

### Agenda Item 3.2.1

<b>ACTION LOG HEALTH BOARD MEETING</b>					
<b>Minute Reference</b>	<b>Date of Meeting Action Originated</b>	<b>Issue</b>	<b>Lead Officer</b>	<b>Timescale for Action to be completed</b>	<b>Status of Action (as at date papers where circulated)</b>
Agenda Item 6.1.2	24 November 2022	<b>Integrated Performance Dashboard – Operational Delivery Performance</b> Discussion to be held at a future Board Development Session in relation to Cancer Performance.	Chief Operating Officer	April 2023	<b>In progress</b> Topic has been scheduled for the Board Development session being held in April 2023
Agenda Item 5.1	26 January 2023	<b>Chief Executives Report</b> Ty Llidiard Team to be invited to a future Board meeting to outline the journey they had been through over the last few years.	Director of Therapies & Health Sciences	28 September 2023	<b>In progress</b> The Team have been invited to attend the Board meeting in September 2023 to share their Listening & Learning Story
Agenda Item 6.3	30 March 2023	<b>Integrated Performance Dashboard</b> Outcome of the review being undertaken by the Medical Director and Deputy Medical Director in relation to Crude Hospital Mortality rates to be presented to either the Planning, Performance & Finance Committee or Quality & Safety Committee for further discussion.	Medical Director	18 July 2023	<b>In progress</b> Deputy Medical Director has met with the Head of Concerns and Business Intelligence, who will now meet with Mortuary Staff to discuss what data needs to be recorded. This data will then be included in the Quality Dashboard which is presented to the Quality & Safety Committee. A follow up meeting will be held on 20 June 2023 to discuss progress.
Agenda Item 6.3	30 March 2023	<b>Integrated Performance Dashboard</b>	Chief Operating Officer	25 May 2023	<b>In progress</b>

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		Letter to be written to the Minister to provide an overview on the steps being undertaken within the Health Board to improve trajectory in relation to Elective Care and Cancer Performance			
Agenda Item 6.5	30 March 2023	<p><b>Audit Wales Review – Structured Assessment</b></p> <p>Examples to be provided from other organisations of where performance reporting had been undertaken really well. Further discussion to be held between Audit Wales, Assistant Director of Governance &amp; Risk and the Executive Director of Strategy &amp; Transformation</p>	Audit Wales, Assistant Director of Governance & Risk and the Executive Director of Strategy & Transformation	25 May 2023	<p><b>In progress</b></p> <p>Discussion to be held at the next Audit Wales/Corporate Governance Catch up being held in May 2023.</p>

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<b>Completed Actions</b>					
Agenda Item 6.1.1	24 November 2022	<b>Integrated Performance Dashboard</b> Discussion to be held at a future Board Development Session in relation to the potential development of local metrics that would be more responsive to the Health Board's local communities.	Director of Strategy & Transformation	April 2023	<b>Completed</b> Discussion held at the Board Development session held on 20 April 2023
Agenda Item 6.1.1	24 November 2022	<b>Integrated Performance Dashboard</b> Discussion to be held with P Roseblade outside the meeting in relation to Statistical Process Control Charts contained within the report where the boundaries seemed to change a number of times in relation to upper and lower limits	Director of Strategy & Transformation	January 2023  Now March 2023	<b>Completed</b> Meeting held between P Roseblade and one of the Information officers to discuss this matter further.
Agenda Item 5.3	26 January 2023	<b>Integrated Performance Dashboard - Part 1</b> Data to be presented more clearly in the next iteration of the report in relation to probable sepsis.	Medical Director	March 2023	<b>Completed</b> More clear data was included in the report presented to the meeting held on 30 March 2023
Agenda Item 5.3	26 January 2023	<b>Integrated Performance Dashboard Part 1</b> Discussion to be held with the Chair outside the meeting in relation to the use of the assessment to treatment beds.	Chief Operating Officer	March 2023	<b>Completed</b> This discussion was requested by the previous Chair who has now left the Health Board

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Agenda Item 2.1	30 March 2023	<b>Listening &amp; Learning Story</b> Contact details for L Curtis-Jones to be shared with the team in order for them to create a support network with Social Services	Assistant Director of Governance & Risk	25 May 2023	<b>Completed</b> Contact details have been shared with the Team.
Agenda Item 2.1	30 March 2023	<b>Listening &amp; Learning Story</b> Assistant Director of Communications & Engagement to hold a further discussion with the team to discuss promotion and awareness of the service.	Assistant Director of Communications & Engagement	25 May 2023	<b>Completed</b> Contact details for the Team shared with the Assistant Director of Communications and Engagement
Agenda Item 6.5	30 March 2023	<b>Audit Wales Review – Structured Assessment</b> Further discussion to be held with P Roseblade outside the meeting regarding some of the content of the report	Audit Wales/P Roseblade	25 May 2023	<b>Completed</b> Meeting held with Audit Wales and Patsy Roseblade on the 18 <sup>th</sup> April 2023 and agreed actions recognised in the presentation of the Structured Assessment Report at the Audit & Risk Committee on the 19 <sup>th</sup> April.
Agenda item 7.1	29 <sup>th</sup> September 2022	<b>Improving Urgent Care</b> Future updates on bed occupancy activity and how many assessment treatment beds remain occupied by patients who could be discharged from the acute setting.	Chief Operating Officer	November 2022  Now January 2023  Now March 2023	<b>Completed</b> Data on updates on bed occupancy activity and assessment treatment beds remaining occupied has now been moved to E-whiteboards and so is complete