2.1. Action Log

Chair

For Noting

 2.2.1 Action Log D&D Committee 23 March 2021.pdf (4 pages)

2.2.2. All-Wales Independent Member Digital Network Highlight Report

Director of Governance/Board Secretary

For Noting

 2.2.2 All Wales IM Digital Network Highlight Report 26.01.22v1.pdf (6 pages)

14:00 - 14:00
0 min

3. MAIN AGENDA

3.1. Matters Arising otherwise not contained within the Action Log

Chair

3.2. Governance

3.2.1. Organisational Risk Register

Director of Governance/Board Secretary

For Discussion/Review


 3.2.1a - Organisational Risk Register Cover Report Digital & Data Committee 23 March 2022.pdf (3 pages)

 3.2.1b - Appendix 1 - Organisational Risk Register March 2022 - Digital and Data Cmt Assigned Risks.pdf (4 pages)

3.2.2. Audit Report - IT Service Management Follow Up

Chief Information Officer

For Discussion/Noting


 3.2.2 Internal Audit - IT Service Management - Follow Up - Cover Paper D&D committee 23 March 2022.pdf (2 pages)

 3.2.2a Appendix 1 Internal Audit IT Service Management D&D Committee 23 March 2022.pdf (14 pages)

3.2.3. Audit Report - Bridgend/CT Aggregation

Chief Information Officer

For Discussion/Noting

 3.2.3 Internal Audit - Bridgend Transfer of Informatics Services - Cover Paper D&D Committee 23 March 2022.pdf (3 pages)


 3.2.3a Appendix 1 Bridgend Transfer of IT Services D&D Committee 23 March 2022.pdf (16 pages)

3.2.4. Bridgend & CT Aggregation Plan Highlight Report

Assistant Director of Informatics

For Discussion/Noting

 3.2.4 Disaggregation of ICT Services from Swansea Bay UHB 040322.pdf (8 pages)


 3.2.4a bridgend Disaggregation Project Timescales and Deliverables.pdf (4 pages)

3.2.5. Information Governance Group Highlight Report

Director of Governance/Board Secretary

For Discussion/Noting




 3.2.5a IGG Highlight Report 11.1.22 D&D Committee 23 March 2022.pdf (3 pages)

 3.2.5b IGG Highlight Report 8.3.22 D&D Committee 23 March 2022.pdf (3 pages)

3.2.6. Audit Report - Information Commissioners Office

Director of Governance/Board Secretary

For Discussion/Noting

-  3.2.6 ICO Audit Cover Report D&D Committee 23 March 2022.pdf (3 pages)
-  3.2.6a Appendix 1 - Cwm Taf Morgannwg University Health Board Draft ICO Audit Report v1.0.pdf (44 pages)
-  3.2.6b Appendix 2 - CTMUHB response to ICO Audit Draft Audit Report - Action Plan v1.0 D&D Committee 23 March 2022.pdf (10 pages)

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4. Improving Care

4.1. Digital Programme Assurance Report

Chief Information Officer

For Discussion/Noting

-  4.1 Digital Programme Assurance Report D&D Committee 23 March 2022.pdf (18 pages)

4.2. Critical Incident Reports

Chief Information Officer

For Discussion/Noting

-  4.2 Critical Incidents Report D& D Committee 23 March 2022.pdf (11 pages)

4.3. Digital Communication – January to March 2022

Director of Digital

For Noting

-  4.3 DDC 20220323 - Digital Communication - January to March 2022.pdf (3 pages)



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5. Creating Health

5.1. Integrated Medium Term Plan - Digital Programme for 2022-23

Chief Information Officer

For Discussion/Noting

-  5.1 Digital IMTP 2022_23.pdf (8 pages)
-  5.1a IMTP 22-23 V8.pdf (82 pages)

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6. OTHER MATTERS

6.1. Committee Forward Work Plan 2022-23

Chair

For Noting

-  6.1 Forward Work Programme D&D Committee 23 March 2022.pdf (2 pages)

6.2. Committee Highlight Report to Board - Oral

Chair

6.3. Any Other Urgent Business

Chair

6.4. How did we do today?

Chair

- Is there anything we should do more or less of?
- Have we managed our time well and allowed open and balanced discussion?
- Have we considered our values and acted in a way that supports embedding our values across CTM?
- Have we maintained a strategic focus?
- Have we received sufficient assurance from a range of sources?
- Has our discussion allowed us to better understand the risks that we are managing that may affect the achievement of our strategic goals?

14:00 - 14:00
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7. DATE AND TIME OF NEXT MEETING

22 June 2022 at 2:00 pm