

# CTMUHB Audit & Risk Committee

Thu 24 February 2022, 10:30 - 12:30

Virtually via Microsoft Teams

## Agenda

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10:30 - 10:35  
5 min

**1. PRELIMINARY MATTERS**

Information

Patsy Roseblade

**1.1. Welcome & Introductions**

Information

Patsy Roseblade

**1.2. Apologies for Absence**

Information

Patsy Roseblade

**1.3. Declarations of Interest**

Information

Patsy Roseblade

10:35 - 10:40  
5 min

**2. CONSENT AGENDA**

**2.1. FOR APPROVAL**

**2.1.1. Unconfirmed Minutes of the meeting held on 7 December 2021**

Decision

Patsy Roseblade

**2.1.2. Audit & Risk Committee Annual Cycle of Business**

Decision

Georgina Galletly

**2.1.3. Amendment to the Standards of Behaviour Framework Policy - Declarations of Interest**

Decision

Georgina Galletly

**2.2. FOR NOTING**

**2.2.1. Forward Work Programme**

Information

Patsy Roseblade

**2.2.2. Annual Report Timetable**

Information

Cally Hamblyn

10:40 - 10:45  
5 min

**3. MAIN AGENDA**

**3.1. GOVERNANCE**

### 3.1.1. Action Log

*Discussion*      *Georgina Galletly*

### 3.1.2. Matters Arising not contained within the Action Log

10:45 - 11:15  
30 min

## 4. SUSTAINING OUR FUTURE

### 4.1. Local Counter Fraud Report

*Discussion*      *Matthew Evans*

### 4.2. Losses and Special Payments Report - Quarter 3

*Discussion*      *Sally May*

### 4.3. Procurement and Scheme of Delegation Report

*Discussion*      *Sally May*

11:15 - 12:20  
65 min

## 5. IMPROVING CARE

### 5.1. Audit Recommendations Tracker

*Discussion*      *Georgina Galletly*

### 5.2. Organisational Risk Register

*Discussion*      *Georgina Galletly*

### 5.3. INTERNAL AUDIT

#### 5.3.1. Internal Audit Progress Report

*Discussion*      *Paul Dalton*

#### 5.3.2. Internal Audit Review - Concerns (Limited Assurance)

*Discussion*      *Paul Dalton*

#### 5.3.3. Internal Audit Review - Fire Safety Management (Limited Assurance)

*Discussion*      *Paul Dalton*

#### 5.3.4. Internal Audit Review - Continuing Healthcare

*Discussion*      *Paul Dalton*

#### 5.3.5. Internal Audit Review - PCH Redevelopment Programme - Governance

*Discussion*      *Paul Dalton*

### 5.4. AUDIT WALES

#### 5.4.1. Audit Wales Audit & Risk Committee Update

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**12:20 - 12:25**

5 min

**6. ANY OTHER BUSINESS***Discussion**Patsy Roseblade*

How did we do in this meeting?

- Is there anything we should do more or less of?
- Have we managed our time well and allowed open and balanced discussion?
- Have we considered our values and acted in a way that supports embedding our values across CTM?
- Have we maintained a strategic focus?
- Have we received sufficient assurance from a range of sources?
- Has our discussion allowed us to better understand the risks that we are managing that may affect the achievement of our strategic goals?

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**12:25 - 12:30**

5 min

**7. DATE AND TIME OF NEXT MEETING - 28 APRIL AT 10:30AM**

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**12:30 - 12:30**

0 min

**8. CLOSE OF MEETING**