

### Agenda Item 3.2.1

<b>ACTION LOG HEALTH BOARD MEETING</b>					
<b>Minute Reference</b>	<b>Date of Meeting Action Originated</b>	<b>Issue</b>	<b>Lead Officer</b>	<b>Timescale for Action to be completed</b>	<b>Status of Action</b> (as at date papers where circulated)
Agenda item 6.3.1	29 <sup>th</sup> September 2022	<p><b>Integrated Performance Dashboard</b></p> <ul style="list-style-type: none"> <li>Deputy COO for Primary Care, Community, Mental Health and Learning Disabilities to prepare a briefing for Members that could be further explored at the Planning, Performance &amp; Finance Committee in relation to the performance in relation to residents who are in receipt of secondary mental health services who have a valid care and treatment plan.</li> </ul>	Deputy COO for Primary Care, Community, Mental Health and Learning Disabilities	<p>PPF Committee next meeting in December 2022</p> <p>Now February 2023</p>	<p><b>In progress</b></p> <p>December 2022 meeting of the Planning, Performance &amp; Finance Committee was stood down. This will now be discussed at the February 2023 meeting.</p>
Agenda item 7.1	29 <sup>th</sup> September 2022	<p><b>Improving Urgent Care</b></p> <p>Future updates on bed occupancy activity and how many assessment treatment beds remain occupied by patients who could be discharged from the acute setting.</p>	Chief Operating Officer	<p>November 2022</p> <p>Now January 2023</p>	<p><b>In progress</b></p> <p>The automated one list has now gone live and further work continues to be undertaken on Data Quality. Data will be provided at the next Board Meeting and the data will be considered further at the February 2023 Planning, Performance &amp; Finance Committee.</p>

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Agenda Item 6.1.1	24 November 2022	<b>Integrated Performance Dashboard</b> Discussion to be held with P Roseblade outside the meeting in relation to Statistical Process Control Charts contained within the report where the boundaries seemed to change a number of times in relation to upper and lower limits	Director of Strategy & Transformation	January 2023	<b>In progress</b> Chief Information Officer is in the process of arranging to meet with P Roseblade to discuss this matter further.
Agenda Item 6.1.1	24 November 2022	<b>Integrated Performance Dashboard</b> Discussion to be held at a future Board Development Session in relation to the potential development of local metrics that would be more responsive to the Health Board's local communities.	Director of Strategy & Transformation	April 2023 – To be confirmed	<b>In progress</b> Topic has been added to the future work programme. Final Date to be agreed, however exploring use of the session in April 2023.
Agenda Item 6.1.2	24 November 2022	<b>Integrated Performance Dashboard – Operational Delivery Performance</b> Discussion to be held at a future Board Development Session in relation to Cancer Performance.	Chief Operating Officer	April 2023 – To be confirmed	<b>In progress</b> Topic has been added to the future work programme. Final Date to be agreed, however exploring use of the session in April 2023.
Agenda Item 6.1.4	24 November 2022	<b>Integrated Performance Dashboard – Workforce Performance</b> Feedback to be provided to Board Members following the analysis being undertaken to determine the reasons behind high turnover of	Director for People	January 2023	<b>On agenda</b> Report to be presented to the meeting being held on 26 January 2023.

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		staff in a number of staffing group areas.			
<b>Completed Actions</b>					
Agenda Item 6.3	26 May 2022	<b>Population Health Report</b> - Future iterations of the report to include RAG Rating and Trend against the actions identified.	Director of Public Health	November 2022	<b>Completed</b> This report is now being presented via the Population Health & Partnerships Committee. The author of the report will be asked to ensure future iterations of the report contain the information requested.
Agenda Item 7.1	28 <sup>th</sup> July 2022	<b>Integrated Performance Dashboard</b> - Update on Stroke Services Improvement to be presented to a future Board Development Session	Director of Therapies	19 January 2023	<b>Completed</b> Stroke Pathway Roadshow/Briefing being held on 19 January 2023.
Agenda item 5.3	29 <sup>th</sup> September 2022	<b>Board Assurance Framework</b> - Strategic Risk 4 and Strategic Risk 6 to be updated to reflect the discussion at Board in terms of the Nursing Bank and Open Eyes Programme.	Director of Digital Executive Director for People	November 2022	<b>Complete</b> - Updates reflected in the Board Assurance Framework report being received at the November 2022 Board Meeting.
Agenda item 6.3.1	29 <sup>th</sup> September 2022	<b>Integrated Performance Dashboard</b> <ul style="list-style-type: none"> <li>Additional line to be added to the trend information on the quadruple aims graphs to outline the target position for which the Health Board aims to achieve as</li> </ul>	Executive Director of Strategy & Transformation	November 2022 for Data Reviews.	<b>Completed</b>

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		<p>it could be different depending on the activity and its context.</p> <ul style="list-style-type: none"> <li>Follow Ups Not Booked (FUNB) performance data to be reviewed to ensure data and narrative accuracy.</li> </ul>	Chief Operating Officer		
Agenda Item 5.2	24 November 2022	<p><b>Board Assurance Framework</b> Explanation to be included in the report as to the rationale/trigger for the reduction of the risk score from 16 to 12 in relation to Risk 5.</p>	Director of Public Health	January 2023	<b>Completed</b> Rationale for de-escalation in score captured in the Board Assurance Framework report being received at January 2023 Board meeting.
Agenda Item 6.1.1	24 November 2022	<p><b>Integrated Performance Dashboard</b> Clarity to be sought outside the meeting in relation to Bowel Screening Data to determine why only one single data point had been included.</p>	Director Strategy & Transformation	January 2023	<b>Completed</b> There is no data for the screening programmes for CTM prior to 2019/20 as we were 2 separate organisations and that data is not available. There are no further updates beyond 2019/20 at present.
Agenda Item 6.1.1	24 November 2022	<p><b>Integrated Performance Dashboard</b> Review of the nationally and locally reportable incident charts to be undertaken to determine whether the charts could be presented more commonly.</p>	Director of Strategy & Transformation	January 2023	<b>Completed</b> Charts are now being presented more commonly within the report.
Agenda Item 7.4	24 November 2022	<p><b>Integrated Medium Term Plan – Planning for 2023/2024</b> Integrated Medium Term Plan to be added to the agenda's for the Committee meetings taking place</p>	Director of Strategy & Transformation	February 2023	<b>Complete</b> Confirmation received outside the meeting from the Director of Strategy & Transformation that the IMTP would only need to be



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		during December 2022 and January and February 2023.			presented to the February Planning, Performance & Finance Committee and at the February Board Development Session, prior to formal approval at Board in March 2023.
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