



**AGENDA ITEM**

3.1.5

**CTM BOARD**

**BOARD COMMITTEE/ADVISORY GROUP HIGHLIGHT REPORTS**

**Date of meeting**

28/07/2022

**FOI Status**

Open/Public

**If closed please indicate reason**

Not Applicable - Public Report

**Prepared by**

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**Presented by**

Georgina Galletly, Director of Corporate Governance

**Approving Executive Sponsor**

Director of Corporate Governance / Board Secretary

**Report purpose**

FOR APPROVAL

**Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)**

**Committee/Group/Individuals**

**Date**

**Outcome**

(Insert Name)

(DD/MM/YYYY)

Choose an item.

**ACRONYMS**

**1. SITUATION/BACKGROUND**

- 1.1 In line with the Standing Order requirements each Board Committee and Advisory Group is required to submit a Highlight Report setting out its activities at each meeting. This also provides a mechanism for escalating issues to the Board as required.



## 2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

- 2.1 A number of Committee/Advisory Groups have been held since the Board last met in May 2022; namely the Quality & Safety Committee; Mental Health Act Monitoring Committee; Audit & Risk Committee; Stakeholder Reference Group; Digital & Data Committee; Planning, Performance & Finance Committee and the Remuneration & Terms of Services Committee.
- 2.2 The last meeting of the Clinical Advisory Group which was scheduled to take place in June was cancelled as a result of operational service group pressures. Therefore, there will be no highlight report to Board on this occasion.

## 3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

- 3.1 Key risks and any matters for escalation to the Board are set out in the appended Highlight Reports.

## 4. IMPACT ASSESSMENT

<b>Quality/Safety/Patient Experience implications</b>	There are no specific quality and safety implications related to the activity outlined in this report.
<b>Related Health and Care standard(s)</b>	Governance, Leadership and Accountability If more than one Healthcare Standard applies please list below:
<b>Equality Impact Assessment (EIA) completed - Please note EIAs are required for <u>all</u> new, changed or withdrawn policies and services.</b>	No (Include further detail below)  If no, please provide reasons why an EIA was not considered to be required in the box below. Not applicable
<b>Legal implications / impact</b>	There are no specific legal implications related to the activity outlined in this report.
<b>Resource (Capital/Revenue £/Workforce) implications / Impact</b>	There is no direct impact on resources as a result of the activity outlined in this report.
<b>Link to Strategic Goals</b>	Improving Care

## 5. RECOMMENDATION

- 5.1 The Board are being asked to **NOTE** the following Highlight Reports:
- Quality & Safety Committee (Appendix 1a and 1b);

- Mental Health Act Monitoring Committee (Appendix 2a);
- CTMUHB Audit & Risk Committee (Appendix 3 and 4);
- Hosted Bodies Audit & Risk Committee (Appendix 5);
- Stakeholder Reference Group (Appendix 6);
- Digital & Data Committee (included on main agenda for discussion);
- Planning, Performance & Finance Committee (Appendix 7a);
- Remuneration & Terms of Services Committee (Appendix 8)

The Board are also being asked to **APPROVE** the following Terms of Reference:

- Mental Health Act Monitoring Committee (Appendix 2b); and
- Planning, Performance & Finance Committee Terms of Reference (Appendix 7b).