

## Agenda

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**14:00 - 14:00** **1. PRELIMINARY MATTERS**  
0 min

**1.1. Welcome and Introductions**

*Ian Wells, Chair*

**1.2. Apologies for Absence**

*Ian Wells, Chair*

For Noting

**1.3. Declarations of Interest**

*Ian Wells, Chair*

For Noting

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**14:00 - 14:00** **2. CONSENT AGENDA**  
0 min

**2.1. Items for Approval**

**2.1.1. Unconfirmed Minutes of the Meeting Held on 28 September 2022**

*Ian Wells, Chair*

For Approval

 2.1.1 DDC20221219 - Unconfirmed Minutes 28.9.22.pdf (11 pages)

**2.1.2. Unconfirmed Minutes of the In Committee Meeting Held on 28 September 2022**

*Ian Wells, Chair*

For Approval

 2.1.2 DDC 20221219 - Unconfirmed In Committee Minutes 28.9.22.pdf (3 pages)

**2.1.3. Committee Self Effectiveness Survey Outcome**

*Cally Hamblyn, Assistant Director of Governance and risk*

For Approval

 2.1.3 DDC 20221219 - Outcome of Committee Self Effectiveness Survey.pdf (4 pages)

**2.2. Items for Noting**

**2.2.1. All Wales Independent Member Digital Network Highlight Report**

*Cally Hamblyn, Assistant Director of Governance and Risk*

For Noting

- 📄 2.2.1a DDC 20221219 - All Wales IM digital Network Highlight Report - Cover Paper.pdf (2 pages)
- 📄 2.2.1b DDC 20221219 - All Wales IM Digital Network Highlight Report.pdf (5 pages)

## 2.2.2. Action Log

*Ian Wells, Chair*

For Noting

- 📄 2.2.2 DDC 20220928 - Action Log.pdf (6 pages)

14:00 - 14:00  
0 min

## 3. MAIN AGENDA

### 3.1. Matters Arising Not Otherwise Contained Within the Action Log

*Ian Wells, Chair*

### 3.2. Grant Thornton - Clinical Information Review - Presentation

*Director of Digital*

- 📄 3.2a DDC 20221219 - Grant Thornton - Clinical Information Review Cover Paper.pdf (2 pages)
- 📄 3.2b DDC 20221219 - Grant Thornton - Clinical Information Review - Report.pdf (23 pages)

14:00 - 14:00  
0 min

## 4. INTEGRATED GOVERNANCE

### 4.1. Organisational Risk Register - Organisational & Strategic Digital Assigned Risks - to follow

*Cally Hamblyn, Assistant Director of Governance & Risk*

For Discussion/Noting

- 📄 4.1a DDC20221219 - Organisational Risk Register Cover Report.pdf (4 pages)
- 📄 4.1b DDC20221219 - Appendix 1 - Master Org RR - November 22 - Digital & Data Risks Only -Redactedv2.pdf (2 pages)

### 4.2. Digital Risk Register

*Andrew Nelson, Chief Information Officer*

For Discussion/Noting

- 📄 4.2.a DDC 20221219 - Digital Risk Register.pdf (3 pages)
- 📄 4.2.b DDC 20221219 - Digital Risk Register.pdf (1 pages)

### 4.3. Committee Referral from Audit & Risk Committee - Internal Audit Reports - Digital Operating Model and Medical Records Management

*Stuart Morris, Director of Digital*

For Discussion/Review

- 📄 4.3b DDC 20221219 - IA CTM 2223 01 Digital Operating Model Referral from ARC.pdf (21 pages)
- 📄 4.3c DDC 20221219 IA Medical Records Management Referral from ARC.pdf (21 pages)

### 4.4. Medical Records Assurance Report

*Stuart Morris, Director of Digital*

For Discussion/Noting

- 📄 4.4 DDC 20221219 - Medical Records Assurance Report.pdf (3 pages)

### 4.5. Data Protection Improvement Plan Update

*Andrew Nelson, Chief Information Officer*

For Discussion/Noting

 4.5a DDC 20221219 - Data Protection Improvement Plan Update.pdf (3 pages)

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## **14:00 - 14:00 5. IMPROVING CARE**

0 min

### **5.1. Digital Programme Assurance Report**

*Andrew Nelson, Chief Information Officer*

For Discussion/Noting

 5.1 DDC 20221219 - Digital Programme Assurance Report.pdf (5 pages)

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## **14:00 - 14:00 6. SUSTAINING OUR FUTURE**

0 min

### **6.1. Patient Centred Contact Highlight Report**

*Stuart Morris, Director of Digital*

For Discussion/Noting

 6.1 DDC 20221219 - Patient Centred Contact.pdf (4 pages)

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## **14:00 - 14:00 7. OTHER MATTERS**

0 min

### **7.1. Committee Forward Work Plan 2022-23**

*Ian Wells, Chair*

 7.1 DDC 20221219 - Forward Work Plan.pdf (1 pages)

### **7.2. Committee Highlight Report to Board**

*Ian Wells, Chair*

### **7.3. Any Other Urgent Business**

*Ian Wells, Chair*

### **7.4. How Did We Do Today?**

*Ian Wells, Chair*

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## **14:00 - 14:00 8. DATE AND TIME OF NEXT MEETING**

0 min

*Ian Wells, Chair*

13 March 2023 at 2:00 pm