



AGENDA ITEM

2.1.3

CTM BOARD

AMENDMENT TO STANDING ORDERS – TERMS OF REFERENCE

Date of meeting	28/01/2021
FOI Status	Open/Public
If closed please indicate reason	Not Applicable - Public Report
Prepared by	Kathrine Davies, Corporate Governance Manager Cally Hamblyn, Assistant Director of Governance & Risk
Presented by	Georgina Galletly Director of Corporate Governance
Approving Executive Sponsor	Director of Corporate Governance
Report purpose	FOR APPROVAL

Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)

Committee/Group/Individuals	Date	Outcome
Population Health & Partnerships Committee	23/11/2020	ENDORSED FOR BOARD APPROVAL

ACRONYMS

SOs	Standing Orders
ToR	Terms of Reference
LPF	Local Partnership Forum



1. SITUATION/BACKGROUND

- 1.1 The Cwm Taf Morgannwg University Health Board Standing Orders (SOs) form the basis upon which the Health Board's governance and accountability framework is developed and, together with the adoption of the Health Boards Standards of Behaviour Policy is designed to ensure the achievement of the standards of good governance set for the NHS in Wales.
- 1.2 All Health Board members and officers must be made aware of these SOs and, where appropriate, should be familiar with their detailed content.

2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

- 2.1 *SOs – Schedule 3 – Terms of Reference (ToR) for the Population Health and Partnerships Committee.*

The ToR (**Appendix 1**) were reviewed and endorsed by the Population Health & Partnerships Committee at its most recent meeting on 23 November 2020. Since this meeting a further addition has been added to the ToR to include the requirement to review risks assigned to the Committee: *"Regularly review risks included on the organisational Risk Register and assigned to the Committee by the Board;"* this is in response to a recommendation made by Internal Audit in their review of Risk Management.

- 2.2 *SOs – Schedule 3 – Terms of Reference (ToR) for the Charitable Funds Committee.*

The ToR (**Appendix 2**) have been amended to include the following requirements: *"Regularly review risks included on the organisational Risk Register and assigned to the Committee by the Board;"* this is in response to a recommendation made by Internal Audit in their review of Risk Management.

- 2.3 *SOs – Schedule 3 – Terms of Reference (ToR) for the Mental Health Act Monitoring Committee.*

The ToR (**Appendix 3**) have been amended to include the following requirements: *"Regularly review risks included on the organisational*

Risk Register and assigned to the Committee by the Board;” this is in response to a recommendation made by Internal Audit in their review of Risk Management.

2.4 SOs – Schedule 3 – Terms of Reference (ToR) for the Planning, Performance & Finance Committee

The ToR (**Appendix 4**) have been amended to include the following requirements: *“Regularly review risks included on the organisational Risk Register and assigned to the Committee by the Board;*” this is in response to a recommendation made by Internal Audit in their review of Risk Management.

3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

- 3.1 In response to the Covid-19 Pandemic the Committee meetings above have currently been stood down, therefore the amended ToRs will be received at the first meeting of the Committees once reconvened.
- 3.2 If approved, the SOs will be uploaded to SharePoint and the Health Board’s Internet site.

4. IMPACT ASSESSMENT

Quality Impact (Quality, Safety, Patient Experience Implications)	Evidence suggests there is correlation between governance behaviours in an organisation and the level of performance achieved at that same organisation. Therefore ensuring good governance within the Trust can support quality care.
Related Health and Care standard(s)	Governance, Leadership and Accountability If more than one Healthcare Standard applies please list below:
Equality impact assessment completed	Not required
Legal implications / impact	There are no specific legal implications related to the activity outlined in this report.
Resource (Capital/Revenue £/Workforce) implications / Impact	There is no direct impact on resources as a result of the activity outlined in this report.



Link to Strategic Well-being Objectives	Provide high quality, evidence based, and accessible care
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5. RECOMMENDATION

- 5.1 The Board is asked to **APPROVE** the amendments to the Health Board SOs as outlined in section 2 of this report.