



**AGENDA ITEM**

2.1.3

**CTM BOARD**

**QUALITY & SAFETY COMMITTEE ANNUAL REPORT 2019-2020**

<b>Date of meeting</b>	26/11/2020
<b>FOI Status</b>	Open/Public
<b>If closed please indicate reason</b>	Not Applicable - Public Report
<b>Prepared by</b>	Emma Walters, Corporate Governance/Committee Secretariat
<b>Presented by</b>	Georgina Galletly, Director of Corporate Governance/Board Secretary
<b>Approving Executive Sponsor</b>	Director of Corporate Governance
<b>Report purpose</b>	FOR APPROVAL

**Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)**

<b>Committee/Group/Individuals</b>	<b>Date</b>	<b>Outcome</b>
Quality & Safety Committee	18/11/2020	ENDORSED FOR BOARD APPROVAL

**ACRONYMS**

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## 1. SITUATION/BACKGROUND

- 1.1 Under Standing Order 10.2.3, each Committee of the Board is required to submit an annual report *"setting out its activities during the year and detailing the results of a review of its performance"*.
- 1.2 This annual report from the Quality & Safety Committee details the activities and performance for the Committee for the reporting period 2019-2020.

## 2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

- 2.1 The Committee Annual Report at Appendix 1, summarises the key areas of business activity undertaken by the Committee from April 2019 – March 2020 and highlights some of the key issues which the Committee intend to give further consideration to over the next 12 months.

## 3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

- 3.1 Please refer to Appendix 1 for the full detail contained within the report.

## 4. IMPACT ASSESSMENT

<b>Quality/Safety/Patient Experience implications</b>	There are no specific quality and safety implications related to the activity outlined in this report.
<b>Related Health and Care standard(s)</b>	Governance, Leadership and Accountability If more than one Healthcare Standard applies please list below:
<b>Equality impact assessment completed</b>	Not required
<b>Legal implications / impact</b>	There are no specific legal implications related to the activity outlined in this report.



<b>Resource (Capital/Revenue £/Workforce) implications / Impact</b>	There is no direct impact on resources as a result of the activity outlined in this report.
<b>Link to Main Strategic Objective</b>	To provide strong governance and assurance
<b>Link to Main WBFG Act Objective</b>	Commitment to corporate social responsibility and improving health & social equity, work with our staff, partners and communities to build strong local relationships and solid foundations of the past

## 5. RECOMMENDATION

- 5.1 The Board are asked to **APPROVE** the Quality & Safety Committee Annual Report 2019 - 2020.