



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Cwm Taf Morgannwg
University Health Board

Choose an item.

Choose an item.

DATE OF MEETING

(DD/MM/YYYY)

PUBLIC OR PRIVATE REPORT

Choose an item.

**IF PRIVATE PLEASE INDICATE
REASON**

Choose an item.

PREPARED BY

(Please Include Name and Title)

PRESENTED BY

EXECUTIVE SPONSOR APPROVED

Choose an item.

REPORT PURPOSE

FOR NOTING

ACRONYMS

1. PURPOSE

- 1.1 This paper had been prepared to provide the Board with details of the key issues considered by the (INSERT MEETING NAME) at its meeting on the (INSERT DATE).
- 1.2 Key highlights from the meeting are reported in section 2.
- 1.3 The Board is requested to **NOTE** the contents of the report and actions being taken.

2. HIGHLIGHT REPORT



GIG
CYMRU
NHS
WALES

Ymddiriedolaeth GIG
Prifysgol Felindre
Velindre University
NHS Trust

ALERT / ESCALATE	<p>To include where applicable:</p> <p>Explicit references to any items on the risk register that needs to be escalated.</p> <p>Items endorsed by Committee for further consideration by the full Board e.g. policies, business cases, reports.</p>
ADVISE	<p>To include where applicable:</p> <p>External/Independent Reports/Reviews (e.g. WAO reports, HIW, WG Policies/Initiatives.</p> <p>Internal Control Issues (e.g. Internal Audit Reports, system effectiveness, resource management)</p> <p>Corporate Risk Register - (explicit reference should be made to the risks discussed and any direction agreed by the committee to help mitigate/reduce the risk)</p>
ASSURE	<p>To include where applicable:</p> <p>External/Independent Reports/Reviews (e.g. WAO reports, HIW, WG Policies/Initiatives.</p> <p>Internal Control Issues (e.g. Internal Audit Reports, system effectiveness, and resource management).</p>
INFORM	
APPENDICES	<p>Choose an item.</p>