



AGENDA ITEM

2.1.3

CTM BOARD

AMENDMENT TO STANDING ORDERS

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| Date of meeting | 30/07/2020 |
| FOI Status | Open/Public |
| If closed please indicate reason | Not Applicable - Public Report |
| Prepared by | C.Hamblyn, Assistant Director of Governance & Risk |
| Presented by | C.Hamblyn, Assistant Director of Governance & Risk |
| Approving Executive Sponsor | Director of Corporate Governance |
| Report purpose | ENDORSE FOR BOARD APPROVAL |

Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)

| Committee/Group/Individuals | Date | Outcome |
|------------------------------------|--------------|-----------------|
| (Insert Name) | (DD/MM/YYYY) | Choose an item. |

ACRONYMS

| | |
|------|--------------------|
| SO's | Standing Orders |
| ToR | Terms of Reference |



1. SITUATION/BACKGROUND

- 1.1 The Cwm Taf Morgannwg University Health Board Standing Orders form the basis upon which the Health Board's governance and accountability framework is developed and, together with the adoption of the Health Boards Standards of Behaviour Policy is designed to ensure the achievement of the standards of good governance set for the NHS in Wales.
- 1.2 All Health Board members and officers must be made aware of these Standing Orders and, where appropriate, should be familiar with their detailed content.

2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

- 2.1 The Standing Orders and appended schedules have been included in their entirety at Appendix 1, however, changes have only been made to the following sections:

2.2 *Standing Orders (Main Document)*

Minor amendments as indicated in red have been made to this document and as outlined in 2.5.

2.3 *Standing Orders – Schedule 1.0 – Scheme of Delegation*

Duplication removed and Scheme of Delegation updated to reflect current Executive Portfolios. Amendments are indicated in red.

2.4 *Standing Orders – Schedule 3.0-3.9*

Terms of Reference for the new Digital and Data Committee (Schedule 3.3) are the People & Culture Committee (Schedule 3.5) have been developed to support the implementation of these meetings.

All other Committee Terms of Reference have been reviewed for consistency and any amendments identified in red.



2.5 *National Health Service (Temporary Disapplication of Tenure of Office) (Wales) (Coronavirus) Regulations 2020*

In March 2020, in response to the COVID-19 pandemic the Welsh Government agreed to delay the date by which NHS bodies were required to hold their Annual General Meetings from before the end of July 2020 to before the 30 November 2020.

On 5 July 2020, in response to the suspension of recruitment to public appointments in Wales, the National Health Service (Temporary Disapplication of Tenure of Office) (Wales) (Coronavirus) Regulations 2020 came into force. The purpose of these Regulations is to dis-apply the maximum tenure of office contained in the specified regulations for NHS board/committee non-officer members for a time limited period.

The Health Board received a Welsh Health Circular on the 9 July outlining the amendments required to the Standing Orders in response to these regulations and these changes have been reflected in the following sections/schedules, identified in red.

- Main Document section 1.3.1 and 1.3.2 Tenure of Board Members
- Main Document section 7.2.5 – Annual General Meeting
- Schedule 5.1 – Stakeholder Reference Group – Appointment and terms of office
- Schedule 5.2 - Health Professions Forum – Appointment and terms of office.
- Joint Committee Standing Orders – Appendix 2
 - Appendix 2a - EASC SO's endorsed approval of the amendments on the 14.7.2020
 - Appendix 2b - WHSSC – Chairs Urgent Action taken to endorse approve of the amendments on the 14th July 2020.
 - Appendix 2c – NWSSP approval pending – report to follow.

The Welsh Health Circular is included at Appendix 3 for reference.

3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

- 3.1 The Standing Orders will be further strengthened in year as and when required.
- 3.2 The Board is asked to approve the revised Standing Orders and to endorse the new ToR arrangements. Board Committees will be asked to ratify their respective ToR's at their first meeting where prior endorsement has not been possible.



3.3 If approved, the Standing Orders will be uploaded to SharePoint and the Health Board’s Internet site.

4. IMPACT ASSESSMENT

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| Quality Impact (Quality, Safety, Patient Experience Implications) | Evidence suggests there is correlation between governance behaviours in an organisation and the level of performance achieved at that same organisation. Therefore ensuring good governance within the Trust can support quality care. |
| Related Health and Care standard(s) | Governance, Leadership and Accountability If more than one Healthcare Standard applies please list below: |
| Equality impact assessment completed | Not required |
| Legal implications / impact | There are no specific legal implications related to the activity outlined in this report. |
| Resource (Capital/Revenue £/Workforce) implications / Impact | There is no direct impact on resources as a result of the activity outlined in this report. |
| Link to Strategic Well-being Objectives | Provide high quality, evidence based, and accessible care |

5. RECOMMENDATION

5.1 The Board is asked to **APPROVE** the amendments to the Health Board Standing Orders as outlined in section 2 of this report.