Appendix B:

Summary of Nurse Staffing Levels for wards where Section 25B applies

Health Board/Trust:	Name: Cwm Taf Morgannwg UHB	
Period being reported on :	Start date: Oct 1st 2020	End Date: Sept 30 th 2021
Number of wards where section 25B has applied during the period:	Medical:18	Surgical:16
200 has applied during the period.	PCH wards – 2, 7, 9, 10, 11, 12	PCH wards -5, 6, 8, PESU
	RGH wards - 5, 12, 14, 19, 20	RGH wards – 2, 6, 8, 9, 10&11, 15
	PoWH wards – 4, 5, 6, 7, 8, 10, 15	PoWH wards – 11, 18, 19, 20, 21, BC

^{*}Supernumerary i.e. 1 WTE supernumerary ward sister/charge nurse included in the establishment

Medical Wards at Prince Charles Hospital

2	Plan Ros			the star	hment at t of the g period	Is the Senior Sister/Charge Nurse supernumerary to the required establishment	Plann	ed Ro	ster	the end	shment at of the ng period	Is the Senior Sister/Charge Nurse supernumerary to the required establishment		s, and r	llation cycle easons for any	calcula		side of biannual s, reasons for any
Ward		RN	HCSW	RN WTE	HCSW WTE	at the start of the reporting period?*		RN	HCSW	RN WTE	HCSW WTE	at the reporting period?*	Completed	Changed	Rationale	Completed	Changed	Rationale
PCH	Е	4	3	20.9	14.21	Yes	Е	4	3	20.9	14.21	Yes	Yes	No		NA	Choose	
Ward 2	L	4	3				L	4	3								an item.	
	N	3	2				N	3	2									
PCH Ward 7	Е	4	4	20.9	17.06	Yes	Е	4	3	20.9	14.21	Yes	Yes	No		No	No	Repurposed to take all acute
vvalu 1	L	4	4				L	4	3									Covid
	N	3	3				N	3	2									admission
PCH	Е	4	3	20.9	14.21	Yes	Е	4	4	20.9	18.9	Yes	Yes	No		Yes	Yes	Ward acuity
Ward 9	L	4	3				L	4	4	•								and dependency
	N	3	2				N	3	3									reviewed
РСН	Е	4	3	20.9	17.06	Yes	E	4	3	20.9	17.06	Yes	Yes	No		NA	NA	
Ward 10	L	L 4 3	3															
	N	3	3				N	3	3]								

E = Early shift	L = Late shift	TW = Twilight shift	LD = Long Day	N = Night duty
. ,		0	" " " " " " " " " " " " " " " " " " "	0,

70	Pla	nned R	oster	the sta	ed ishment at rt of the ng period er 2020)	Is the Senior Sister/Charge Nurse supernumerary to the required	Plar Ros	nned ter		the end	shment at of the ng period	Is the Senior Sister/Charge Nurse supernumerary to the required		s, and re	lation cycle easons for any	calcul		side of biannual s, reasons for any
		RN	HCSW	WTE WTE		establishment at the start of the reporting period?*		RN	HCSW	RN WTE	HCSW WTE	establishment at the end of the reporting period?*	Completed	Changed	Rationale	Completed	Changed	Rationale
-		4	3	20.9	20.9 14.21	Yes	Е	E 4 3	20.9	14.21	Yes	Yes	No		NA	Choose		
Ward 11	L	4	3				L	4	3								an item.	
	N	3	2				N	3	2									
PCH	Е	5	3	23.74	17.06	Yes	Е	5	3	23.74	17.06 Yes	Yes	Yes	No		NA	NA	
Ward 12	L	5	3				L	5	5 3									
	N	3 3		N 3 :	3	1												

E = Early shift	L = Late shift	TW = Twilight shift	LD = Long Day	N = Night duty
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Medical Wards at Royal Glamorgan Hospital

Ward	Plan	ned Ro	ster	Require Establis at the st the repo period (2020)	hment art of	Is the Senior Sister/Charge Nurse supernumerary to the required	Plan Ros			Required Establish the end of reporting (Sept 202	the period	Is the Senior Sister/Charge Nurse supernumerary to the required	Bianni cycle i reasor chang	review ns for es ma	any			side of biannual calculation, if yes, hanges made
		RN	HCSW	RN WTE	HCSW WTE	establishment at the start of the reporting period?*		RN	HCSW	RN WTE	HCSW WTE	establishment at the end of the reporting period?*	Completed	Changed	Rationale	Completed	Changed	Rationale
DOLL	Е	4	4				Е	4	4								Choose	Ward transferred from ward 20-
RGH Ward 5	L	4	4	20.9	19.9	Yes	L	4	4	20.9	19.9	Yes	Yes	No		no	an	Sep 2021 - no staffing levels
	N	3	3				N	3	3								item.	changes
	Е	4	4				Е	4	4								Choose	
RGH Ward 12	L	4	4	20.9	19.9	Yes	L	4	4	20.9	19.9	Yes	Yes	No		no	an	
	N	3	3				N	3	3								item.	
RGH	E	4	4				E	4	4								Choose	
Ward 14	L N	3	3	20.9	19.9	Yes	L N	3	3	20.9	19.9	Yes	Yes	No		no	an item.	
	E	4	4				E	4	4								Choose	
RGH	L	4	4	20.9	19.9	Yes	L	4	4	20.9	19.9	Yes	Yes	No		no	an	ward closed and moved to ward
Ward 15	Ν	3	3				Ν	3	3								item.	20
	Е	4	4				Е	4	4								Choose	Creation of a NIV Bay - funding
RGH Ward 19	L	4	4	20.9	19.9	N	L	4	4	20.9	19.9	Yes	Yes	No		no	an	via winter pressure budget to
Walter	N	3	3				N	3	4								item.	start date to be agreed
	Е	4	4				Е	4	4								Choose	
RGH Ward 20	L	4	4	20.9	19.9	Yes	L	4	4	20.9	19.9	Yes	Yes	No		no	an	Ward moved to ward 5 - Sep 21
	N	3	3				N	3	3								item.	
RGH	Е	4	4				Е	4	4								Choose	ward transferred from ward 15- discussion surrounding changing
Ward 20	L	4	4	20.9	19.9	Yes	L	4	4	20.9	19.9	Yes	Yes	No		no	an item.	from rehab - medical ward and
	N	3	3				N	3	3								item.	change in staffing level

E = Early shift	L = Late shift	TW = Twilight shift	LD = Long Day	N = Night duty

Medical wards at Princess of Wales Hospital

5	Planned Roster	d		the star reportin (Octobe	shment at t of the g period r 2020)	Is the Senior Sister/Charge Nurse supernumerary to the required	Plann	ed Ro	oster	the end reportin (Sept 2	shment at l of the ng period 021)	Is the Senior Sister/Charge Nurse supernumerary to the required	review	ual calcu s, and re es made		calcu		
Ward		RN	HCSW	RN WTE	HCSW WTE	establishment at the start of the reporting period?*		RN	HCSW	RN WTE	HCSW WTE	establishment at the end of the reporting period?*	Completed	Changed	Rationale	Completed	Changed	Rationale
PoWH	Е	6	3	28.24	13.62	Yes	E	6	4	28.24	16.34	Yes	Yes	No		Yes	Yes	HCSW increased in at
Ward 4	L	6	3				L	6	4									May 21 = following professional
	N	4	2				N	4	2									discussion
PoWH	E	4	3	20.07	13.62	Yes	E	4	4	20.07	13.62	Yes	Yes	No		NA	Choo	Ward has moved from
Ward 5	L	4	3				L	4	4								se an ward 7-	ward 7-
	N	3	2				N	3	2								item.	
PoWH	E	5	3	22.28	13.62	Yes	E	4	3	20.07	13.62	Yes	Yes	Yes	1 x RN moved	NA	Choo	Moved from ward 8
Ward 6		*		22.20	13.02	103		-		20.07	13.02	103	103	103	to cover day	IIA	se an	Moved from Ward o
	L	5 *	3				L	4	3						unit		item.	
	N	3	2				N	3	2	1								
PoWH	Е	4	3	20.07	13.62	Yes	E	4	3	20.07	16.62	Yes	Yes	No		No	No	Ward moved from
Ward 7	L	4	3				L	4	3									ward 20
	N	3	2				N	3	2									
PoWH	E	4	3	20.07	13.62	Yes	Е	4	3	20.07	13.62	Yes	Yes	No		Yes	No	Ward moved from 19-
Ward 8	L	4	3				L	4	3									ward predominately was Rehab ward
	N	3	2				N	3	2									was iteliab ward
PoWH	E	5	3	24.52	13.62	Yes	Е	5	3	24.06	13.62	Yes	Yes	No		NA	Choo	Ward moved from
Ward 9	L	5	3			100	L	4	3		10.02			1.0		1.2.	se an	ward 11 (9/521)-
	N	4	2				N	4	2								item.	coordinator only 7.5 shift in morning
PoWH	E						E	4	3			.,						Covid Red Ward/high
Ward 10	L						L	4	3	22.79	16.34	Yes						care NIV opened July 2021 – not included in
	N						N	4	3									S25B
PoWH	E	3	4	14.62	19.07	Yes	Е	3	4	14.62	19.07	Yes	Yes	No		No	No	
Ward 15	L	3	4		1		L	3	4									
	N	2	3				N	2	3									

^{*}Ward 8 M-F Rn level 5 Early and Late on S-S - RN level 4 Early and Late

E = Early shift	L = Late shift	TW = Twilight shift	LD = Long Day	N = Night duty

Surgical Wards at Prince Charles Hospital

ā	Plan Rost			the star reportin (Octobe	shment at t of the g period er 2020)	Is the Senior Sister/Charge Nurse supernumerary to the required	Plann	ed Ro	ster	the end reportir (Sept 20	shment at of the ng period 021)	Is the Senior Sister/Charge Nurse supernumerary to the required	review			calcula		tside of biannual es, reasons for any
Ward		RN	HCSW	RN WTE	HCSW WTE	establishment at the start of the reporting period?*		RN	HCSW	RN WTE	HCSW WTE	establishment at the end of the reporting period?*	Completed	Changed	Rationale	Completed	Changed	Rationale
PCH	Е	4	3	18.06	14.21	Yes	Е	7	16	40.8	90.96 Yes	Yes	Yes	Yes		Yes	Yes	Ward High care Covid
Ward 3	L	4	3				L	7	16									- CAPA/NIV- Ward 12 moved to
	N	2	2				N	7	16									Ward 3 then moved back to ward 12
PCH Ward 5	Е	4	3	20.9	14.21	Yes	Е	4	3	20.9	14.21	Yes	Yes	No		No	Choo	Move from ward 9 to
ward 5	L	4	3				L	4	3			Yes	Yes No				se an item.	ward 8. Medical ward
	N	3	2				N	3	2									
PCH Ward 6	E	4	3	20.9	14.21	Yes	Е	4	3	20.9	14.21			No		No	Choo	
vvalu 6	L	4	3				L	4	3								se an item.	
	N	3	2				N	3	2									
PCH Ward 8	E	4	3	20.9	14.21	Yes	Е	4	4	20.9	19.9	Yes	Yes	No		Yes	Yes	Review of Acuity and dependency of patient
vvalu 6	L	4	3				L	4	4									dependency of patient
	N	3	2				N	3	3									
PESU	E	2	2	12.37	8.53	Yes						Yes	Yes	No		No	Choo	Ward closed – pathway refined
	L	2	2														se an item.	patient moved to day
	N	2	1															surgery

E = Early shift	L = Late shift	TW = Twilight shift	LD = Long Day	N = Night duty

Surgical Wards at Royal Glamorgan Hospital

Ward		nned ster		Required Establishment at the start of the reporting period (October 2020)		Is the Senior Sister/Charge Nurse supernumerary to the required	Planned Roster at the end of the reporting period (Sept 2021)			Is the Senior Sister/Charge Nurse supernumerary to the required	reviews change	s, and re s made	lation cycle asons for any	calculat change	tion, if yes s made	ide of biannual s, reasons for any		
5		RN	HCSW	RN WTE	HCSW WTE	establishment at the start of the reporting period?*		R	HCSW	RN WTE	HCSW WTE	establishment at the end of the reporting period?*	Completed	Changed	Rationale	Completed	Changed	Rationale
RGH	Е	4	4				Е								Ward 1 is		Choose	
Ward 1	L N	4	4	20.9	17.06	Yes	L N						No		defined as AMU	No	an item.	
	N E	3	3				N E	3	3						AMO			401 11 1 1
RGH	L	3	3	18.08	17.08	Yes		3	3	18.08	17.06	Yes	Yes	No		NA	Choose an	12 bedded surgical area - staffed at the
Ward 2	N	3	3				N	3	3								item.	higher level
	Е	4	4				Е								Ward 3 is		Choose	
RGH	L	4	4	20.9	17.06	Yes	L						No	No	defined as	NA	an	
	N	3	2				N								AMU		item.	
RGH	Е	4	4				Е	4	4								Choose	Was on ward 2
Ward 6	L	4	4	20.9 17.06	Yes	L	4		20.9	17.06	Yes	Yes	No		no	an	Amber surgical ward	
	N	3	2				N	3	2								item.	mix T&O
RGH	Е	4	4				E	4	4									Was ward 5 June
Ward 8	L	4	4	20.9	19.09	Yes	L	4	4	20.9	19.09	Yes	Yes	No		No	No	2020 to
	N	3	3				N	3	3									
RGH	Ε.	3	2				E .	4	4									Increased capacity
Ward 9	L	3	2	15.21	8.53	Yes	L	4	4	20.9	14.21	Yes	Yes	No		Yes	Yes	and acuity demand
	N	2	1				N	3	2									
RGH Ward 10	E	4	4	24.42	16.24	Yes	E	4	4	21.12	16.24	Yes	Yes	No		No	N/A	Ward 10&11 reduces
& 11	L N	4	4	21.12	16.24	res	L N	4	4	21.12	16.24	res	res	NO		NO	N/A	staffing levels at the weekend
	E	7					E	3	3				<u> </u>			<u> </u>	 	Surgical ward -
							<u> </u>											reopen Sept 21-
RGH	L				44.0=		L	3	3	4404	40.50	V	\ \v				l	staffing levels reduce at the
RGH Ward 15	N			15.21	11.37	Yes	N	2	1	14.21 10.56 Yes).56 Yes	Yes	No		NA	NA	weekend – Ward staff from ward 7*, but was closed in May 2020	

E = Early shift	L = Loto shift	TW = Twilight shift	ID - Long Dou	N = Night duty
E = Early Still	L = Late shift	TW = Twilight shift	LD = Long Day	N = Night duty

Surgical wards at Princess of Wales Hospital

		Planned Roster		Required Establishment at the start of the reporting period (October 2020)		Is the Senior Sister/Charge Nurse supernumerary to the required	Planned Roster		Required Establishment at the end of the reporting period (Sept 2021)		Is the Senior Sister/Charge Nurse supernumerary to the required	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made			
Ward		RN	HCSW	RN WTE	HCSW WTE	establishment at the start of the reporting period?*		N.	HCSW	RN WTE	HCSW WTE	establishment at the end of the reporting period?*	Completed	Changed	Rationale	Completed	Changed	Rationale
PoWH Ward 10	Е	4	3		13.62	Yes	Е	4	3		13.62	Yes	No	No	Ward was on ward 5 then 19 previously	Yes	No	Ward closed/ red ward/ and then repurposed see medical wards moved to ward 11 – 15/7/21
ward 10	L	4	3				L	4	3									
	N	3	2				N	3	2									
PoWH Ward 11	E	4	3	20.07 13.62	13.62	Yes	Е	4	3	20.07	13.62	Yes	No	No	Ward moved from ward 10 – 15/7/21	Yes	No	Initial was on ward ward 8 at OCt 20, moved to ward 19 in
Waluii	L	4	3				L	4	3									
	N	3	2			N	3	2	1								Feb 2021 – moved to ward 10 May 21	
PoWH Ward 18	Е	4	3	3	13.62	Yes	E	4	3	20.07	13.62	Yes	Yes	No		No	No	Ward previously was on ward 6
vvaru 16	L	4	3				L	4	3									
	N	3	2				N	3	2									
PoWH	Е	4	3	20.07 13.6	40.00		Е	4	3		13.62	Yes	Yes	No	Yes	Yes	No	Ward open in April
Ward 19	L	4	3		13.62	Yes	L	4	3									2021
	N	3	2				N	3	2									
PoWH	E	4	3	20.07	13.62	Yes	E	4 3		20.07	13.62	Yes	yes	No	NA	NA		Ward previously was
Ward 20	L N	3	3				L N	3	3	1								on ward 7
PoWH Ward 21	E						E	3 2	2	13.18	18 10.50	Yes/shared Ye between BC	Yes	s No				Ward open in April 2021
Walu 21	N						N	2	2									2021
Bridgend Clinic	E L N	2 2 2	1 1 0	10.9	2.72	Yes	E L N	2 2 2	1 1 0	10.9	2.72	Yes/Shared between Ward 21	Yes	No		NA		HCA - increased

E = Early shift L = Late shift TW = Twilight shift LD = Long Day	N = Night duty
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