



AGENDA ITEM

2.3

CTM BOARD

CHAIR'S REPORT

Date of meeting

28 May 2020

FOI Status

Open/Public

If closed please indicate reason

Not Applicable - Public Report

Prepared by

Wendy Penrhyn-Jones
Head of Corporate Administration

Presented by

Marcus Longley, Health Board Chair/
Independent Member

Approving Executive Sponsor

Director of Corporate Governance

Report purpose

FOR NOTING

Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)

Committee/Group/Individuals

Date

Outcome

N/A

NOTED

ACRONYMS

None

1. SITUATION/BACKGROUND

This report aims to provide an update to the Board on relevant matters in my capacity as Chair of the Health Board. It also outlines where I have been required to affix the Common Seal of the Health Board for which endorsement is sought.

This overarching report highlights for Board Members the key areas of activity and where appropriate any associated risks, some of which are referred to within the business of the Board meeting and also highlights topical areas of interest to the Board.

2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

2.1 Health Board Appointments

Director of Corporate Governance - The post was advertised on NHS jobs with a closing date of 19 May 2020. Interviews are scheduled for June 2020.

Chief Executive Officer - The recruitment process for the Chief Executive has commenced with Harvey Nash and Welsh Government. Candidates have been shortlisted and interviews are scheduled for June 2020.

Director of Planning & Performance - Clare Williams has successfully been appointed as Interim Director of Planning, Performance and Partnerships. The Remuneration Committee approved the appointment on 26 March based on the recommendation of the Chief Executive.

I wish to take this opportunity to offer congratulations to Clare on her appointment.

Independent Members - I am delighted to confirm that the Minister for Health and Social Services agreed to re-appoint Mel Jehu (Community) and Jayne Sadgrove (Univeristy) as Independent Members of the CTMUHB. Both IMs have been re-appointed for 4 years with their terms ending on 31 March 2024.

2.2 Governance and Leadership Support to the Board / Targeted Intervention (Organisation) & Special Measures (Maternity)

Members will be aware that as previously reported David Jenkins has been providing governance and leadership support to myself and the Board regularly attending and observing the work of the Board and its Committees. David continues to support me as Chair and the wider Board.

2.3 Board Briefing - 29 April 2020

The Board received an update from the Chair of the Independent Maternity Services Oversight Panel (IMSOP) on the quarterly Report.

2.4 New Electronic Board Papers Software

Following an all-Wales Procurement Exercise the software provider for Board and Committee papers for NHS Wales has changed to a new system, Admincontrol. The transition will be managed via a project plan overseen by the Assistant Director of Governance & Risk. The implementation of the new software is planned for September 2020. Training will be provided for all Board Members prior to the change and further updates will be shared as the project progresses over the next few months.

2.5 Managing Board Business in light of COVID-19

The entire business of the Health Board has, of course, been dominated recently by our preparation with partners for the impact of Covid-19.

Board Members are being kept informed of developments, and some significant and different approaches will have to be implemented to accommodate priorities whilst continuing with sound governance, assurance for the provision of safe and quality services.

2.6 Diary Commitments/Meetings attended since the last Board Meeting.

- PSB Planning Meeting
- Chief Executive's Conference Call
- Chairs Peer Group Meeting
- Local Authority Leaders / Chair / CEO Meeting
- Independent Members / Chair / CEO Meeting
- Chair's Briefing Meeting
- Meeting with Deloitte
- Quality, Safety and Risk Committee
- Meeting with Trade Unions
- 1:1 David Jenkins
- HIW Meeting

Meetings / discussions with Local Politicians

- Meeting with Jamie Wallis MP
- AM/MP weekly meetings with Chair / CEO

3 KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

Chair's Urgent Action was sought, and gained via email since the last formal Board meeting on the following issues;

- a) Amendment to the Scheme of Delegation to include identification of 2nd, 3rd & 4th Tiers for financial approvals;
- b) Gifts and Hospitality Policy Suspension during COVID19;
- c) COVID-19 Surge Capacity Equipment purchase amounting to £4.6m

The Board is asked to **ratify the approvals** gained via Chair's Urgent Action since the last Board meeting.

4 Affixing of the Common Seal

The Common Seal of the University Health Board affixed to the following documents:

- **Agreement between Cwm Taf Morgannwg UHB and Merthyr Tydfil County Borough Council** – Purchase of Freehold Land comprising 7,026.65 square metres or thereabouts adjoining Prince Charles Hospital, Merthyr Tydfil.

This requires endorsement by the Board as set out in the recommendations of this report.

5 IMPACT ASSESSMENT

Quality/Safety/Patient Experience implications	Yes (Please see detail below)
	The number one focus of the Board and its business is to ensure good quality and safe patient care across all areas of its activity.
Related Health and Care standard(s)	Governance, Leadership and Accountability
	The 22 Health & Care Standards for NHS Wales are mapped into the 7 Quality Themes but within a Governance Framework.



Equality impact assessment completed	Not required
	No specific impact identified.
Legal implications / impact	Yes (Include further detail below)
	Board endorsement of the Affixing of the Common Seal, is a requirement of the Board's Standing Orders.
Resource (Capital/Revenue £/Workforce) implications / Impact	There is no direct impact on resources as a result of the activity outlined in this report.
Link to Main Strategic Objective	To Improve Quality, Safety & Patient Experience
Link to Main WBFG Act Objective	Work with communities to prevent ill-health, protect good health and promote better health and well-being

6 RECOMMENDATION

Members of the Board are asked to:

- **NOTE** the report.
- **RATIFY** the approvals gained via Chair's Urgent Action since the last Board meeting.
- **ENDORSE** the Affixing of the Common Seal to the above listed documents.