

AGENDA ITEM

2.4

CHARITABLE FUNDS COMMITTEE

COVID-19 CHARITABLE FUNDS UPDATE

Date of meeting	11/08/2021
FOI Status	Open/Public
If closed please indicate reason	Not Applicable - Public Report
Prepared by	Owen James – Head of Corporate Finance
Presented by	Sally May – Director of Finance (TBC)
Approving Executive Sponsor	Executive Director of Finance
Report purpose	FOR APPROVAL

Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)

Committee/Group/Individuals	Date	Outcome
(Insert Name)	(DD/MM/YYYY)	Choose an item.

ACRONYMS

NHSCT	NHS CHARITIES TOGETHER
CTMUHB	CWM TAFF MORGANNWG UNIVERSITY HEALTH BOARD

1. SITUATION/BACKGROUND

- 1.1 This report is to provide the Charitable Funds Committee with an update of the various sources of donations and funding that have been received in relation to Covid-19 and how these are being managed.

- 1.2 The Charitable Fund Committee is also requested to approve any expenditure over £50,000 in line with the Scheme of Delegation (Section 3).
- 1.3 Since the start of the pandemic, the Charitable Funds have received a large number of donations in various forms including those direct from members of the public, businesses and organisations and grants from the NHS Charities Together (NHSCT) charity.
- 1.4 The majority of funding received can be used Health Board wide, but there have been a number of donations received which have been requested to be used at specific sites, these have been ring-fenced accordingly.
- 1.5 Initially the extent and level of the donations that would be received was unknown, and the donations were put under one Covid-19 fund with the Assistant Director of Employee Experience & Wellbeing as the fund holder. However, since then NHSCT have raised a significant amount of money through their fundraising, including the money raised by the Captain Sir Tom Moore fund. CTMUHB Charitable Fund has benefited by receiving grant allocations from this.
- 1.6 Given the significant values and complexities surrounding the applications and use of the grants, the Executive Team agreed to increase the number of fund holders and split them across the various "tranches" of donations. Whilst all the grants from NHSCT haven't been received to date, the following fund holders have been agreed:
 - Stage 1 Urgent Response Grants – Assistant Director of Employee Experience and Wellbeing & Strategic Lead for Wellbeing and Employee Experience
 - Stage 2 Community Partnerships Grant – Director of Primary, Community & Mental Health
 - Stage 3 Recovery grants – Executive Director of Therapies and Health Science & Executive Director of People
 - Other "general" donations – CEO
- 1.7 To note the governance and control procedures for expenditure from the Covid-19 fund is the same as any other Charitable Fund.

2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

2.1 Covid-19 Funding received

As at the 30th June 2021 the following Covid-19 donations have been received, utilised, or committed for use:

	PCH £	POW £	RGH £	HB Wide £	NHSCT Stage 1 £	Total £
Received to date	26,658.17	5,302.55	1,814.60	106,624.85	168,100.00	308,500.17
Spent / Committed	(3,457.95)	(2,870.00)	-	(7,552.43)	(14,943.15)	(28,823.53)
Remaining balance	23,200.22	2,432.55	1,814.60	99,072.42	153,156.85	279,676.64

2.2 Future NHSCT funding

As shown above, to date the Charitable Fund has only received the Stage 1 grant funding of £168,100 from NHSCT and there are a further 2 stages to be received:

Stage 2 – £198,347 - the application has been submitted and is being reviewed by NHSCT with a decision on the success being made in the autumn.

Stage 3 – £286,000 application is being drawn up by the Executive Director of Therapies and Health Science & the Executive Director of People prior to the submission deadline of 31st December 2021.

Once the Stage 2 & 3 grants have been received, total funding from NHSCT in relation to Covid-19 will total £652,447.

2.3 Use of Covid-19 Charitable Funds

From the table in 2.1, it is evident that the amount of expenditure utilised or earmarked from the Covid-19 funding is relatively low. However, now the fund holders have been established for the various tranches of funding a more planned and coordinated approach is being taken to ensure the funds are utilised in the most appropriate manner. In addition to the expenditure to date there are a number of plans in place to utilise the funds including:

- Memorial gardens – designs and costings currently being drawn up.
- ITU psychologists – this will utilise a lot of the Stage 3 NHSCT funding.
- Employee Assistance Programme – providing 24/7 mental health support for staff – will be funded from Stage 1 NHSCT funding.

3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

3.1 Approval of expenditure over £50,000

The Scheme of Delegation requires approval of expenditure from Charitable Funds of over £50,000. Due to the previous nature and value of Charitable Funds it has been rare for expenditure to exceed £50,000. As the funding received from NHSCT is significant and they require applications that provide for a planned approach to using the funding it is likely that the types of expenditure from this funding will sometimes exceed £50,000.

The Charitable Funds Committee are asked to approve the following expenditure from the funds:

- i. Vivup Employee Assistance Programme (EAP) – CTMUHB are currently providing a free Employee Assistance Programme to provide 24/7 mental health support service provided by an organisation called Vivup. The contract is due to end, and they have offered a fixed price to extend for a further 3 years. In order for the service to continue, it has been extended for a further year in line with Scheme of Delegation limits.

Charitable Funds Committee to approve the extension for a further 2 years to secure the offer price. The 3-year extension will cost £68,250 plus VAT, although as outlined above 1 year of this has already been agreed in line with Scheme of

Delegation limits. This will be funded out of the Stage 1 NHSCT grant funding and has been authorised by the Assistant Director of Employee Experience and Wellbeing.

- ii. 2 fixed-term ITU psychology posts (2 years) – At Gold Command earlier in the year, two fixed term 2-year ITU psychology posts were agreed to support the Covid-19 recovery. The estimated cost is £95,000 per annum, therefore £190,000 over the two years. The Stage 3 NHSCT grant requires expenditure which supports long-term health and recovery of NHS staff, patients and volunteers impacted by Covid 19, therefore this expenditure is in line with the purpose of the grant.

4. IMPACT ASSESSMENT

Quality/Safety/Patient Experience implications	There are no specific quality and safety implications related to the activity outlined in this report.
Related Health and Care standard(s)	Governance, Leadership and Accountability If more than one Healthcare Standard applies please list below:
Equality Impact Assessment (EIA) completed - Please note EIAs are required for <u>all</u> new, changed or withdrawn policies and services.	No (Include further detail below) No change or withdrawal of policy or services.
	Not required
Legal implications / impact	There are no specific legal implications related to the activity outlined in this report.
Resource (Capital/Revenue £/Workforce) implications / Impact	Yes (Include further detail below) The report requests authorisation of expenditure over £50,000. This includes expenditure on workforce for a fixed period.



Link to Strategic Well-being Objectives

Ensure sustainability in all that we do, economically, environmentally and socially

5. RECOMMENDATION

5.1 The Charitable Funds Committee is recommended to:

- **NOTE** the Covid funding received to date and the allocations received by NHS Charities Together
- **NOTE** the new fund holders set up for each “tranche” of funding and the need to set a planned and coordinated use of the funds to get best value for money.
- **APPROVE** the expenditure from the funds over £50,000 as outlined in the paper.