



AGENDA ITEM
3.2.2

CTM BOARD

BOARD COMMITTEE/ADVISORY GROUP HIGHLIGHT REPORTS

Date of meeting	30/09/2021
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FOI Status	Open/Public
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If closed please indicate reason	Not Applicable - Public Report
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Prepared by	Emma Walters, Corporate Governance Manager
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Presented by	Cally Hamblyn, Assistant Director of Governance & Risk
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Approving Executive Sponsor	Director of Corporate Governance / Board Secretary
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Report purpose	FOR NOTING
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Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/group)		
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Committee/Group/Individuals	Date	Outcome
(Insert Name)	(DD/MM/YYYY)	Choose an item.

ACRONYMS	

1. SITUATION/BACKGROUND

- 1.1 In line with the Standing Order requirements each Board Committee and Advisory Group is required to submit a Highlight Report setting out its activities at each meeting. This also provides a mechanism for escalating issues to the Board as required.

2. SPECIFIC MATTERS FOR CONSIDERATION BY THIS MEETING (ASSESSMENT)

- 2.1 A number of Committee/Advisory Groups have been held since the Board last met in July 2021; namely the Quality & Safety Committee; Charitable Funds Committee; Audit & Risk Committee; Planning, Performance & Finance Committee; Stakeholder Reference Group; Mental Health Act Monitoring Committee and the Remuneration and Terms of Services Committee.

3. KEY RISKS/MATTERS FOR ESCALATION TO BOARD/COMMITTEE

- 3.1 Key risks and any matters for escalation to the Board are set out in the appended Highlight Reports.

4. IMPACT ASSESSMENT

Quality/Safety/Patient Experience implications	There are no specific quality and safety implications related to the activity outlined in this report.
Related Health and Care standard(s)	Governance, Leadership and Accountability If more than one Healthcare Standard applies please list below:
Equality Impact Assessment (EIA) completed - Please note EIAs are required for <u>all</u> new, changed or withdrawn policies and services.	No (Include further detail below) If yes, please provide a hyperlink to the location of the completed EIA or who it would be available from in the box below. If no, please provide reasons why an EIA was not considered to be required in the box below.
Legal implications / impact	There are no specific legal implications related to the activity outlined in this report.
Resource (Capital/Revenue £/Workforce) implications / Impact	There is no direct impact on resources as a result of the activity outlined in this report.
Link to Strategic Well-being Objectives	Co-create with staff and partners a learning and growing culture

5. RECOMMENDATION

5.1 The Board are being asked to **NOTE** the following Highlight Reports:

- Quality & Safety Committee (This has been included on the main agenda for discussion);
- Charitable Funds Committee (Appendix 1);
- Audit & Risk Committee (Appendix 2);
- Mental Health Act Monitoring Committee (This has been included on the main agenda for discussion);
- Stakeholder Reference Group (Appendix 3);
- Planning, Performance & Finance Committee (This has been included on the main agenda for discussion);
- Remuneration and Terms of Services Committee (Appendix 4).