



**AGENDA ITEM**

3.1.4

**CTM BOARD**

**BOARD COMMITTEE ANNUAL REPORTS**

<b>Date of meeting</b>	28 July 2022
<b>FOI Status</b>	Open/Public
<b>If closed please indicate reason</b>	Not Applicable - Public Report
<b>Prepared by</b>	Emma Walters, Corporate Governance Manager
<b>Presented by</b>	Georgina Galletly, Director of Corporate Governance / Board Secretary
<b>Approving Executive Sponsor</b>	Director of Corporate Governance / Board Secretary
<b>Report purpose</b>	FOR APPROVAL

**Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)**

<b>Committee/Group/Individuals</b>	<b>Date</b>	<b>Outcome</b>
Quality & Safety Committee	24 May 2022	ENDORSED FOR APPROVAL
Planning, Performance & Finance Committee	28 June 2022	ENDORSED FOR APPROVAL

**ACRONYMS**

**1. SITUATION/BACKGROUND**

- 1.1 In line with Standing Order requirements each Board Committee is required to submit to the Board on an annual basis a report setting out its activities together with a review of its performance and any associated improvements being put into place as a result.

## 2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

- 2.1 The Quality & Safety Committee received its Committee Annual Report during this period. This Committee Annual Report relates to the period April 2021 – March 2022 and is attached at Appendix 1 for Board approval.
- 2.2 The Planning, Performance & Finance Committee received its Committee Annual Report during this period. This Committee Annual Report relates to the period April 2021 – March 2022 and is attached at Appendix 2 for Board approval.

## 3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

- 3.1 There are no key risks for escalation to the Board.

## 4. IMPACT ASSESSMENT

<b>Quality/Safety/Patient Experience implications</b>	There are no specific quality and safety implications related to the activity outlined in this report.
<b>Related Health and Care standard(s)</b>	Governance, Leadership and Accountability If more than one Healthcare Standard applies please list below:
<b>Equality Impact Assessment (EIA) completed - Please note EIAs are required for <u>all</u> new, changed or withdrawn policies and services.</b>	No (Include further detail below) If no, please provide reasons why an EIA was not considered to be required in the box below.
	N/A
<b>Legal implications / impact</b>	There are no specific legal implications related to the activity outlined in this report.
<b>Resource (Capital/Revenue £/Workforce) implications / Impact</b>	There is no direct impact on resources as a result of the activity outlined in this report.
<b>Link to Strategic Goals</b>	Improving Care

## 5. RECOMMENDATION

- 5.1 The Board is asked to **APPROVE** the following Board Committee Annual Reports for the period 2021/2022:
- Quality & Safety Committee (Appendix 1);
  - Planning, Performance & Finance Committee (Appendix 2).