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University Health Board

## AGENDA ITEM 6.2

**31 July 2019**

### University Health Board Report

### WELSH HEALTH CIRCULARS UPDATE

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### Purpose of the University Health Board Report

The purpose of this report is to provide an update on the Welsh Health Circulars received from Welsh Government for the six month period January – June 2019.

### Governance

#### Link to Health Board Strategic Objective(s)

The Board's overarching role is to ensure its strategic objectives, and the related organisational objectives outlined within the 3 Year Integrated Medium Term Plan 2018-2021, are being progressed. Aligned with the 'Quadruple Aim' described within 'A Healthier Wales' (Welsh Government, June 2018) these objectives are:

- To **improve** quality, safety and patient experience
- To **protect** and **improve** population health
- To **ensure** that the services provided are accessible and sustainable into the future
- To **provide** strong governance and assurance
- To **ensure** good value based care and treatment for our patients in line with the resources made available to the Health Board.

This report focuses on all the above objectives, but specifically on **providing** strong governance and assurance.

#### Supporting evidence

Welsh Health Circulars received for the period January – June 2019 (**Appendix 1**).

### Engagement – Who has been involved in this work?

Welsh Government issues Welsh Health Circulars around specific topics. The Welsh Health Circulars set out in **Appendix 1** outline the Lead Director and actions taken.

University Health Board Resolution To:							
APPROVE		ENDORSE		DISCUSS		NOTE	✓
Recommendation		Members of the University Health Board are asked to: <ul style="list-style-type: none"><li>• <b>NOTE</b> the contents of this report</li><li>• <b>NOTE</b> the Welsh Health Circulars received and actions taken.</li></ul>					
Summarise the Impact of the University Health Board Report							
Equality and diversity		No impact					
Legal implications		No impact					
Population Health		No impact					
Quality, Safety & Patient Experience		Ensuring the Board discharges its business appropriately through its Committees and aligned with its Standing Orders, is a key requisite to ensuring the quality, safety & experience of patients receiving care.					
Resources		No impact.					
Risks and Assurance		Further details as to the risks and governance are available on the Welsh Government website: <a href="#">Welsh Government website</a>					
Health & Care Standards		The 22 Health & Care Standards for NHS Wales are mapped into the 7 Quality Themes: Staying Healthy; Safe Care; Effective Care; Dignified Care; Timely Care; Individual Care; Staff & Resources. <a href="http://www.wales.nhs.uk/sitesplus/documents/1064/24729_Health%20Standards%20Framework_2015_E1.pdf">http://www.wales.nhs.uk/sitesplus/documents/1064/24729_Health%20Standards%20Framework_2015_E1.pdf</a> The work reported in this summary takes into account many of the related quality themes (as applicable)					
Workforce		No impact					
Freedom of information status		Open					

## WELSH HEALTH CIRCULARS

### 1. **SITUATION / PURPOSE OF REPORT**

The purpose of this report is to provide an update to the Board on corporate governance matters which includes the Log of Welsh Health Circulars.

### 2. **BACKGROUND / INTRODUCTION**

There are a number of corporate governance matters which need to be reported to the Board as a regular item in-line with the Standing Orders. Welsh Health Circulars provide advice, guidance and information relating to changes in process or services which work to enhance the way in which NHS Wales organisations function.

This report updates the Board on the Welsh Health Circulars received for the six month period January – June 2019, and the actions taken by the University Health Board – detail attached as **Appendix 1**.

### 3. **ASSESSMENT / GOVERNANCE AND RISK ISSUES**

Further details as to the risks and governance issues are available on the [Welsh Government website](#).

### 4. **RECOMMENDATION**

Members of the University Health Board are asked to:

- **NOTE** the contents of this report
- **NOTE** the Welsh Health Circulars received for the period January – June 2019 and the actions taken

<b>Freedom of information status</b>	Open
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**APPENDIX 1****WELSH HEALTH CIRCULARS  
January – June 2019**

<b>Circular Number</b>	<b>Title</b>	<b>Issued to Directorate</b>	<b>Date of Issue</b>	<b>Circulated and action complete?</b>	<b>Sharepoint?</b>
WHC/2019/001	Gluten Free Prescribing – To note the current policy of prescribing gluten-free (GF) foods in Wales will remain the same unless otherwise advised.	Primary Care	17/01/2019	Completed – circulated to Community Pharmacists, Prescribing GP Practices and all other GPs.	Yes
WHC/2019/002	Update on ordering influenza vaccines for the 2019-2020 season.	Public Health/Primary Care	30/01/2019	Completed – circulated to Immunisation Leads, community Pharmacists, Prescribing GP Practices and	Yes
WHC/2019/003	List of Welsh Health Circulars from 01/08/2018-31/01/2019	Corporate Services	15/02/2019	Complete – For information. No action required.	Yes
WHC/2019/004	Statutory and Administrative Financial Duties of Health Education and Improvement Wales (HEIW).	Finance	06/03/2019	Complete – For information. No action required.	Yes
WHC/2019/005	Maintaining continuity of supply of medicines in the event of leaving the European Union.	Primary Care/Procurement	05/02/2019	Complete – disseminated to Procurement Pharmacists, Prescribing GP Practices and all other GPs.	Yes
WHC/2019/006	National Clinical Audit & Annual Plan 2019/2020.	Medical Director/Director of Primary, Community & Mental Health	09/05/2019	Completed – For information. No action required.	Yes
WHC/2019/007	Annual Quality Statement 2018/19 – to be developed and published.	Patient Care & Safety	13/02/2019	Complete – Approved and Published June 2019.	Yes
WHC/2019/008	Changes to the shingles immunisation programme from the 1 April 2019.	Primary Care/Public Health	14/02/2019	Complete – disseminated to immunization leads/GPs.	Yes

Circular Number	Title	Issued to Directorate	Date of Issue	Circulated and action complete?	Sharepoint?
WHC/2019/011	Implementing recommendations of the review of sexual health services – action to date and next steps.	Medical Director/Obstetrics, Gynaecology & Sexual Health	05/03/2019	Complete – Audits and Local Improvement plans submitted to Welsh Government.	Yes
WHC/2019/012	Implementation of OBS Cymru Management Strategy for PPH in Maternity Services.	Director of Nursing/Heads of Nursing	12/04/2019	Complete – guidance disseminated to relevant staff.	Yes
WHC/2019/013	Monthly Monitoring Returns Guidance	Director of Finance	12/04/2019	Complete – Guidance being adhered to for submitting monthly monitoring returns.	Yes
WHC/2019/014	Disputed Debts Guidance and Template	Director of Finance	12/04/2019	Complete – Guidance disseminated to relevant staff.	Yes
WHC/2019/015	National Influenza Immunisation Programme 2019/2020	Medical Director/Director of Nursing/Director of Primary, Community & Mental Health	16/04/2019	Complete – disseminated to Immunisation Leads, GPs, Community Pharmacists, Maternity Leads	Yes
WHC 2019/016	European Parliamentary Elections May 2019	Director of Corporate Services	30/04/2019	Complete – disseminated to Executive Directors/Senior Managers	Yes
WHC/2019/017	Living with persistent pain.	Director of Primary, Community & Mental Health	07/05/2019	Complete – Guidance disseminated to relevant staff.	Yes
WHC/2019/018	Augmentative & Alternative Communication (AAC) Equipment	Director of Therapies	06/06/2019	Complete – Guidance on operating AAC equipment disseminated to relevant staff.	Yes
WHC/2019/020	Changes to the PPV Immunisation programme from the academic year starting September 2019	Medical Director/Director of Nursing/Director of Public Health	17/06/2019	Complete – disseminated to Immunisation Leads/School Nursing.	Yes