

AGENDA ITEM

2.2

CHARITABLE FUNDS COMMITTEE

REVIEW OF CHARITABLE FUNDS OBJECTIVES

Date of meeting	11/08/2021
FOI Status	Open/Public
If closed please indicate reason	Not Applicable - Public Report
Prepared by	Owen James – Head of Corporate Finance
Presented by	Sally May – Director of Finance (TBC)
Approving Executive Sponsor	Executive Director of Finance
Report purpose	FOR DISCUSSION / REVIEW

Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)

Committee/Group/Individuals	Date	Outcome
(Insert Name)	(DD/MM/YYYY)	Choose an item.

ACRONYMS

UHB	University Health Board
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1. SITUATION/BACKGROUND

- 1.1 Cwm Taf Morgannwg UHB is the corporate trustee of the Cwm Taf Morgannwg NHS General Charitable Fund, and the funds are held on trust under paragraph 16c of Schedule 2 of the NHS and Community Care Act 1990. The role of the trustee however, is essentially performed by the Board of Cwm Taf Morgannwg UHB.

- 1.2 The Board of Cwm Taf Morgannwg UHB is in overall control of all funds held by the Charity. Due to the number of funds held for specific purposes, the Trustees delegate day-to-day administration to Fund Managers. These managers oversee the balances of funds and identify expenditure needs where appropriate.

In accordance with the scheme of delegation any expenditure up to £5k can be approved by the designated fund signatories, subject to confirmation from the Finance Department that sufficient funds are available and the expenditure item is consistent with the fund's objectives. Applications for the remaining expenditure are submitted to the Chief Executive or Deputy Chief Executive for approval and authorisation, on behalf of the Trustees. For expenditure above £50,000 approval is required by the Charitable Funds Committee.

- 1.3 Standing Orders provide that "The Board may and, where directed by the Welsh Government must, appoint Committees of the Board either to undertake specific functions on the Board's behalf or to provide advice and assurance to the Board in the exercise of its functions. The Board's commitment to openness and transparency in the conduct of all its business extends equally to the work carried out on its behalf by committees".

In accordance with Standing Orders (and the CTMUHB scheme of delegation), the Board has nominated the Charitable Funds Committee.

- 1.4 The purpose of Cwm Taf Morgannwg UHB's Charitable Funds Committee is to make and monitor arrangements for the control and management of the Health Board's Charitable Funds.
- 1.5 The scope and duties; delegated powers; and authority of the Charitable Fund Committee are set out in detail in the "Terms of Reference and Operating Arrangements" Standing Orders, which are being brought to this Charitable Fund Committee meeting for review.
- 1.6 Following the establishment of Cwm Taf NHS General Charitable Fund the objectives of the charity are:

The Trustees shall hold the funds upon trust to apply the income, and at their discretion so far as permissible, the capital, for any charitable purpose or purposes relating to the National Health Service (wholly or mainly for the service provided by Cwm Taf Morgannwg UHB) and for any other Health Services for which specific monies have been donated for use within the UK or overseas.

2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

- 2.1 The Charitable Funds Committee is asked to review the objectives of the Charitable Funds and comment on any changes or additions to the objectives required.

Charitable Funds Objectives and Activities for the public benefit

- 2.2 The Cwm Taf NHS General Charitable Fund is funded by donations and legacies received from patients, their relatives, and the general public and other external organisations. It is a grant-making charity, the purpose of which is the relief of those who are ill or disabled and the advancement of education through training.

- 2.3 The overall strategy of the Charity, to enable it to provide this support is achieved by the following means:

Patients Expenditure - Through the purchase of **small** equipment and the provision of services and facilities not normally provided or in addition to the normal NHS provision.

Staff Expenditure - a) Motivation of staff, by improving staff facilities and by providing services that improve staff wellbeing.
b) Education support for staff supplementing that provided by the UHB.

Capital Equipment - By the purchase of equipment.
Research - By the funding of staff and purchase of equipment used in the research and development projects carried out by the UHB.

- 2.4 An initial recommendation to the Committee is to remove the word "small" highlighted above from the overall strategy, as this may not always be the case and there may be some more significant equipment purchased, therefore this is not required.

- 2.5 To fulfil the charitable aims and objectives, the strategy of the charitable funds under the control of CTMUHB, as Corporate Trustee, is to support the HB by providing funds to support a wide range of charitable and health related activities benefiting both patients and staff. In general they are used to purchase the varied additional goods and services that the NHS is unable to provide.

3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

- 3.1 Since the start of the Covid-19 pandemic there has been a significant increase in the level of donations received by the Charitable Fund. While the objectives set out above are still applicable, there may be a need to take a more co-ordinated and strategic approach to using the funds to get the best value-for-money from the donations. Fund holders have been identified for new Covid-19 funds, officers will continue to provide information, and updates to the appropriate people to ensure there is a planned and co-ordinated approach to expenditure.
- 3.2 Currently there is not a long-term, strategic approach for the plans of the Charitable Fund commensurate with its increased value, both from the point of view of future fundraising activities and plans for use of funds. Officers will develop this strategy and report to the Charitable Funds Committee in the future.

4. IMPACT ASSESSMENT

Quality/Safety/Patient Experience implications	There are no specific quality and safety implications related to the activity outlined in this report.
Related Health and Care standard(s)	Governance, Leadership and Accountability
	If more than one Healthcare Standard applies please list below:
Equality Impact Assessment (EIA) completed - Please note EIAs are required for <u>all</u> new, changed or withdrawn policies and services.	No (Include further detail below) No change or withdrawal of policy or services.
	Not required
Legal implications / impact	There are no specific legal implications related to the activity outlined in this report.
Resource (Capital/Revenue £/Workforce) implications / Impact	There is no direct impact on resources as a result of the activity outlined in this report.



Link to Strategic Well-being Objectives	Ensure sustainability in all that we do, economically, environmentally and socially
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5. RECOMMENDATION

- 5.1 To **DISCUSS and REVIEW** the strategy of the Cwm Taf NHS General Charitable Fund.
- 5.2 **APPROVE** the removal of the word “small” from the strategy.