

**AGENDA ITEM**

3.2.4 Appendix 1b

**CTM BOARD**
**HIGHLIGHT REPORT FROM THE QUALITY & SAFETY COMMITTEE**
**DATE OF MEETING**

24/11/2022

**PUBLIC OR PRIVATE REPORT**

Public

**IF PRIVATE PLEASE INDICATE REASON**

Not Applicable - Public Report

**PREPARED BY**

Emma Walters, Corporate Governance Manager

**PRESENTED BY**

Chair of the Quality &amp; Safety Committee

**EXECUTIVE  
APPROVED**
**SPONSOR**

Greg Dix, Executive Nurse Director

**REPORT PURPOSE**

NOTING

**ACRONYMS**
**1. INTRODUCTION**

- 1.1 This report had been prepared to provide the Board with details of the key issues considered by the Quality & Safety Committee at its meeting on the 15 November 2022.
- 1.2 Key highlights from the meeting are reported in section 3.

**2. PURPOSE OF THE QUALITY & SAFETY COMMITTEE**

2.1 The purpose of the Quality and Safety Committee is to provide assurance to the Board on the provision of workplace health & safety and safe and high quality care to the population we serve, including prevention through public health, primary and secondary care.

2.2 The Committee will:

- Put the needs of patients, carers and the public at the centre of all its business.
- Ensure appropriate arrangements are in place to support workplace health & safety.
- Provide evidence based and timely advice to the Board, based on local need, to assist in discharging its functions and meeting its responsibilities.
- Provide assurance to the Board in relation to the CTMUHB's arrangements for safeguarding the public and continuously improving the quality and safety of the services we provide.
- Ensure that care is delivered in accordance with the Health & Care Standards for Health Services in Wales.

### 3. HIGHLIGHT REPORT FROM THE LAST COMMITTEE MEETING

<b>ALERT / ESCALATE</b>	There were no items for escalation to Board noted at this Committee.
<b>ADVISE</b>	<ul style="list-style-type: none"> <li>• The <b>Organisational Risk Register – Risks Assigned to the Quality &amp; Safety Committee</b> report was received. Members welcomed the ongoing work to align existing risks to the new Care Group model. A number of queries were raised against specific risks and it was requested that progress reports on Learning From Events Reports and the Welsh Community Care Information System (WCCIS) were presented to future meetings of the Committee;</li> <li>• The Committee received a <b>Datix Cymru Assurance Report</b>. A discussion was held in relation to the decrease in the numbers of incidents being reported and Members requested a further update at a future meeting following exploration into the reasons for the reduction and whether coding issues and/or staff training was a factor;</li> <li>• The <b>Health, Safety &amp; Fire Sub Committee Highlight report</b> was received. Members noted that the issues in relation to incident reporting on the new Datix Cymru system had been identified as an area of concern in the alert/escalate section of the report. Members also noted that work was being undertaken with the Operational Teams to determine Care Group representation at the Sub Committee moving forwards;</li> </ul>

	<ul style="list-style-type: none"> <li>• The Committee received the <b>Highlight Report from the Infection Prevention &amp; Control Committee</b>. Members noted that JAG accreditation had been identified as an area of concern within the alert/escalate section and noted that positive discussions had been held with JAG on the next phase of the plan;</li> <li>• The report from the <b>Chief Operating Officer</b> was received. Members noted the ongoing challenges within the Ophthalmology Service and the ongoing improvement activity which is being undertaken, the changes that had been made to assurance processes within the Health Board regarding Cancer Services and the work being undertaken to address Ambulance Handover delays. Members <b>welcomed</b> the work that had been undertaken by the Primary Care Team to ensure the service remained resilient during the Cyber Attack on the ADAstra system and welcomed the reopening of the Minor Injuries Unit at Ysbyty Cwm Cynon;</li> <li>• Members received a report on <b>Civica – People’s Experience Feedback System</b> and noted the potential benefits of the system moving forward. Members agreed to receive regular progress reports on this matter at future meetings;</li> <li>• The <b>Peer Review of Urgent Care (Out of Hours and UPCC) In CTMUHB</b> was received and noted;</li> <li>• The <b>Ward Based Nursing Assurance Report</b> was received. Members noted the work being undertaken to standardise processes and templates using the AMaT system;</li> </ul>
<b>ASSURE</b>	<ul style="list-style-type: none"> <li>• Members received a presentation and associated patient story on the work being undertaken by the <b>Wellness Improvement Service</b> which is a service that coaches patients on how to self-manage their physical conditions. Members welcomed the work that was being undertaken by the team which they found to be inspirational and uplifting;</li> <li>• The <b>Maternity Services &amp; Neonates Improvement Programme Report</b> was received. Members welcomed the news that the service had now been moved out of Special Measures and into Targeted Intervention and that work was being undertaken to address the remaining recommendations by end of March 2023;</li> <li>• Members received a <b>Progress Report on Ty Llidiard</b> and acknowledged the significant progress that had been made and the work being undertaken with young people on the Unit to improve services. Members noted that a positive visit to the Unit had recently been undertaken by the National Collaborative Commissioning Unit from which formal feedback was awaited;</li> <li>• The <b>Quality Dashboard</b> report was received. Members recognised the progress that had been made against Patient Safety Notices, with only two notices remaining open;</li> </ul>



	<ul style="list-style-type: none"><li>• The <b>Mental Health Care Group Quality &amp; Safety Report</b> was received. Members welcomed the report which they felt was clear and concise;</li><li>• Members received the <b>Welsh Health Specialised Services Quality &amp; Patient Safety Committee Chairs report</b> and noted that assurance was provided to WHSSC that the reports were being shared with the CTM Quality &amp; Safety Committee;</li><li>• The <b>Learning from Mortality Reviews report</b> was received. Members welcomed the report and noted that a robust review system was in place;</li><li>• The Committee received and <b>endorsed</b> the latest version of the <b>Quality Strategy</b>.</li></ul>
<b>INFORM</b>	<p>The following items were received via the consent agenda for approval:</p> <ul style="list-style-type: none"><li>• Minutes from the meetings held on 20 September and 11 October 2022;</li><li>• Quality &amp; Safety Committee Terms of Reference.</li></ul> <p>The following items were received via the consent agenda for noting:</p> <ul style="list-style-type: none"><li>• Committee Action Log, Cycle of Business and Forward Work Programme;</li><li>• Quality Governance – Regulatory Review Recommendations and Progress Updates;</li><li>• Health &amp; Care Standards Annual Report;</li><li>• National Prescribing Indicator (NPI) Annual Report;</li><li>• Clinical Education Annual Report;</li><li>• Clinical Audit Quarterly Report;</li><li>• Nosocomial Covid-19 Incident Management Programme;</li><li>• Human Tissue Authority Act Progress Report;</li><li>• Annual Review 2021-2022 – Welsh Risk Pool and Legal &amp; Risk Services.</li></ul>
<b>APPENDICES</b>	<b>NOT APPLICABLE</b>

#### 4. RECOMMENDATION

4.1 The Board is requested to **NOTE** the report.