

# CTMUHB Audit & Risk Committee

Thu 24 February 2022, 10:30 - 12:30

Virtually via Microsoft Teams

## Agenda

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**10:30 - 10:35** **1. PRELIMINARY MATTERS**

5 min

*Information* Patsy Roseblade

**1.1. Welcome & Introductions**

*Information* Patsy Roseblade

**1.2. Apologies for Absence**

*Information* Patsy Roseblade

**1.3. Declarations of Interest**

*Information* Patsy Roseblade

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**10:35 - 10:40** **2. CONSENT AGENDA**

5 min

**2.1. FOR APPROVAL**

**2.1.1. Unconfirmed Minutes of the meeting held on 7 December 2021**

*Decision* Patsy Roseblade

**2.1.2. Audit & Risk Committee Annual Cycle of Business**

*Decision* Georgina Galletly

**2.1.3. Amendment to the Standards of Behaviour Framework Policy - Declarations of Interest**

*Decision* Georgina Galletly

**2.2. FOR NOTING**

**2.2.1. Forward Work Programme**

*Information* Patsy Roseblade

**2.2.2. Annual Report Timetable**

*Information* Cally Hamblyn

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**10:40 - 10:45** **3. MAIN AGENDA**

5 min

**3.1. GOVERNANCE**

### **3.1.1. Action Log**

*Discussion*      *Georgina Galletly*

### **3.1.2. Matters Arising not contained within the Action Log**

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**10:45 - 11:15**    **4. SUSTAINING OUR FUTURE**  
30 min

#### **4.1. Local Counter Fraud Report**

*Discussion*      *Matthew Evans*

#### **4.2. Losses and Special Payments Report - Quarter 3**

*Discussion*      *Sally May*

#### **4.3. Procurement and Scheme of Delegation Report**

*Discussion*      *Sally May*

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**11:15 - 12:20**    **5. IMPROVING CARE**  
65 min

#### **5.1. Audit Recommendations Tracker**

*Discussion*      *Georgina Galletly*

#### **5.2. Organisational Risk Register**

*Discussion*      *Georgina Galletly*

#### **5.3. INTERNAL AUDIT**

##### **5.3.1. Internal Audit Progress Report**

*Discussion*      *Paul Dalton*

##### **5.3.2. Internal Audit Review - Concerns (Limited Assurance)**

*Discussion*      *Paul Dalton*

##### **5.3.3. Internal Audit Review - Fire Safety Management (Limited Assurance)**

*Discussion*      *Paul Dalton*

##### **5.3.4. Internal Audit Review - Continuing Healthcare**

*Discussion*      *Paul Dalton*

##### **5.3.5. Internal Audit Review - PCH Redevelopment Programme - Governance**

*Discussion*      *Paul Dalton*

#### **5.4. AUDIT WALES**

##### **5.4.1. Audit Wales Audit & Risk Committee Update**

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**12:20 - 12:25 6. ANY OTHER BUSINESS**

5 min

*Discussion Patsy Roseblade*

How did we do in this meeting?

- Is there anything we should do more or less of?
- Have we managed our time well and allowed open and balanced discussion?
- Have we considered our values and acted in a way that supports embedding our values across CTM?
- Have we maintained a strategic focus?
- Have we received sufficient assurance from a range of sources?
- Has our discussion allowed us to better understand the risks that we are managing that may affect the achievement of our strategic goals?

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**12:25 - 12:30 7. DATE AND TIME OF NEXT MEETING - 28 APRIL AT 10:30AM**

5 min

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**12:30 - 12:30 8. CLOSE OF MEETING**

0 min