## Organisational Risk Register (Risks rated 15 and above) Review June 2021

| Strategic Risk owner  | r Strategic<br>Objective  | Risk Domain   | Risk Title   | Risk Description   | Controls in place  | Action Plan   |                             | (current) | Heat Map<br>Link<br>(Consequenc<br>e X<br>Likelihood) | Rating<br>(Target) | Trend   | Opened     | Last<br>Reviewed | Next Review<br>Date | Datix ID |
|---|---|---|--|--|--|---|-----------------------------|-----------|---|--------------------|---|------------|------------------|---------------------|----------|
| Executive Director<br>of Public Health -<br>Interim Executive<br>Lead responsible for<br>ICT.   | Provide high<br>quality, evidence<br>based, and<br>accessible care. | Legal / Regulatory<br>Statutory duty,<br>regulatory<br>compliance,<br>accreditation,<br>mandatory<br>requirements   | Ransomware Attack<br>resulting in loss of critical<br>services and possible<br>extortion   | IF: The Health Board suffers a major<br>ransomware attack.<br>Then: there could be potential data loss and<br>subsequent loss of critical services.<br>Resulting in: Catastrophic service loss to all<br>clinical and business services impacting on<br>population health management, patient care,<br>business continuity, organisational relationships<br>& substantial financial risk - culminating in<br>digital   | <ul> <li>Key Controls:</li> <li>1. Email filters from both Microsoft and the National email relay which scan for malicious and suspicious email types and their attachments.</li> <li>2. National Checkpoint firewalls that monitor for and block suspicious network traffic, including those from known malicious geographical areas.</li> <li>3. National SIEM that monitors and logs suspicious external incoming traffic. As well as monitoring local network traffic for each NHS Wales organisations.</li> <li>4. Local Firewalls at each of the Health Board's geographical areas that only allows inbound trusted network traffic.</li> <li>5. Anti-malware software installed on all Health Board computing devices which includes ransomware behavioural intelligence.</li> <li>6. Blocking and monitoring of Internet traffic.</li> <li>7. Locally systems that monitor the local network for suspicious traffic.</li> <li>8. A monthy patching regime to ensure that all operating systems are up to date.</li> <li>9. Regular backups of critical information and device configuration which is stored off site as part of DR/BC planning.</li> <li>Gaps in Controls:</li> <li>1. Current National SIEM has presented many issues in terms of access to the Health Board for identifying issues and addressing false positives.</li> <li>2. The Health Board a purcent hy not addressing the need for the national Cyber Security training to become part of mandatory training to all staff.</li> <li>3. A regular co-ordinated approach to providing Phishing campaigns as part of staff awareness to indicators of compromise.</li> <li>4. A process where the Health Board can monitor where staff have read important information/cyber security policies.</li> <li>5. The current network Intrusion Detection/Intrusion Protection system (IDS/IPS) is no longer licensed under the new generation frewall infrastructure.</li> </ul> | The Health Board has purchased a Phishing tool which the ICT Department in co-<br>operation with Information Governance and Counter Fraud are using to simulate<br>Phishing attacks. This is to help educate staff and will be used to push the organisation<br>to add the NHS Wales national cyber security awareness training as a mandatory core<br>competency to all staff via USR.<br>The ICT Department are investigating ways to improve the security of backups to<br>ensure that these are protected from potential ransomware attacks.<br>The ICT Department are investigating ways to segregate the current configuration of<br>the network infrastructure to ensure that critical clinical systems are better protected<br>from cross infection.<br>The ICT Department will be re-introduce Cisco FirePower which is an IDS/IPS<br>networking software.<br>The ICT Department will be reviewing the current local Cyber Incident Response Plan<br>which will be escalated up to senior and board level management.<br>The SIRO/cyber leads will be undertaking a programme of introducing the NCSC Board<br>Level tooliki to provide knowledge of cyber to Board members.<br>The organisation is recruiting a Director of Digital Services who will be a member of the<br>Board. This position will enhance the complexities and needs of both service delivery<br>and information/cyber risks. | Digital & Data<br>Committee | 20        | C5 x L4   | 15<br>(C5xL3)      | New Risk<br>escalated by<br>ICT Oigital<br>June 2021      | 26/05/2021 | 05/06/2021       | 25/06/2021          | 4664     |
| Executive Director<br>of Planning 8.<br>Performance (ICT)<br>Executive Director<br>of Public Health -<br>Interim Executive<br>Lead for ICT<br>Bridgend Integrated<br>Locality Group | that we do,<br>economically,<br>environmentally<br>and socially.    | Operational:<br>II • Core Business<br>• Business<br>Objectives<br>• Environmental /<br>Estates Impact<br>• Projects<br>Including systems<br>and processes,<br>Service /business<br>interruption   | IT Systems   | <ul> <li>IF: The Health board is unable to deliver vital clinical information services to the Bridgend locality affecting many clinical systems that are not compatible with Cwm Taf University Morgannwg Systems.</li> <li>Then: The Health board will be unable to deliver safe, high quality care to patients without vital clinical information available.</li> <li>Resulting In: Compromised safety of patients needing treatment that are reliant on clinical information being available to clinicians to plan and deliver the treatment plan.</li> </ul>   | Key Controls<br>SBURB Service Level Agreement<br>Bridgend disaggregation and the one-CTM aggregation plan<br>Numerous national service management boards and Technical oversight groups providing strategic, tactical and operation governance.<br>Gaps in Control<br>The business case for integration remains unfunded.<br>There are currently a number of CTM systems that are not compatible with Bridgend systems.<br>SBUHB have no process in place to incorporate the needs of Bridgend users in their developments.  | Progress in line with the existing plans which were agreed on the primary basis of their<br>need to be affordable, has been made over 2020/21 with a number of new systems,<br>such as pharmacy management introduced as pan-CTM products. However there is stil<br>considerable work required to create a unified digital infrastructure for CTM = around<br>the clinical systems and the remainder of the ICT SLA. The business case details a<br>funding requirement of £8 million. This was discussed at the Digital cell with WG in<br>February 2021 and a further funding request has been submitted to WG at their<br>request, along with complimentary proposals from Digital Healthcare Wales (DHCW) for<br>which CTM has worked with them on. Timeframe – Mid June 2021 when DPIF Funding is<br>announced.  | Committee                   | 16        | C4 x L4   | 8<br>(C4xL2)       | $\leftrightarrow$   | 14.10.2020 | 26.5.2021        | 30.06.2021          | 4337     |
| Executive Director<br>of Public Health -<br>Interim Executive<br>Lead for ICT /<br>Digital<br>Chief Information<br>Officer  | Provide high<br>quality, evidence<br>based, and<br>accessible care. | Operational:<br>• Core Business<br>• Business<br>Objectives<br>• Environmental /<br>Estates Impact<br>• Projects<br>Including systems<br>and processes,<br>Service / business<br>interruption     | Absence of coded<br>structured data & inability<br>to improve our delivery of<br>the national clinical coding<br>targets and standards<br>(target is 95%<br>completeness within mont<br>coded, and 98% on a<br>rolling 3 month period) | IF: The Health Board is not able to record<br>information accurately and reliably & does not<br>address the 2500 backlog of uncoded FCEs<br>Then: the data informing the clinical, regional<br>and organisational decisions we and our<br>partners (including WG) make, will be<br>inaccurate, out of date or incomplete<br>Resulting In: Degradation in our delivery of<br>the quadruple aim and strategic objectives and<br>damage to our reputational standing with our<br>population and partners. Further we will be<br>prevented from driving forward our ambitions to<br>become a digital organisation, an exemplar for<br>R&D and Value etc.   |  | Coding Improvement and transformation plan established incorporating additional<br>trained coding capacity, coding at source, use of data captured in other systems and e-<br>forms implemented.<br>Programme to address the backlog using additional sessions and agency codings ran in<br>March and extension for 2021/22 proposed - awaiting consideration via IMTP<br>prioritisation process<br><b>Tactical - ERP</b> programme with deployment of snomed-CT onotology server, WCP & E-<br>forms etc  | Digital & Data<br>Committee | 15        | C3 x L5   | 9<br>(C3xL3)       | New Risk<br>escalated<br>from Digital<br>ICT June<br>2021 | 05.06.2021 | 05.06.2021       | 31.07.2021          | 4672     |
| Executive Director<br>of Public Health -<br>Interim Executive<br>Lead for ICT /<br>Digital<br>Chief Information<br>Officer  | Provide high<br>quality, evidence<br>based, and<br>accessible care. | Operational:<br>• Core Business<br>• Business<br>• Objectives<br>• Environmental / J<br>Estates Impact<br>• Projects<br>Including systems<br>and processes,<br>Service //business<br>interruption | NHS Computer Network<br>Infrastructure unable to<br>meet demand  | IF: The Health Board suffers regular local<br>and/or national network issues and/or outages<br>to clinical and critical business systems. Then: there could be a detriment to patient<br>care, inefficiencies in care provision and loss in<br>confidence by health Board staff in the<br>technology provided to them leading to them<br>using alternative software and bespoke systems<br>(including paper based systems) to carry out<br>their duties which are not integrated. Resulting in: delays in clinical decisions and<br>consequently treatment which may affect<br>clinical outcomes, reduced levels of productivity<br>and thus poorer access to services, staff<br>appetite to work digitally and in accordance<br>with the digital standards required to realise the<br>full strategies of clinical necords. Threat of malware being introduced on to the<br>network from unmanaged data, systems and<br>software. Possible breaches to the GDPR, safeguarding<br>and information ingovernance risks. | There are various Service Management boards from ADIs, service delivery and infrastructure management which have representatives from<br>each NHS Wales organisation and departments. These meet regularly with a governance structure to escalate any service delivery and security<br>incidents and risks.<br>SLAs are in place between DHCW and NHS Wales organisations and incidents are escalated up via the national Service Point Service<br>Management system.<br>The Health Board has the Risk Audit Governance & Cyber Security Board which meets monthly to discuss and take action on service delivery<br>incidents. Local and National Infrastructure reviews are presently underway.   | Infrastructure and comms actions plans were agreed 24 months ago and are being<br>delivered as funding and staffing are available (recognising priorities changed during<br>covid). The Health Board to develop a robust incident management process. This is to<br>ensure that regular outages of national systems and infrastructure are escalated to the<br>appropriate governance structures to address such issues locally and nationally.   | Digital & Data<br>Committee | 15        | C3 x L5   | 9<br>(C3xL3)       | New Risk<br>escalated<br>from Digital<br>ICT June<br>2021 | 26/05/2021 | 26/05/2021       | 25/06/2021          | 4671     |

## Organisational Risk Register - De-escalated Risks - Review June 2021

| Strategic<br>Risk owner  | Strategic<br>Objective  | Risk Domain  | Risk Title  | Risk Description   | Controls in place  | Action Plan  | Assuring Committees         | (current) | Heat Map<br>Link<br>(Conseque<br>nce X | Rating<br>(Target) | Trend   | Rationale for de-escalation   | Datix ID |
|--|---|--|---|--|--|--|-----------------------------|-----------|--|--------------------|---------|---|----------|
| Executive<br>Director of<br>Planning &<br>Performance<br>(ICT)                                   | Provide high<br>quality, evidence<br>based, and<br>accessible care. | Operational:<br>• Core Business<br>• Business Objectives<br>• Environmental /<br>Estates Impact<br>• Projects<br>Including systems and<br>processes, Service<br>/business interruption | Security at the Health<br>Board's main Medical<br>Records & Information<br>Hub.   | Hub is not improved and brought  | Additional temporary measures are in place to maintain<br>24 hour site security whilst a longer term solution is in<br>place.<br>Security Plan incorporating short term short term<br>mediations whilst the long term arrangements are<br>being put in place has commenced. This includes:<br>- Additional security and policy patrols, enhanced CCTV<br>monitoring- improving response times and access<br>controls.<br>The Long term security arrangements have been<br>agreed and funded following a survey of the Estate and<br>security advice. | Long term actions to be implemented.   | Digital & Data<br>Committee |           | Likelihood))<br>C4xL3                  | 8<br>C4xL2         | ↓<br>20 | See update in control measures<br>leading to a reduction in the risk<br>rating.<br>Will be monitored via the local ICT<br>risk management process / risk<br>register.   | 4565     |
| Chief<br>Operating<br>Officer<br>Executive<br>Director of<br>Planning,<br>Performance<br>and ICT | Provide high<br>quality, evidence<br>based, and<br>accessible care. | Patient / Staff /Public<br>Safety<br>Impact on the safety –<br>Physical and/or<br>Psychological harm   | Telecommunications<br>upgrade required with<br>operational components<br>for cardiac arrest and<br>emergency fire<br>numbers. | 11480B)<br><b>ILG:</b> CSO Facilities Hub<br><b>If:</b> The telecommunications<br>system for cardiac arrest and<br>emergency fire numbers is not<br>upgraded.  | Contingency plan for telecommunications in place.<br>New telecomm system still on course to be installed<br>across PCH and RGH by 31st July 2021 - work has<br>commenced.<br>Contingency plan reviewed and there is a contingency<br>where radios are provided and all emergency calls only<br>are communicated via this link should the system<br>crash.  | Work on the new telecomm system installation<br>has now started and is still ongoing currently due<br>to covid pressures. At the current stage of this<br>work there will be a number of porting exercises<br>taking place within switchboard RGH over the<br>coming weeks. This will mean switchboard RGH<br>will be out of operation for approx. 6 minutes,<br>however there is a possibility that it could not<br>work which could result in being out of use for a<br>longer period. Contingency has been put in place<br>for this work as the contractors will be on site as<br>well as our IT Comms team, however it has been<br>included together with the contingency within this<br>risk as it will affect the Cardiac arrest line.<br>Action: New telecomm system to be installed<br>across PCH and RGH. Timescale: 31/07/2021 | Committee                   | 12        | C3 x L4                                | 6                  | ↓<br>15 | The rationale for de-escalation is<br>that the Health Board has recently<br>experienced the system failing.<br>Rather than being a complete<br>failure of telecoms and the bleep<br>system it was an isolated incident,<br>which did not affect the critical<br>element. Secondly the Health<br>Board were able to fail over in a<br>very quick time scale. Thus as a<br>relative risk, it is considered that<br>based on this experience if we<br>looked at consequence and<br>likelihood together the risk rating<br>could be reduced.<br>Will be monitored via the local<br>Facilities risk management process<br>/ risk register. | 4286     |
| Chief<br>Operating<br>Officer<br>Executive<br>Director of<br>Planning,<br>Performance<br>and ICT | Provide high<br>quality, evidence<br>based, and<br>accessible care. | Patient / Staff /Public<br>Safety<br>Impact on the safety –<br>Physical and/or<br>Psychological harm   | Potential cyber security<br>risk relating to brand of<br>medical device<br>monitoring system.                                 | S9) ILG:<br>CSO Facilities Hub<br>If: Potential cyber security risk<br>(CVE-2020-1472) identified<br>relating to a specific brand of<br>medical device monitoring system.<br>Should a threat be successful.<br>Then: Potential changes and<br>disruption to the operation of<br>monitoring equipment could occur.<br>Resulting In: Service/business<br>interruption and potential harm to<br>patients being treated. | about software patching to find and implement a<br>solution. Contacted manufacturer and problem now<br>identified on the manufacturers online support portal as<br>a vulnerability. Received response from the<br>manufacture that the software patch will be available in<br>January. Once patch has been installed by<br>manufacturer Clinical Engineering will install the patch<br>on the two servers and equipment affected within the<br>Health Board and check issue has been resolved for  | Engineering has continued to chase the manufacturer for a solution. Following a meeting with them held on 13/01/2021, the manufacturer has accepted fault and has agreed to installing a newer version of software as a solution. The solution will involve a significant amount of downtime of equipment in all critical areas which is not viable during covid pressures. Supplier has   | Digital & Data<br>Committee | 12        | C3 x L4                                | 4                  | ↓<br>15 | Based on the update in the Action<br>Plan column the risk has been<br>reduced to likelihood 4 as the<br>operating system remains<br>supported at this time.<br>Will be monitored via the local<br>Facilities risk management process<br>/ risk register.  | 4306     |

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|-------------|-------------------|---|--------------------------|-------------------------------------|---|--|----------------|-----|---------|-----|--------------|-------------------------------------|-----|
| Executive   | Ensure            | Operational:                            | Shortage of IT Storage   | IF: The lack of enough storage      | 1. Ensuring regular disposal of old redundant hardware            |  | Digital & Data | 9 C | :3 x L3 | 3   | $\downarrow$ | This risk has been de-escalated as  | 632 |
| Director of | sustainability in | <ul> <li>Core Business</li> </ul>       | space.                   |                                     | using third party company, to keeping stock down to a             | obsolete and new equipment. Completed extra          | Committee      |     |         | 3x1 | 15           | a new location has been identified, |     |
| Planning,   | all that we do,   | <ul> <li>Business Objectives</li> </ul> |                          | sufficient.                         | minimum   | storage space secured.                               |                |     |         |     |              | Pontypridd Health Centre. ICT       |     |
| Performance | e economically,   | <ul> <li>Environmental /</li> </ul>     | (The ground and first    |                                     |   |  |                |     |         |     |              | should be able to transfer the      |     |
| & ICT       | environmentally   | Estates Impact                          | floor work at PCH        | Then: Equipment will be required    | <ol><li>Vigorous and robust procedures in place for the</li></ol> | 2. The temporary storage of the ECC area now         |                |     |         |     |              | equipment to this location prior to |     |
|             | and socially      | <ul> <li>Projects</li> </ul>            | requires the ICT store   | to be stored in temporary locations | procurement of new equipment.                                     | under discussion.                                    |                |     |         |     |              | the existing location in ECC at PCH |     |
|             |                   | -                                       | and build areas to be    | which are not designed for          |   |  |                |     |         |     |              | being no longer available.          |     |
|             |                   | Including systems and                   | relocated to alternative |                                     | 3. identifying fully any additional storage requirements          | 3. Move to Pontypridd Health Centre and potentia     |                |     |         |     |              | 5 5                                 |     |
|             |                   | processes, Service                      | accommodation. As yet    |                                     | of every new system requested.                                    | fir warehouse facility identified as a target model. |                |     |         |     |              |                                     |     |
|             |                   | /business interruption                  | a suitable area has      | Resulting In: a risk to the Health  |   | ,              |                |     |         |     |              |                                     |     |
|             |                   | ,                                       | area has not been        |                                     | 4. Due to the progression of Ground and first                     |  |                |     |         |     |              |                                     |     |
|             |                   |   | found. The               |                                     | discussions are underway around possible areas that               |  |                |     |         |     |              |                                     |     |
|             |                   |   | accommodation will       |                                     | ICT can move into for build and storage which is key to           |  |                |     |         |     |              |                                     |     |
|             |                   |   | need to be suitable for  |                                     | be able to deliver a service                                      |  |                |     |         |     |              |                                     |     |
|             |                   |   | large delivery trucks to |                                     |   |  |                |     |         |     |              |                                     |     |
|             |                   |   | deliver ICT equipment    |                                     |   |  |                |     |         |     |              |                                     |     |
|             |                   |   | and either ground floor  |                                     |   |  |                |     |         |     |              |                                     |     |
|             |                   |   | or lift access to the    |                                     |   |  |                |     |         |     |              |                                     |     |
|             |                   |   | area.)                   |                                     |   |  |                |     |         |     |              |                                     |     |
|             |                   |   | dica.)                   |                                     |   |  |                |     |         |     |              |                                     |     |
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| Datix ID          | Executive    | Risk Domain     | Risk Title                | Risk Description  | Controls in place   | Action Plan   | Assuring       | Rating    | Rating   | Trend    | - P        | Last     | Comments                         |
|-------------------|--------------|-----------------|---------------------------|---|---|---|----------------|-----------|----------|----------|------------|----------|----------------------------------|
|                   | Portfolio    |                 |                           |   |   |   | Committees     | (current) | (Target) |          |            | reviewed |                                  |
|                   | Provide high |                 | Increase requirement to   | IF: The Health Board fails to ensure there is sufficient  | Digitisation of general patient records commenced on 18/3/21.   | Digital Patient Notes (Phase 1) was delayed but has now gone        | Digital & Data | 15        | C1 x L3  | To Close | 02.07.2018 | 7.6.2021 | Closed as target score met.      |
| Chief Operating   |              | Regulatory      |                           | storage capacity to safely and securely store paper       | This will gradually create storage space at the central records | live. This will enable a limited regular destruction of digitised   | Committee      |           |          |          |            |          |                                  |
| Officer           | evidence     |                 | record for longer due to: | patient records as destruction of the files is delayed.   | hub over 2 years, to ensure a sustainable, safe and secure      | notes from this point forward, despite the continued record         |                |           |          |          |            |          | The risk is described as the     |
|                   | based, and   | Statutory duty, | Delay in the DPN project  |   | storage solution.   | destruction embargo, as the content is held digitally. All other    |                |           |          |          |            |          | potential to run out of space,   |
| Executive         | accessible   | regulatory      | & the                     | Then: there could be potential data loss and poor records |   | non-digital records are still under embargo until late 2023. This   |                |           |          |          |            |          | not that the Health Board has    |
| Director of       | care.        | compliance,     | Increased retention       | management processes and communication.                   | Interim storage may be required in the meantime, due to the     | overarching record storage risk now also incorporates Bridgend      |                |           |          |          |            |          | ran out of space, so when first  |
| Public Health -   |              | accreditation,  | period due to the         | Health, Safety and Fire risks will escalate due to        | impact of delayed digitisation and Infected Blood Inquiry       | Medical Records stores, where no digitisation can begin for at      |                |           |          |          |            |          | described it was probably        |
| Interim           |              | mandatory       | Infected Blood Inquiry    | overcrowded and inappropriate storage.                    | embargo on managed record destruction until late 2023.          | least 2 years, hence the overall consequence of 3 and likelihood    |                |           |          |          |            |          | thought that the default         |
| Executive Lead    |              | requirements    |                           |   | Impact being closely monitored as areas outside the Hub are     | of 5. The impact being closely monitored. Areas outside Medical     |                |           |          |          |            |          | consequence would be records     |
| for Digital       |              | requiremento    |                           | Resulting in: possible breaches to the GDPR,              |   |   |                |           |          |          |            |          | left in unsecure places where    |
| ior bigical       |              |                 |                           |   | records and destroy their excess.                               | archived records at the Hub; this prevents them transferring their  | r              |           |          |          |            |          | they were not tracked -          |
| Rhondda Taf       |              |                 |                           | Possible injuries to staff due to manual handling/trip    |   | excess records to this site. All possible measures are being taken  |                |           |          |          |            |          | however, the Health Board has    |
| Ely Locality - as |              |                 |                           |   | An Electronic Document Management System, Clinical Portal       | to manage the storage areas and maximise use of the space.          |                |           |          |          |            |          | controls in place as outlined in |
| host Medical      | ,            |                 |                           | These hazards extend to record stores across the Health   | interface have been introduced; E-forms will follow as part of  | to manage the storage areas and maximise use of the space.          |                |           |          |          |            |          | the "control measures" column    |
| Records           |              |                 |                           | Board as capacity to accept their excess records is       | the project over the next year.                                 | Digitisation of general patient records commenced on 18/3/21.       |                |           |          |          |            |          | and staff receive Information    |
| Records           |              |                 |                           |   | the project over the next year.                                 |   |                |           |          |          |            |          |                                  |
|                   |              |                 |                           | compromised.  |   | This will gradually create storage space at the central records hub | 2              |           |          |          |            |          | Governance training and          |
|                   |              |                 |                           |   | Ensure Records management processes fully applied in all        | over 2 years, to ensure a sustainable, safe and secure storage      |                |           |          |          |            |          | therefore it is considered that  |
|                   |              |                 |                           |   | record stores to maximise use of available physical capacity.   | solution . An Electronic Document Management System and             |                |           |          |          |            |          | the likelihood and consequence   |
|                   |              |                 |                           |   | N.B. Limited opportunity for this, as destruction procedure     | Clinical Portal interface have been introduced via this             |                |           |          |          |            |          | of this occurring is low.        |
|                   |              |                 |                           |   | cannot be applied to non-digitised records.                     | programme; E-forms will follow over the next year. To date,         |                |           |          |          |            |          |                                  |
|                   |              |                 |                           |   |   | @13,500 deceased and live records have been digitised and           |                |           |          |          |            |          |                                  |
|                   |              |                 |                           |   | Ensure no temporary storage solutions are agreed, without full  | @244 consultant and nurse-led teams are live on the use of the      |                |           |          |          |            |          |                                  |
|                   |              |                 |                           |   | consideration of the Executive.                                 | DPN software. Procurement of digital dictation for 400 users will   |                |           |          |          |            |          |                                  |

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