



CTM BOARD

**HIGHLIGHT REPORT FROM THE CHAIR OF THE
DIGITAL & DATA COMMITTEE**

DATE OF MEETING	26/01/2023
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PUBLIC OR PRIVATE REPORT	Public
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IF PRIVATE PLEASE INDICATE REASON	Not Applicable - Public Report
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PREPARED BY	Kathrine Davies Corporate Governance Manager
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PRESENTED BY	Ian Wells, Digital & Data Committee Chair / Independent Member
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EXECUTIVE SPONSOR APPROVED	Stuart Morris, Director of Digital
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REPORT PURPOSE	FOR NOTING
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ACRONYMS

IMTP	Integrated Medium Term Plan
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1. PURPOSE

- 1.1 This report provides the Board with details of the key issues considered at the meeting of the Digital & Data Committee which took place on 19 December 2022.
- 1.2 Key highlights from the meeting are reported in section 2.
- 1.3 The Board is requested to **NOTE** the report.

2. PURPOSE OF THE DIGITAL & DATA COMMITTEE

- 2.1 The purpose of the Committee is to advise and assure the Board in discharging its responsibilities with regard to the quality and integrity; safety, security and

appropriate access and use of information & Data, to support health improvement and the provision of high quality healthcare.

2.2 The Committee will seek assurance on behalf of the Board in relation to the Health Board's arrangements for appropriate and effective management and protection of information (including patient and personal information) in line with legislative and regulatory responsibilities.

2.3 The Committee will also provide advice and assurance to the Board in relation to the direction and delivery of the Digital and Data Strategies to drive continuous improvement and support digitally enabled health care to achieve the objectives of the Health Board's Integrated Medium Term Plan (IMTP).

3. HIGHLIGHT REPORT

ALERT / ESCALATE	<ul style="list-style-type: none"> The Committee received a report and Presentation from Grant Thornton – regarding their Clinical Information Review. The Committee discussed the issues of capacity and resources within the Digital and Data Team and how this was impacting on the ability to deliver the Information Improvement Plan. The Committee agreed that this area of concern should be escalated to the Board whilst recognising it would also be built into the Integrated Medium-Term Plan (IMTP). Positive Escalation – Digital Programme Assurance Report – The Committee extended their thanks to the Digital Team with regards to the recent Digital Health Care Wales Coding Audit. The Audit identified improvements in quality as well as completion of coding activities in all areas. The figures indicated that the Health Board had surpassed the minimum coding standards of 90% for primary diagnosis and primary procedures and 80% for secondary diagnoses and secondary procedures in all localities.
ADVISE	<ul style="list-style-type: none"> The Committee received the Patient Centred Contact Highlight Report and noted the launch of this new programme of work to review all Patient Contact Process across the Health Board under the Unified Change Programme Governance Structure.



ASSURE	<ul style="list-style-type: none"> • The Organisational Risk Register was reviewed. The Committee also received a report on all Digital Risks and noted the actions being taken to mitigate them. • A Committee Referral from Audit & Risk Committee was received by the Committee on two Internal Audit Reports – Digital Operating Model and Medical Records Management. The Committee reviewed the two reports and agreed that they could provide assurance back to the Audit & Risk Committee that the management responses were considered to be appropriate. • The Medical Records Assurance Report was received by the Committee. The Committee noted the current progress and challenges regarding the Digitisation of the Patient Notes Project. • The Committee received the Data Protection Improvement Plan Update and noted progress in enacting the recommendations made by the Information Commissioners Office following the visit in January 2022. The Committee noted the risk-based approach to Data Protection. • The Committee received the Digital Programme Assurance Report which provided the Committee with an update on the progress of the prioritised digital deliverables within the corporate Integrated Medium Term Plan (IMTP) across the 8 strategic solutions and the challenges faced in the last quarter. • The “In Committee” meeting of the Digital and Data Committee received robust updates on the following areas of activity: <ul style="list-style-type: none"> ○ Cyber Improvement Programme ○ Audit Wales Report – Learning from Cyber Attacks ○ Internal Audit Report – Cyber Security ○ Digital Critical Incidents
INFORM	<ul style="list-style-type: none"> • The Committee Self Effectiveness Survey Outcome was approved. • The All Wales Independent Member Digital Network Highlight Report was noted.
APPENDICES	NOT APPLICABLE