



<b>AGENDA ITEM</b>
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<b>CTM BOARD</b>
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<b>CHAIR'S REPORT</b>
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<b>Date of meeting</b>	30 July 2020
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<b>FOI Status</b>	Open/Public
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<b>If closed please indicate reason</b>	Not Applicable - Public Report
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<b>Prepared by</b>	Director of Corporate Governance
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<b>Presented by</b>	Marcus Longley, Health Board Chair/ Independent Member
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<b>Approving Executive Sponsor</b>	Director of Corporate Governance
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<b>Report purpose</b>	FOR NOTING
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<b>Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)</b>		
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<b>Committee/Group/Individuals</b>	<b>Date</b>	<b>Outcome</b>
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N/A		NOTED
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<b>ACRONYMS</b>	
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	None
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## 1. SITUATION/BACKGROUND

This report aims to provide an update to the Board on relevant matters in my capacity as Chair of the Health Board. It also outlines where I have been required to affix the Common Seal of the Health Board for which endorsement is sought.

This overarching report highlights for Board Members the key areas of activity and where appropriate any associated risks, some of which are referred to within the business of the Board meeting and also highlights topical areas of interest to the Board.

## 2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

### 2.1 Health Board Appointments

**Chief Executive Officer (CEO)** – Following the recent process undertaken to recruit a substantive Chief Executive in June 2020, I can confirm that Mr Paul Mears has been appointed as the new Chief Executive for Cwm Taf Morgannwg UHB and is due to start on the 14 September 2020. In accordance with the Standing Orders of the Health Board, the approval of the appointment of the CEO was sought from the Board.

**Vice Chair** – I am delighted to confirm that the Minister for Health and Social Services has agreed to extend Maria Thomas appointment as Vice Chair for 12 months until September 2021. The Public Appointments will schedule the recruitment for a Vice Chair of CTMUHB with the aim to secure a successor prior to the end of Maria's extended term.

**Independent Member** – I have recently received notification from Paul Griffiths that he has tendered his resignation to the Minister for Health and Social Services, noting he will be stepping down from his role as Independent Member for Cwm Taf University Health Board on 31<sup>st</sup> December 2020. Paul will have served just short of a 4 year term with the UHB, offering significant contribution to scrutiny and assurance across all areas and specifically in relation to finance and audit. I will ensure we have an opportunity to formally thank Paul before he leaves us in December.

**Director of Corporate Governance/Board Secretary** - Georgina Galletly has successfully been appointed as the Director of Governance/ Board Secretary for Cwm Taf Morgannwg UHB. I would like congratulate Georgina on her permanent appointment.

**Assistant Director of Operations** – Kath McGrath is due to retire from the NHS in August after working in Cwm Taf Morgannwg (and previously Cwm Taf) for many years. Kath has made a huge contribution to the Health Board over many years. Her loyalty and dedication has been exceptional. I would like to wish Kath all the very best for the future.

## **2.2 Governance and Leadership Support to the Board/Targeted Intervention (Organisation) & Special Measures (Maternity)**

Members will be aware that as previously reported David Jenkins has been providing governance and leadership support to myself and the Board regularly attending and observing the work of the Board and its Committees. David continues to support me as Chair and the wider Board.

## **2.3 Board Development Session – 25 June 2020**

Deloitte led a session on their 'Business Chemistry', focussing on individual style and contribution to team dynamics. The Board also received a presentation on the approach to self assessment in relation to Targeted Intervention in anticipation of the Board self assessing the maturity level at our meeting in July 2020 prior to submission to Welsh Government for scrutiny.

## **2.4 Board Meeting – 29 June 2020**

The Board held its first "Live" broadcast meeting in June which was held virtually via Microsoft Teams as a result of the ongoing COVID-19 pandemic. The consent agenda format was being utilised for the meeting and Board Members had been invited to submit questions regarding the reports contained on the agenda prior to the meeting. The agenda covered the Future of the Emergency Department at RGH; Resetting CTMUHB Operating Framework; Cwm Taf Morgannwg Test, Trace and Protect Programme; Cwm Taf Morgannwg UHB Accountability Report; and the Cwm Taf Morgannwg UHB Financial Accounts.

It is planned that for the foreseeable future, all Board meetings will be broadcast 'live' in the same way to ensure openness and transparency at a time when physical attendance at meetings to observe is not possible.



## 2.5 Managing Board Business in light of COVID-19

The entire business of the Health Board has, of course, been dominated recently by our preparation with partners for the impact of Covid-19.

Board Members are being kept informed of developments, and some significant and different approaches will have to be implemented to accommodate priorities whilst continuing with sound governance, assurance for the provision of safe and quality services.

## 2.5 Diary Commitments/Meetings attended since the last Board Meeting.

- Public Service Board Planning Meeting
- Chief Executive's Conference Call
- Chairs Peer Group Meeting
- Local Authority Leaders/Chair/CEO Meeting
- Independent Members/Chair/CEO Meeting
- Chair's Briefing Meeting
- A&E Staff Briefing Meeting
- 1:1 Director of Governance/Board Secretary
- Welsh NHS Confed Management Board
- Bridgend Public Service Board Meeting
- Director of Governance/Board Secretary Interviews
- Quarterly Meeting with CHC/CEO
- Board Development session with Deloitte
- Meeting with Trade Unions
- 1:1 David Jenkins
- Audit & Risk Committee
- "Live Streaming" Board Meeting
- Chief Executive Interviews
- Launch of Staff Wellbeing Tree Mural at RGH

### Meetings / discussions with Local Politicians

- AM/MP weekly meetings with Chair/CEO

## 3 KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

The following items were dealt with by Chairs Urgent Action since the last meeting of the Board.

### 1. Amendments to the Annual Accounts 2019-2020

The Health Board were sent an email on the 29 June 2020, following Board, inviting the Board to **AUTHORISE** a summary of amendments to the Annual Accounts 2019-2020 that were identified after the Audit & Risk Committee and Health Board approval of the accounts on the



morning of the 29 June 2020. Due to the urgency of this matter it could not wait until the Health Board Meeting in July 2020 as submission to Welsh Government was required by the 30 June 2020.

**Recommendation Approved:**

Marcus Longley, Chair  
Maria Thomas, Vice Chair  
Ian Wells, Independent Member  
Paul Griffiths, Independent Member  
Dilys Jouvenat, Independent Member  
Mel Jehu, Independent Member  
Sharon Hopkins, Chief Executive

**No objections to approval received**

**2. Approval of the appointment of Chief Executive for CTMUHB**

The Health Board commenced a recruitment process in June 2020 to appoint a substantive Chief Executive. Following interviews on 30 June 2020, the panel recommended the appointment of Mr Paul Mears.

In accordance with the Standing Orders of the Health Board, the approval of the appointment of the CEO is a decision reserved for the full Board. All Board Members were therefore contacted on 2 July 2020 with details relating to the recruitment process, outcome and conditions of appointment seeking Board **APPROVAL**.

**Recommendation Approved by:**

Marcus Longley, Chair  
Sharon Hopkins, Interim CEO  
Maria Thomas, Vice Chair  
Paul Griffiths, Independent Member  
Dilys Jouvenat, Independent Member  
Mel Jehu, Independent Member  
James Hehir, Independent Member  
Jayne Sadgrove, Independent Member  
Nicola Milligan, Independent Member  
Phil White, Independent Member  
Ian Wells, Independent Member  
Steve Webster, Executive Director of Finance  
Hywel Daniel, Executive Director of Workforce & OD (Interim)  
Greg Dix, Executive Nurse Director  
Alan Lawrie, Executive Director of Operations  
Kelechi Nnoaham, Executive Director of Public Health

Clare Williams, Executive Director of Planning & Performance (Interim)

## **No objections to approval received**

The Board is asked to **ratify the approvals** gained via Chair's Urgent Action since the last Board meeting.

### **4 Affixing of the Common Seal**

The Common Seal of the University Health Board affixed to the following documents:

- **Agreement between Cwm Taf Morgannwg UHB and Interserve Construction Limited** – PCH Scheme 3 Ground and First Floor Phase 1B.
- **Agreement between Cwm Taf Morgannwg UHB and Interserve Construction Limited** – PCH Scheme 3 Ground and First Floor Phase 2.
- **Agreement between Cwm Taf Morgannwg UHB and Contractor Andrew Scott LTD, The Grange, Margam , Port Talbot SA13 2SB** – Alterations/Conversion of existing indoor training barn to the temporary field hospital to care for COVID-19 patients and decommissioning the temporary field hospital when no longer required at WRU Centre of Excellence, Vale of Glamorgan Hotel, Hensol.
- **Agreement between Cwm Taf Morgannwg UHB and Contractor Andrew Scott LTD, The Grange, Margam , Port Talbot SA13 2SB** – Alterations/Conversion of existing indoor training barn to the temporary field hospital to care for COVID-19 patients and decommissioning the temporary field hospital when no longer required at Bridgend Field Hospital, Bennett Street, Bridgend Industrial Estate, Bridgend CF31 3SH.
- **Agreement between The Secretary of State for Defence and Cwm Taf Morgannwg UHB** – Renewal Lease by reference to a previous lease relating to land on the east side of Heol Gadlys Bridgend.
- **Agreement between Rhondda Industrial Estates Limited and Cwm Taf Morgannwg UHB** – Lease of Unit 22, Dewi Sant Hospital, Albert Road, Pontypridd CF37 1LB.
- **Agreement between Rhondda Industrial Estates Limited and Cwm Taf Morgannwg UIHB** – Lease of Unit 21 and 22, Dewi Sant Hospital, Albert Road, Pontypridd CF37 1LB.

This requires endorsement by the Board as set out in the recommendations of this report.



## 5 IMPACT ASSESSMENT

<b>Quality/Safety/Patient Experience implications</b>	Yes (Please see detail below)
	The number one focus of the Board and its business is to ensure good quality and safe patient care across all areas of its activity.
<b>Related Health and Care standard(s)</b>	Governance, Leadership and Accountability
	The 22 Health & Care Standards for NHS Wales are mapped into the 7 Quality Themes but within a Governance Framework.
<b>Equality impact assessment completed</b>	Not required
	No specific impact identified.
<b>Legal implications / impact</b>	Yes (Include further detail below)
	Board endorsement of the Affixing of the Common Seal, is a requirement of the Board's Standing Orders.
<b>Resource (Capital/Revenue £/Workforce) implications / Impact</b>	There is no direct impact on resources as a result of the activity outlined in this report.
<b>Link to Main Strategic Objective</b>	To Improve Quality, Safety & Patient Experience
<b>Link to Main WBFG Act Objective</b>	Work with communities to prevent ill-health, protect good health and promote better health and well-being

## 6 RECOMMENDATION

Members of the Board are asked to:

- **NOTE** the report.
- **RATIFY** the approvals gained via Chair's Urgent Action since the last Board meeting.
- **ENDORSE** the Affixing of the Common Seal to the above listed documents.