



**AGENDA ITEM**

3.1.6

**CTM BOARD**

**BOARD CYCLE OF BUSINESS**

**Date of meeting**

27 January 2022

**FOI Status**

Open/Public

**If closed please indicate reason**

Not Applicable - Public Report

**Prepared by**

Emma Walters, Corporate Governance Manager

Cally Hamblyn, Assistant Director of Governance & Risk

**Presented by**

Georgina Galletly, Director of Corporate Governance

**Approving Executive Sponsor**

Director of Corporate Governance

**Report purpose**

FOR APPROVAL

**Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)**

**Committee/Group/Individuals**

**Date**

**Outcome**

**ACRONYMS**

**1. SITUATION/BACKGROUND**

- 1.1 The Health Board should, on annual basis, receive a Cycle of Business which identifies the reports which will be regularly presented for

consideration. The annual cycle is one of the key components in ensuring that the Health Board is effectively carrying out its role.

- 1.2 The Cycle of Business covers the period 1 January 2022 to 31 December 2022.

## **2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)**

- 2.1 The Cycle of Business has been developed to help plan the management of Board matters and facilitate the management of agendas and Board and Committee business.

## **3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE**

- 3.1 Please refer to **Appendix 1** – Health Board Cycle of Business for further detail.

## **4. IMPACT ASSESSMENT**

<b>Quality/Safety/Patient Experience implications</b>	Yes (Please see detail below)
	Evidence suggests there is correlation between governance behaviours in an organisation and the level of performance achieved at that same organisation. Therefore ensuring good governance within the Trust can support quality care.
<b>Related Health and Care standard(s)</b>	Governance, Leadership and Accountability
	If more than one Healthcare Standard applies please list below:
<b>Equality Impact Assessment (EIA) completed - Please note EIAs are required for <u>all</u> new, changed or withdrawn policies and services.</b>	No (Include further detail below)
	If yes, please provide a hyperlink to the location of the completed EIA or who it would be available from in the box below.
	If no, please provide reasons why an EIA was not considered to be required in the box below.
<b>Legal implications / impact</b>	
	There are no specific legal implications related to the activity outlined in this report.
<b>Legal implications / impact</b>	



<b>Resource (Capital/Revenue £/Workforce) implications / Impact</b>	There is no direct impact on resources as a result of the activity outlined in this report.
<b>Link to Strategic Goals</b>	Improving Care

## 5. RECOMMENDATION

- 5.1 The Health Board is asked to **APPROVE** the Board Cycle of Business. Following the Board meeting the Cycle of Business will be published on the Health Board's website.