

Digital & Data Committee

Thu 11 March 2021, 14:00 - 16:30

Virtual Meeting Via Teams



Agenda

14:00 - 14:00
0 min

1. PRELIMINARY MATTERS

Ian Wells

1.1. Welcome and Introductions (oral)

Ian Wells

1.2. Apologies for Absence (oral)

Ian Wells

1.3. Declarations of Interest (oral)

Ian Wells

14:00 - 14:05
5 min

2. CONSENT AGENDA

Ian Wells

2.1. Items for Approval

2.1.1. Minutes of the meeting held on 15 December 2020

Ian Wells

 2.1.1 DRAFT unconfirmed mins D & D Cmt 15.12.20...pdf (10 pages)

2.1.2. DRAFT Digital & Data Business Cycle 2021-22

Georgina Galletly

 2.1.2 DRAFT Cmt Business Cycle.pdf (4 pages)

2.1.3. All-Wales Policies

Georgina Galletly

-  2.1.3 Letter - Wales Information Governance Bd.pdf (2 pages)
-  2.1.3 All Wales Information Governance Policy v2.pdf (11 pages)
-  2.1.3 All Wales Internet Use Policy v3.pdf (10 pages)
-  2.1.3 All Wales Information Security Policy v2.pdf (10 pages)
-  2.1.3 IM Question.pdf (1 pages)

2.1.4.

2.2. Items for Noting

There are no reports for noting on this occasion.

Ian Wells

14:05 - 15:35
90 min

3. MAIN AGENDA

Ian Wells

3.1. Matters Arising (oral)

Ian Wells

3.2. Action Log

Ian Wells

 3.2 Action Log D & D Cmt 15.12.20.pdf (1 pages)

3.3. Organisational Risk Register

Georgina Galletly

 3.3 Organisational RR Cover Paper.pdf (4 pages)

 3.3 Appendix - Organisational Risk Register -MB Jan 21.pdf (2 pages)

3.4. Presentations

3.4.1. Digital Enablers for 2021/22

Andrew Nelson

 3.4.1 Digital_enabler_proposals_2021 CW.pdf (12 pages)

3.4.2. Digital Business Continuity

This presentation will follow *Andrew Nelson*

3.4.3. Comfort Break (5 mins)

15:35 - 15:50
15 min

4. ASSURANCE REPORTS

Ian Wells

4.1. Digital Delivery Board Highlight Report

Andrew Nelson

 4.1 Digital Delivery Board Highlight Report CW.pdf (10 pages)

4.2. Information Governance Activity Highlight Report

Georgina Galletly

 4.2 Information Governance - Highlight Report GG.pdf (4 pages)

15:50 - 16:10
20 min

5. AUDIT/OTHER REPORTS

Both of the following reports are Referrals from the Audit & Risk Committee

5.1. Internal Audit Report - IT Service Management

Karen Winder

 IT serv management draft report v3 (A&R Cmt 8.2.21).pdf (29 pages)

5.2. Internal Audit Report - IT Assessment

Andrew Nelson

 5.2 IT Assessment (A&R Cmt).pdf (35 pages)

16:10 - 16:15
5 min

6. OTHER ITEMS

Ian Wells

6.1. Committee Work Plan 2021

Ian Wells

 6.1 Future Work Programme 2020-2021.pdf (3 pages)

6.2. Committee Highlight Report to Board (oral)

Ian Wells

16:15 - 16:15
0 min

7. ANY OTHER URGENT BUSINESS (oral)

Ian Wells

16:15 - 16:15
0 min

8. DATE OF NEXT MEETING - 8th July 2021

Ian Wells

The final meeting of the year will be held on 14th October 2021.